

Basingstoke and Deane Borough Council

Approved Revenue Budget For 2016/17

February 2016

CONTENTS

	page
Revenue Budget Summary	3
Expenditure and Income Summary	4
General Fund Summary	5
Index for Service Areas by Portfolio	8
<u>Detailed Revenue Budgets by Portfolio</u>	
Leader	11
Housing and Regeneration	23
Communities, Service Delivery and Improvement	41
Finance and Resources	55
Partnerships	67
Planning and Infrastructure	85
Regulatory Services and the Environment	101
<u>Strategic Budgets to be Released</u>	133
<u>Other Accounts</u>	
Investment Property Trading Account	141
Business Units Holding Accounts	156
Other Holding Accounts (Offices, IT, Print, Vehicles)	171
Agency (Memorandum Accounts)	181
List of Contacts	206

REVENUE BUDGET 2016/17

Revenue Budget Summary

The revenue budget for 2016/17 has been developed within the framework of the council's budget strategy agreed by Cabinet in October 2015. The assumptions made in the medium term financial forecast have been used in the detailed budget preparation.

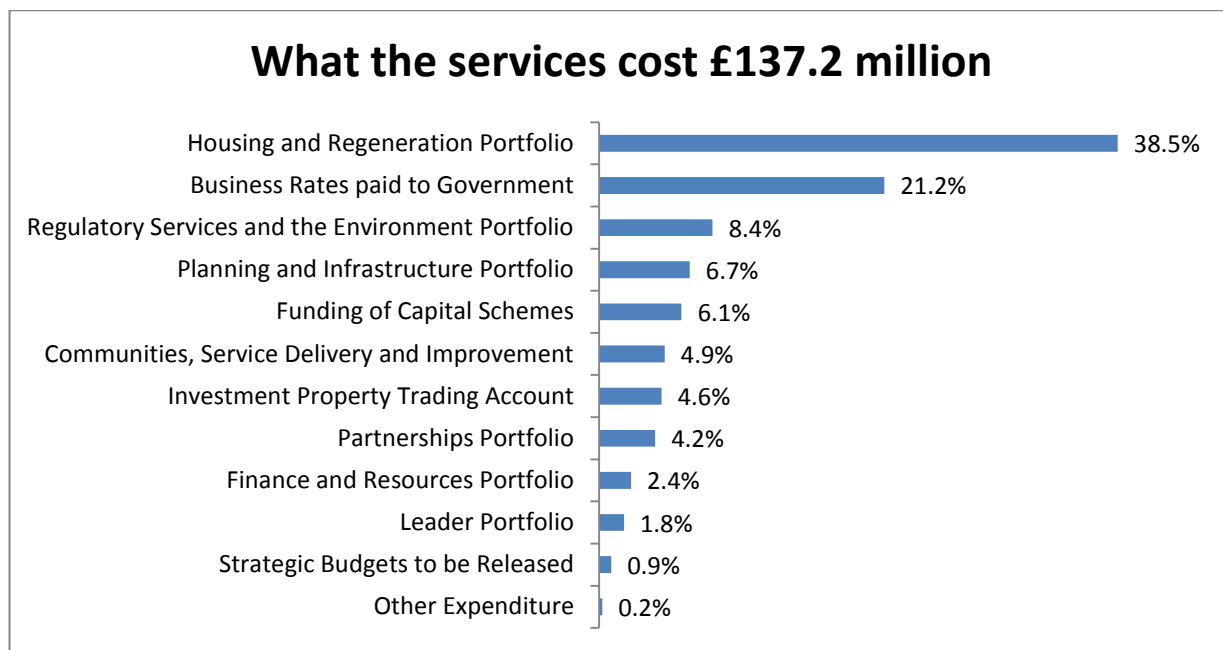
The budget for 2016/17 was approved by the council on 25 February 2016.

The main headlines of the revenue budget for 2016/17 are:

