

**HIGHWAYS ACT 1980 SECTION 115E****POLICY FOR THE GRANTING OF LICENCES FOR TABLES AND CHAIRS ON THE HIGHWAY.**

General Policy

- 1 Applications will be considered on their individual merits having regard to the guidance issued to applicant.
- 2 All applications will referred for consultation in accordance with the Guidance Notes and comments received will be considered with regard to public and highway safety.
- 3 All comments must be considered and an application granted, refused or amendments requested as appropriate.
- 4 All applications must be advertised by way of a Public Notice displayed prominently at the premises for a period of 28 days beginning on the date a valid application is received by the Licensing Authority.
- 5 Licences will be granted for a period of 1 year and renewal applications must be received at least 1 month before the expiry date.
- 6 Failure to apply on time for renewal will result in the licence holder being required to remove all fixtures and fittings associated with the licence by midnight on the expiry date. No further use of the area for tables and chairs will be permitted until a new licence has been granted.
- 7 The licence fee will be determined on an annual basis as part of the Councils fees and charges review.