



EIA Reference Number	12/2010
Service, policy, or strategy	letting of the Waste & Recycling contract.
Element(s) assessed	Collection services
Names of Assessors	Karen Brumcombe, June Balcombe, Madie Allen, Colin Peckham

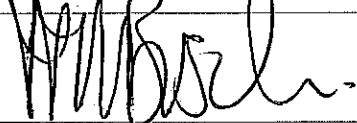
Consider:

	Yes	No
Was discrimination or disadvantage identified?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Was the service promoting equality?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Could the service be improved in promoting equality?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Are the customers' needs understood and met?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is there good evidence and/or reasoning to support the decisions on whether groups are/aren't affected?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Does the summary report properly reflect the key findings of the assessment?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is the summary report clear and easy to understand?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If improvements have been identified, do they reflect and deal with the key findings?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

The decision is to: **Validate** **Not validate**

The reason/s for the decision are: *please give details below*

- Validation given – information correct
- Not validated – decision not to proceed as EIA incorrect
- Not validated - screening error
- Not validated – research/consultation error
- Not validated – improvement error

Signed 

Name
TIM BOSCHI

Designation
HEAD OF NEIGHBOURHOOD DEVELOPMENT

Date



Summary Report

Name of service, policy, or strategy	Letting of the waste and recycling contract
Element(s) being assessed	<ul style="list-style-type: none">• Collection of waste and recycling from all houses in the borough.• Collection of commercial waste• Collection of health care and bulky household waste• Collection of glass from bring banks
Date of assessment	8 March 2011
Name of assessors	Karen Brimacombe/June Balcombe/Colin Peckham/Martin Allen

The assessment considered current arrangements for collecting household waste and recycling, commercial waste, bulky/health care waste and glass from bring banks. It also considered changes to current procedures which will result from letting the new waste and recycling contract, including:

- No side waste policy and bin restriction policy
- Proposal to sell the commercial waste book.

A scoping and screening exercise was completed. This confirmed many positive impacts, largely as a result of providing a uniform service to all, with assistance where required. The intention to carry out an education campaign, prior to the introduction of changes was also seen as a positive, along with conclusions for bulky waste collections. While no negative impacts were identified and a detailed assessment was not required, the opportunity to communicate the changes to residents and promote the availability of large print etc was flagged up, as was the opportunity to use a range of forums to explain the changes.



STAGE 5 - Improvements

Name of service, policy, or strategy	Letting of the waste and recycling contract	
Element(s) assessed	<ul style="list-style-type: none"> • Collection of waste and recycling from all houses in the borough. • Collection of commercial waste • Collection of health care and bulky household waste • Collection of glass from bring banks 	
Date to be submitted for validation	9 March 2011	
Target implementation start date	June 2011	
Target completion date	October 2011	
Action required to achieve improvement title & brief description	<ul style="list-style-type: none"> • Communicate new arrangements to all residents, including the use of large print/other languages on request. • Use forums to assist roll out of education programmes 	
Reference number or code		
Responsibility:	Lead	Claire Harper
	Support	Colin Peckham
Resource implications	Staff Resource	
Links <i>To business/service plan actions, policies, strategies or programmes</i>		

Stage 5

FORM F

The prioritisation criteria used at Stage 2 may be useful to give an overall priority and to prioritise individual actions. In either case you may need to add additional criteria such as cost, timescale, ease of implementation, etc.