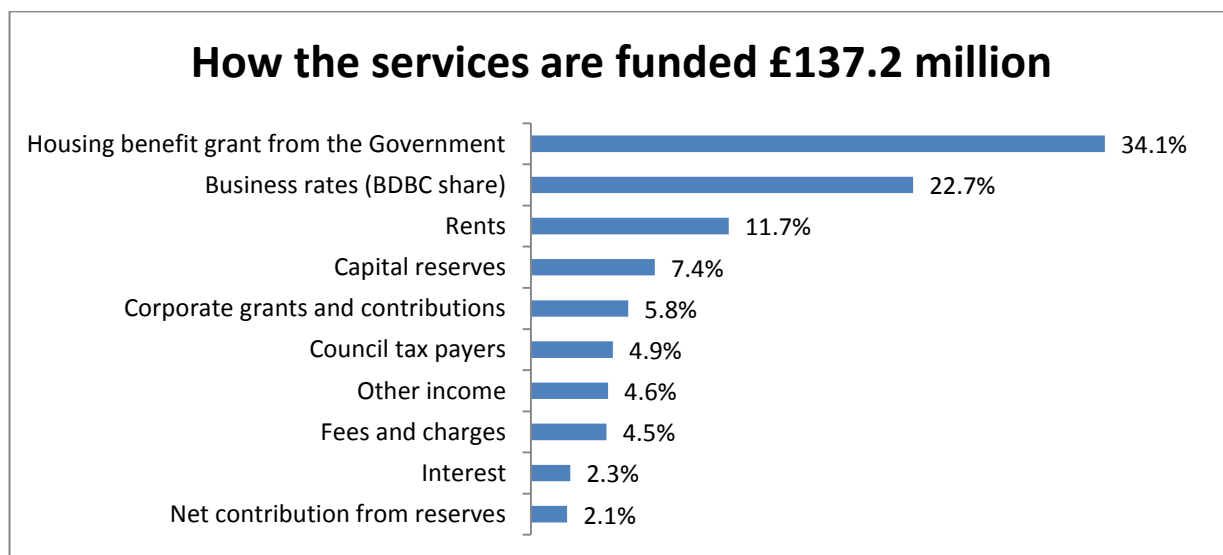
- The net revenue budget to be met by council tax payers for 2016/17 is £6.679 million, a £0.242 million increase on the 2015/16 original budget.
- The Band D Council Tax requirement for the Borough is £106.42 representing a 1.9% (£1.98) increase to the 2015/16 level.
- Efficiency savings and budget reductions totalling £0.734 million for 2016/17.
- Includes the allocation of £1.746 million of new funding in support of key council plan priorities.
- The 2016/17 local government finance settlement is £1.424 million, a £0.798 million (36%) reduction on the 2015/16 grant (excluding new homes bonus grant).
- There is an increase in the estimated amount of retained business rate income after reserve movements of £0.231 million from the 2015/16 level.
- New homes bonus grant totalling £5.283 million for 2016/17 has initially been allocated to reserves. This includes 25% to support the revenue budget, 55% to provide funding for strategic capital priorities and 20% for the Local Infrastructure Fund (LIF).
- Budget risks have been identified and the level of risk reserves has been reviewed. The level of the Stability and Resilience Reserve has been increased by way of a £1.250 million transfer from the Strategic Capital Reserve.
- After financing the capital programme there is an estimated £2.746 million reduction in revenue reserves in 2016/17.

Revenue Expenditure and Income Summary

The following charts summarise the main areas of expenditure by and sources of income for the council.



Note: Includes notional capital charges of £7.7 million and notional pension costs of £2.4 million which are reversed out by contributions from reserves and do not impact on the council tax requirement. The Housing and Regeneration Portfolio includes £46.5 million of housing benefits which is reimbursed by the Government.



RESTATED BUDGET 2015/16 £'000	GENERAL FUND REVENUE BUDGET SUMMARY	BUDGET 2016/17 £'000	BUDGET 2016/17 £'000
	<u>Net Cost of Services by Portfolio</u>		
2,238	Leader	2,535	
4,397	Housing and Regeneration	5,259	
4,202	Communities, Service Delivery and Improvement	3,796	
2,566	Finance and Resources	2,697	
5,579	Partnerships	5,130	
6,696	Planning and Infrastructure	6,511	
9,801	Regulatory Services and the Environment	10,112	
			36,040
	Strategic budgets to be released		
0	- Top of the Town	255	
0	- Transport Strategy	500	
0	- Other Strategic Projects	485	
			1,240
35,479	Net Cost of Services		37,280
	<u>Corporate Income and Expenditure</u>		
(3,500)	Interest / Investment Income		(3,200)
(12,996)	Investment Property Trading Account		(12,783)
2,850	Pension Fund Interest Cost and Return on Assets		2,360
	<u>Revenue Grants and Contributions</u>		
	Business Rates		
(29,947)	- Business Rates from Collection Fund	(30,680)	
26,941	- Tariff Payment to Government	27,166	
356	- Levy Payment to Government	490	
(552)	- Business Rate Relief Compensation Grant	(433)	(3,457)
174	Collection Fund Deficit Adjustment (Business Rates)		1,401
(200)	Collection Fund Surplus (Council Tax)		(200)
(70)	Council Tax Freeze Grant		0
(55)	Electoral Registration Grant		0
(610)	Housing Benefit Administration Grant		(490)
(131)	Local Council Tax Support Administration Grant		(131)
(27)	New Burdens Grant (Council Tax Support Scheme)		0
(9)	New Homes Bonus Adjustment Grant		0
(4,691)	New Homes Bonus Grant		(5,283)
(2,222)	Revenue Support Grant		(1,424)
0	Transitional Grant		(32)
	<u>Capital Grants and Contributions</u>		
(566)	Disabled Facilities Grant		(566)
10,224	Net Deficit on Provision of Services c/f		13,475

RESTATED BUDGET 2015/16 £'000	GENERAL FUND REVENUE BUDGET SUMMARY	BUDGET 2016/17 £'000	BUDGET 2016/17 £'000
10,224	Net Deficit on Provision of Services b/f		13,475
	<u>Contribution To/(From) Reserve Accounts</u>		
	Reserves Supporting Capital Programme		
(50)	Green Investment Reserve	(50)	
1,876	Local Infrastructure Fund Reserve	1,039	
94	Revenue Reserve for Capital Purposes	0	
1,877	Strategic Capital Reserve	1,656	
			2,645
	Risk Reserves		
466	Business Rates Risk Reserve	(737)	
(500)	Corporate Bond Reserve	0	
925	Interest Risk Reserve	0	
587	Rent Risk Reserve	124	
116	Stability and Resilience Reserve	2,115	
			1,502
	Earmarked Reserves		
(389)	Carry Forward Reserve	(94)	
(20)	Climate Change Reserve	0	
867	Economic Development and Council Priorities Reserve	(1,465)	
(17)	Efficiency, Transformation and Digital Reserve	150	
0	Invest to Save Reserve	(150)	
(22)	Local Plan Reserve	0	
(665)	Manydown Reserve	(643)	
(167)	Operational Asset Maintenance Reserve	0	
(101)	Transport Reserve	0	
(100)	Trees Maintenance Reserve	(100)	
			(2,302)
	Invested Reserves		
100	Commutated Sums Reserve	100	
			100
	Funding Capital Expenditure from Reserves		
(1,000)	Local Infrastructure Fund Reserve	(1,800)	
(4,505)	Revenue Reserve for Capital Purposes	(2,591)	
(1,600)	Strategic Capital Reserve	(300)	
			(4,691)
	Statutory Adjustment Accounts/Reserves		
(6,802)	Capital Adjustment Account (Removal of Notional Capital Charges included in Services)	(7,731)	
8,093	Capital Adjustment Account (Capital Expenditure charged to the General Fund)	6,041	
(2,850)	Pension Fund Reserve (Removal of Notional Pension Costs included in Services)	(2,360)	
			(4,050)
6,437	Net Expenditure to be met by Council Tax Payers		6,679
61,635.3	Council Tax Base (Band D equivalent properties)		62,760.2
£104.44	Band D Council Tax		£106.42

2016/17 BUDGET

SUBJECTIVE SUMMARY BY PORTFOLIO

	Leader	Housing and Regeneration	Communities, Service Delivery and Improvement	Finance and Resources	Partnerships	Planning and Infrastructure	Regulatory Services and the Environment	Strategic Budgets to be Released	Business Unit Accounts	Other Holding Accounts	Investment Property Trading Account	Corporate Income and Expenditure	Reserves	General Fund Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Employees				1,573.9	11.9		612.3		21,858.8					24,056.9
Premises			994.1	25.7	193.2	1,005.4	65.1		45.4	980.7	2,556.6			5,866.2
Transport	3.7				2.0		30.4		149.2	607.3				792.6
Supplies and Services	482.9	1,349.7	1,140.2	135.4	2,289.8	725.1	1,236.5	1,240.0	742.2	1,183.4	1,880.9			12,406.1
Third Party Payments			647.5	3.6	786.8	4.2	3,571.5		15.1					5,028.7
Transfer Payments		46,525.1												46,525.1
Support Services	1,872.7	3,046.0	1,685.4	1,514.7	912.2	6,567.6	5,902.9		(22,647.1)	(3,434.4)	1,933.6			(2,646.4)
Capital Charges	175.0	1,923.2	2,217.8		1,526.7	928.9	134.9		15.0	809.1		29,057.0		7,730.6
Business Rates													6,041.1	6,041.1
Capital paid for from revenue												2,360.0		2,360.0
Pension Fund Costs														
Total Expenditure	2,534.3	52,844.0	6,685.0	3,253.3	5,722.6	9,231.2	11,553.6	1,240.0	178.6	146.1	6,371.1	31,417.0	6,041.1	137,217.9
Housing Benefit Grant		(46,723.7)												(46,723.7)
Business Rate Income			(7.6)		(40.0)							(31,113.3)		(31,113.3)
Rents										(100.0)	(15,966.4)			(16,114.0)
Corporate Grants and Contributions												(7,926.8)		(7,926.8)
Fees and Charges		(1.0)	(2,620.2)	(139.0)	(189.7)	(2,166.7)	(868.7)			(4.5)	(166.7)			(6,156.5)
Other Service Income		(110.2)	(30.2)	(210.7)	(321.7)	(450.3)	(109.7)		(138.6)	(41.6)	(3,020.4)			(4,433.4)
Net Interest												(3,200.0)		(3,200.0)
Other Grants & Contributions		(750.0)	(231.1)	(206.5)	(41.1)	(103.2)	(463.0)						(7,730.6)	(1,834.9)
From Capital Reserves													(2,360.0)	(2,360.0)
From Pension Reserve													(2,945.8)	(2,945.8)
Net contribution from reserves														
Total Income	0.0	(47,584.9)	(2,889.1)	(556.2)	(592.5)	(2,720.2)	(1,441.4)	0.0	(178.6)	(146.1)	(19,153.5)	(42,240.1)	(13,036.4)	(130,539.0)
Net Expenditure	2,534.3	5,259.1	3,795.9	2,697.1	5,130.1	6,511.0	10,112.2	1,240.0	0.0	0.0	(12,782.4)	(10,823.1)	(6,995.3)	6,678.9

Note: The Total Support Services for the General Fund is (£2,646,400). This is because some support costs are charged to agency accounts, which are not part of the General Fund.

SERVICE AREA INDEX	PAGE
LEADER	
Corporate Management	12
Economic Development	14
Emergency Planning	16
Strategic Partnerships	18
Tourism	20
 HOUSING AND REGENERATION	
Enabling Affordable Housing	24
Homelessness	26
Housing Benefits	28
Housing Needs and Advice	30
Housing Strategy	32
Private Sector Housing Renewal	34
Private Sector Housing Standards Enforcement	36
Town Centre Programme	38
 COMMUNITIES, SERVICE DELIVERY AND IMPROVEMENT	
Car Parking	42
Community Safety	44
Community Support and Development	46
General Parish Grants	48
Highways Maintenance and Improvement	50
Public Conveniences	52
 FINANCE AND RESOURCES	
Council Tax Support Scheme	56
Local Tax Collection	58
Markets	60
Non Distributed Costs	62
Other Council Property	64
 PARTNERSHIPS	
Arts and Heritage	68
Core Funding to Community Groups	70
Events and Public Entertainment	72
Health Improvement	74
Public Transport Support to Operators	76
Sport and Recreation	78
Sport and Recreation Participation and Development	80
Transportation Planning, Policy and Strategy	82
 PLANNING AND INFRASTRUCTURE	
Building Control	86
Land Drainage	88
Listed Buildings and Conservation Policy	90
Local Land Searches	92

SERVICE AREA INDEX (CONTINUED)	PAGE
PLANNING AND INFRASTRUCTURE (CONTINUED)	
Parks and Open Spaces	94
Planning Development	96
Planning Policy	98
REGULATORY SERVICES AND THE ENVIRONMENT	
Cemeteries	102
Democratic Representation and Management	104
Elections	106
Environmental Health Licensing	108
Environmental Initiatives	110
Environmental Protection	112
Food Safety	114
Household Residual Waste	116
Pest Control	118
Private Hire and Hackney Carriages	120
Public Health	122
Kerbside Recycling and Bring Bank Sites	124
Street Cleansing	126
Sustainable Development Strategies	128
Trees and Forestry Policy	130
STRATEGIC BUDGETS TO BE RELEASED	
Town Centre Programme	134
Transport Strategy	136
Other Strategic Projects	138
INVESTMENT PROPERTY TRADING ACCOUNT	
Industrial and Commercial Development	142
The Malls	144
Festival Place	146
Leisure Park	148
Basing View Regeneration	150
Manydown Development	152
Manydown Operational	154
BUSINESS UNIT HOLDING ACCOUNTS	
Chief Executive	158
Borough Development	160
Borough Services	162
Finance and Resources	164
HR and Organisaional Development	166
Law and Governance	168
OTHER HOLDING ACCOUNTS	
Council Offices	172
ICT Hardware and Software Maintenance Costs	174
Print and Corporate Copiers	176
Vehicles	178

SERVICE AREA INDEX (CONTINUED)	PAGE
AGENCY ACCOUNTS	
Elections (Non-Borough)	182
Highways Agency Accounts	184
Parking Agency Accounts	186
Shared Services Hart - Street Cleansing	188
Shared Services Hart - Grounds Maintenance	190
Shared Services Hart - Legal	192
Shared Services Hart - Economic Development	194
Shared Services Hart - Licensing	196
Shared Services Hart - Customer Services	198
Shared Services Hart - Telephony	200
Shared Services Hart - Internal Audit	202
Basingstoke Together BID	204
CONTACTS	206

LEADER

PORTFOLIO SUMMARY BY SERVICE AREA

**Budget
2015/16**

**Budget
2016/17**

£'000

£'000

SERVICE AREAS

1,300.2	CORPORATE MANAGEMENT	1,470.6
647.2	ECONOMIC DEVELOPMENT	832.6
84.1	EMERGENCY PLANNING	87.0
172.7	STRATEGIC PARTNERSHIPS	110.9
33.7	TOURISM	33.2

2,237.9	TOTAL LEADER	2,534.3
----------------	---------------------	----------------

**Budget
2015/16**

**Budget
2016/17**

£'000

£'000

SUBJECTIVE ANALYSIS

0.0	Employees	0.0
0.0	Premises	0.0
3.7	Transport	3.7
513.6	Supplies and Services	482.9
0.0	Contracted Services	0.0
1,645.6	Support Services	1,872.7
75.0	Capital Charges	175.0

2,237.9	TOTAL EXPENDITURE	2,534.3
----------------	--------------------------	----------------

0.0	Income	0.0
-----	--------	-----

2,237.9	TOTAL LEADER	2,534.3
----------------	---------------------	----------------

LEADER

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000
	Expenditure £'000	Income £'000	
<u>CORPORATE MANAGEMENT</u>			
Non-Staff Costs			
75.0	External Audit and Inspections	73.0	73.0
1.9	Financial Publications	1.8	1.8
202.0	Treasury Management	222.0	222.0
278.9	Total Direct Costs (Non-Staff)	296.8	0.0
Business Unit Recharges			
1,021.3	Old Business Units	0.0	0.0
	Chief Executive	282.6	282.6
	Borough Development	37.2	37.2
	Borough Services	5.3	5.3
	Finance and Resources	826.5	826.5
	HR and Organisational Development	0.0	0.0
	Law and Governance	22.2	22.2
1,021.3	Total Business Unit Recharges	1,173.8	0.0
1,300.2	TOTAL COST OF CORPORATE MANAGEMENT	1,470.6	0.0

LEADER

DETAILED BUDGET

Responsible Officer

Head of Financial Services

CORPORATE MANAGEMENT

Corporate Management concerns the activities and costs that provide the infrastructure for services to be provided (whether by the authority or not) and the information that is required for public accountability. Activities that relate to the provision of services, even indirectly, are overheads on those services.

Corporate management costs can only include:

- the Chief Executive (or other designated Head of the Paid Service)
- The maintenance of statutory registers (such as Members' interests and politically sensitive posts)
- The provision of information about the council as a whole (i.e. rather than specific services)
- The completion, submission and/or publishing of corporate information (for example: Statement of Accounts and the Annual Report)
- Estimating, negotiating and accounting for all corporate level resources (for example the Budget Strategy and Budget Report)
- Providing the responses to non-service specific Freedom of Information requests
- The statutory external audit and other external inspections
- Treasury management administration fees and bank charges

LEADER

DETAILED BUDGET

Budget 2015/16	Budget 2016/17		Net Cost / (Income)
	Expenditure	Income	
£'000	£'000	£'000	£'000
<u>ECONOMIC DEVELOPMENT</u>			
Non-Staff Costs			
33.8	General Economic Development	50.2	50.2
22.0	Grants	0.0	0.0
10.8	International Partnerships	11.2	11.2
0.2	Local Business Partnership	0.0	0.0
0.0	Programme Grants	35.3	35.3
134.2	Promotion of the Borough	55.5	55.5
201.0	Total Direct Costs (Non-Staff)	152.2	0.0
Business Unit Recharges			
371.2	Old Business Units	0.0	0.0
	Chief Executive	0.0	0.0
	Borough Development	445.0	445.0
	Borough Services	9.2	9.2
	Finance and Resources	36.3	36.3
	HR and Organisational Development	0.0	0.0
	Law and Governance	14.9	14.9
371.2	Total Business Unit Recharges	505.4	0.0
75.0	Total Charges for Capital	175.0	175.0
647.2	TOTAL COST OF ECONOMIC DEVELOPMENT	832.6	0.0

LEADER

DETAILED BUDGET

Responsible Officer

Head of Borough Development and
Implementation

ECONOMIC DEVELOPMENT

The purpose of these resources is to drive sustainable economic prosperity for the benefit of residents and businesses in the borough. The priorities are to:

- Develop new relationships and strengthen existing relationships with business to create an on-going dialogue.
- Facilitate the development of a suitably skilled workforce to meet business demand.
- Support new and small businesses to grow and develop.
- Work with partners to improve infrastructure where businesses are adversely affected.
- Enable a good supply of high quality, reasonably priced commercial property.
- Promote the borough as a location for business through a joined up marketing and inward investment strategy supported by the council and partners.
- Ensure the council procedures and strategies support business needs where possible.
- Carry out a residents survey to support council planning and strategic development.

The grants budget is for community & voluntary sector revenue grants and are provided as programme grants. Programme grants will be offered for up to 3 years, are specifically designed to achieve outcomes that contribute to the councils priorities. These grants will be administered by the Policy & Performance team who monitor progress against the stated outcomes for each grant.

Capital charges in respect of expenditure to provide match-funding, along with other local public services, to enable superfast broadband to rural parts of Hampshire.

LEADER

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000
	Expenditure £'000	Income £'000	
<u>EMERGENCY PLANNING</u>			
Non-Staff Costs			
23.2	Emergency Planning	23.5	23.5
23.2	Total Direct Costs (Non-Staff)	23.5	0.0
Business Unit Recharges			
60.9	Old Business Units	0.0	0.0
	Chief Executive	0.0	0.0
	Borough Development	12.4	12.4
	Borough Services	30.4	30.4
	Finance and Resources	12.7	12.7
	HR and Organisational Development	0.0	0.0
	Law and Governance	8.0	8.0
60.9	Total Business Unit Recharges	63.5	0.0
84.1	TOTAL COST OF EMERGENCY PLANNING	87.0	0.0

LEADER

DETAILED BUDGET

Responsible Officer

Head of Street Scene, Parks and
Regulatory Services

EMERGENCY PLANNING

The Civil Contingencies Act 2004 places the following civil protection duties on the council:

- Assess the risk of emergencies occurring and use this to inform contingency planning;
- Put in place emergency plans;
- Put in place business continuity management arrangements;
- Put in place arrangements to make information available to the public about civil protection matters and maintain arrangements to warn, inform and advise the public in the event of an emergency;
- Share information and co-operate with other local responders to enhance co-ordination and efficiency;
- Provide advice and assistance to businesses and voluntary organisations about business continuity management.

To assist us in fulfilling these requirements, the council, along with all of the other district councils in the county, has a service level agreement with Hampshire County Council for them to carry out the emergency planning and co-ordination functions on our behalf. This agreement excludes responding to incidents.

LEADER

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000
	Expenditure £'000	Income £'000	
<u>STRATEGIC PARTNERSHIPS</u>			
Non-Staff Costs			
1.4	Local Strategic Partnerships	1.4	1.4
1.4	Total Direct Costs (Non-Staff)	1.4	0.0
Business Unit Recharges			
171.3	Old Business Units	0.0	0.0
	Chief Executive	0.0	0.0
	Borough Development	69.3	69.3
	Borough Services	5.1	5.1
	Finance and Resources	30.6	30.6
	HR and Organisational Development	0.0	0.0
	Law and Governance	4.5	4.5
171.3	Total Business Unit Recharges	109.5	0.0
172.7	TOTAL COST OF STRATEGIC PARTNERSHIPS	110.9	0.0

LEADER

DETAILED BUDGET

Responsible Officer

Head of Borough Development and
Implementation

STRATEGIC PARTNERSHIPS

Partnership working across all the council's service areas is an essential element for successful delivery of the Council Plan. Resources are used to develop new partnerships where appropriate and to sustain existing relationships both internally and externally. Joint work with Basingstoke Area Strategic Partnership, Enterprise M3 (LEP), other local authorities, public sector organisations, the business sector, voluntary and community sector and the wider community is included in this budget.

LEADER

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000
	Expenditure £'000	Income £'000	
<u>TOURISM</u>			
Non-Staff Costs			
4.5	North Hants Tourism	4.6	4.6
2.8	Southern Tourist Board	2.8	2.8
6.0	Tourism Grants	6.1	6.1
13.3	Total Direct Costs (Non-Staff)	13.5	0.0
Business Unit Recharges			
20.4	Old Business Units	0.0	0.0
	Chief Executive	0.0	0.0
	Borough Development	11.4	11.4
	Borough Services	0.8	0.8
	Finance and Resources	4.4	4.4
	HR and Organisational Development	0.0	0.0
	Law and Governance	3.1	3.1
20.4	Total Business Unit Recharges	19.7	0.0
33.7	TOTAL COST OF TOURISM	33.2	0.0

LEADER

DETAILED BUDGET

Responsible Officer

Head of Borough Development and
Implementation

TOURISM

This budget will be used to promote the borough to visitors and businesses through destination marketing activities and campaigns.

This budget also covers annual membership to Tourism South East, which provides access to resources (including research materials), advice on tourism issues and data stewardship for Visit Britain.

INTENTIONALLY BLANK

HOUSING AND REGENERATION

PORTFOLIO SUMMARY BY SERVICE AREA

Budget 2015/16		Budget 2016/17
£'000		£'000
	<u>SERVICE AREAS</u>	
218.7	ENABLING AFFORDABLE HOUSING	172.8
897.3	HOMELESSNESS	992.6
1,095.1	HOUSING BENEFITS	1,099.0
595.6	HOUSING NEEDS AND ADVICE	581.6
71.6	HOUSING STRATEGY	62.4
1,004.7	PRIVATE SECTOR HOUSING RENEWAL	1,692.2
140.7	PRIVATE SECTOR HOUSING STANDARDS ENFORCEMENT	143.7
373.6	TOWN CENTRE PROGRAMME	514.8
4,397.3	TOTAL HOUSING AND REGENERATION	5,259.1

Budget 2015/16		Budget 2016/17
£'000		£'000
	<u>SUBJECTIVE ANALYSIS</u>	
0.0	Employees	0.0
0.0	Premises	0.0
0.0	Transport	0.0
436.5	Supplies and Services	1,349.7
0.0	Contracted Services	0.0
49,444.9	Transfer Payments	46,525.1
3,052.9	Support Services	3,046.0
1,122.4	Capital Charges	1,923.2
54,056.7	TOTAL EXPENDITURE	52,844.0
(49,659.4)	Income	(47,584.9)
4,397.3	TOTAL HOUSING AND REGENERATION	5,259.1

HOUSING AND REGENERATION

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000
	Expenditure £'000	Income £'000	
<u>ENABLING AFFORDABLE HOUSING</u>			
Non-Staff Costs			
7.0	Grants	7.1	7.1
7.0	Total Direct Costs (Non-Staff)	7.1	0.0
Business Unit Recharges			
211.7	Old Business Units	0.0	0.0
	Chief Executive	0.0	0.0
	Borough Development	4.1	4.1
	Borough Services	141.6	141.6
	Finance and Resources	17.6	17.6
	HR and Organisational Development	0.0	0.0
	Law and Governance	2.4	2.4
211.7	Total Business Unit Recharges	165.7	0.0
218.7	TOTAL COST OF ENABLING AFFORDABLE HOUSING	172.8	0.0

HOUSING AND REGENERATION

DETAILED BUDGET

Responsible Officer

Housing Manager

ENABLING AFFORDABLE HOUSING

The budget includes a contribution of £6,000 to support a rural housing need service.

The main purpose of the budget is to enable the delivery of sufficient new affordable housing in the borough to meet the needs of residents.

HOUSING AND REGENERATION

DETAILED BUDGET

Budget 2015/16		Budget 2016/17		Net Cost / (Income)
		Expenditure	Income	
£'000		£'000	£'000	£'000
	<u>HOMELESSNESS</u>			
	Non-Staff Costs			
6.2	Accommodation - Bed and Breakfast	76.9	(70.7)	6.2
51.7	Domestic Violence	0.0		0.0
8.2	Empty Homes	5.2		5.2
12.7	Floating Support Scheme	50.0		50.0
0.0	Prevention of Homelessness	0.1		0.1
5.0	Prevention Fund	15.0		15.0
17.2	Rent Bond Scheme	57.4	(5.1)	52.3
47.5	Supported Housing Young People	100.9		100.9
100.0	Supported Lodgings and Housing Support	862.9	(750.0)	112.9
248.5	Total Direct Costs (Non-Staff)	1,168.4	(825.8)	342.6
	Business Unit Recharges			
597.8	Old Business Units	0.0		0.0
	Chief Executive	0.0		0.0
	Borough Development	2.1		2.1
	Borough Services	449.0		449.0
	Finance and Resources	74.4		74.4
	HR and Organisational Development	0.0		0.0
	Law and Governance	22.5		22.5
597.8	Total Business Unit Recharges	548.0	0.0	548.0
51.0	Total Charges for Capital	102.0		102.0
897.3	TOTAL COST OF HOMELESSNESS	1,818.4	(825.8)	992.6

HOUSING AND REGENERATION

DETAILED BUDGET

Responsible Officer

Housing Manager

HOMELESSNESS

The council has statutory duties to prevent homelessness and to provide accommodation for certain people who become homeless. The government required all councils to reduce levels of homelessness, and prevent the use of bed and breakfast for families or vulnerable 16/17 year olds.

The council undertakes a number of initiatives to support its strategic approach to homelessness prevention. This includes giving help such as rent bonds to people looking for privately rented accommodation as well as funding initiatives such as outreach floating support for rough sleepers.

The council funds specific initiatives to help potentially homeless 16/17 year olds, which includes, in conjunction with Children's Services, a jointly commissioned services to deliver specialist housing related support services.

Accommodation is also provided for nearly 60 other potentially homeless households per year through a private sector leasing scheme, which supports housing associations to lease properties from private landlords on a long term basis.

The council receives an annual grant of £100,000 from the government to help fund its homelessness initiatives. From April 2016 the Council will take over responsibility for commissioning homelessness housing support services for which an annual grant of £746k is received from Hampshire County Council.

The capital charges represent expenditure payable in support of works at Chineham House to support local housing needs.

HOUSING AND REGENERATION

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000
	Expenditure £'000	Income £'000	
<u>HOUSING BENEFITS</u>			
Non-Staff Costs			
21.0	Benefits Welfare Reform	0.0	0.0
33.4	Housing Benefits Administration	55.4	55.4
74.2	Non HRA Rent Rebates	94.9	(45.6)
(245.4)	Rent Allowances	46,430.2	(46,678.1)
(116.8)	Total Direct Costs (Non-Staff)	46,580.5	(46,723.7)
Business Unit Recharges			
1,211.9	Old Business Units	0.0	0.0
	Chief Executive	0.0	0.0
	Borough Development	8.3	8.3
	Borough Services	120.6	120.6
	Finance and Resources	1,110.9	1,110.9
	HR and Organisational Development	0.0	0.0
	Law and Governance	2.4	2.4
1,211.9	Total Business Unit Recharges	1,242.2	0.0
1,095.1	TOTAL COST OF HOUSING BENEFITS	47,822.7	(46,723.7)
			1,099.0

HOUSING AND REGENERATION

DETAILED BUDGET

Responsible Officer

Head of Financial Services

HOUSING BENEFITS

The council has a duty to administer a housing benefit scheme on behalf of the Department for Work and Pensions. The scheme is there to provide assistance with rent payments for those people on a low income.

Discretionary housing payments are also administered within this service.

The transfer of housing benefit claimants to Universal Credit begins in March 2016 with new claims for single people with an expected completion date of 2020/21 for all relevant claimants.

HOUSING AND REGENERATION

DETAILED BUDGET

Budget 2015/16		Budget 2016/17		Net Cost / (Income)
		Expenditure	Income	
£'000		£'000	£'000	£'000
	<u>HOUSING NEEDS AND ADVICE</u>			
	Non-Staff Costs			
4.2	Housing Needs and Advice	30.5	(34.4)	(3.9)
4.2	Total Direct Costs (Non-Staff)	30.5	(34.4)	(3.9)
	Business Unit Recharges			
591.4	Old Business Units	0.0		0.0
	Chief Executive	0.0		0.0
	Borough Development	9.3		9.3
	Borough Services	430.8		430.8
	Finance and Resources	135.0		135.0
	HR and Organisational Development	0.0		0.0
	Law and Governance	10.4		10.4
591.4	Total Business Unit Recharges	585.5	0.0	585.5
595.6	TOTAL COST OF HOUSING NEEDS AND ADVICE	616.0	(34.4)	581.6

HOUSING AND REGENERATION

DETAILED BUDGET

Responsible Officer

Housing Manager

HOUSING NEEDS AND ADVICE

The council has a statutory duty to provide general housing advice to residents and identify housing and support needs in the borough. The council must also have a statutory scheme of allocations. It maintains a housing register, operates a Choice Based Lettings scheme and nominates people with a housing need to housing association properties available for rent and shared ownership.

HOUSING AND REGENERATION

DETAILED BUDGET

Budget 2015/16		Budget 2016/17		Net Cost / (Income)
		Expenditure	Income	
£'000		£'000	£'000	£'000
	<u>HOUSING STRATEGY</u>			
	Business Unit Recharges			
71.6	Old Business Units	0.0		0.0
	Chief Executive	0.0		0.0
	Borough Development	4.1		4.1
	Borough Services	24.6		24.6
	Finance and Resources	29.5		29.5
	HR and Organisational Development	0.0		0.0
	Law and Governance	4.2		4.2
71.6	Total Business Unit Recharges	62.4	0.0	62.4
71.6	TOTAL COST OF HOUSING STRATEGY	62.4	0.0	62.4

HOUSING AND REGENERATION

DETAILED BUDGET

Responsible Officer

Housing Manager

HOUSING STRATEGY

Local authorities should have a housing strategy which seeks to address the affordable housing and support needs of the borough's residents. There is a statutory duty to have a homelessness strategy in place which must be reviewed at least every 5 years.

The council has a combined Housing and Homelessness Strategy. The current strategy was approved for the period 2013 - 2018. The strategy is being refreshed during 2016/17 to incorporate significant government changes.

HOUSING AND REGENERATION

DETAILED BUDGET

Budget 2015/16		Budget 2016/17		Net Cost / (Income)
		Expenditure	Income	
£'000		£'000	£'000	£'000
<u>PRIVATE SECTOR HOUSING RENEWAL</u>				
Business Unit Recharges				
133.1	Old Business Units	0.0		0.0
	Chief Executive	0.0		0.0
	Borough Development	0.0		0.0
	Borough Services	125.6		125.6
	Finance and Resources	7.9		7.9
	HR and Organisational Development	0.0		0.0
	Law and Governance	2.4		2.4
133.1	Total Business Unit Recharges	135.9	0.0	135.9
871.6	Total Charges for Capital	1,556.3		1,556.3
1,004.7	TOTAL COST OF PRIVATE SECTOR HOUSING RENEWAL	1,692.2	0.0	1,692.2

HOUSING AND REGENERATION

DETAILED BUDGET

Responsible Officer

Head of Street Scene, Parks and
Regulatory Services

PRIVATE SECTOR HOUSING RENEWAL

The budget supports the administration of the home improvement grant activity (capital programme) and other private sector housing issues.

Capital charges are in respect of expenditure on mandatory and discretionary housing grants paid by the council and for council renewal and regeneration schemes mainly in identified priority areas.

HOUSING AND REGENERATION

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<u>PRIVATE SECTOR HOUSING STANDARDS ENFORCEMENT</u>				
Non-Staff Costs				
0.0	Housing Standards	1.0	(1.0)	0.0
0.0	Total Direct Costs (Non-Staff)	1.0	(1.0)	0.0
Business Unit Recharges				
140.7	Old Business Units	0.0		0.0
	Chief Executive	0.0		0.0
	Borough Development	0.0		0.0
	Borough Services	126.6		126.6
	Finance and Resources	11.8		11.8
	HR and Organisational Development	0.0		0.0
	Law and Governance	5.3		5.3
140.7	Total Business Unit Recharges	143.7	0.0	143.7
140.7	TOTAL COST OF PRIVATE SECTOR HOUSING STANDARDS ENFORCEMENT	144.7	(1.0)	143.7

HOUSING AND REGENERATION

DETAILED BUDGET

Responsible Officer

Head of Street Scene, Parks and
Regulatory Services

PRIVATE SECTOR HOUSING STANDARDS ENFORCEMENT

This budget relates to the assessment of the condition of housing stock within the borough and advice and enforcement action to deal with sub-standard housing.

Under the Private Sector Housing Standards Enforcement Policy the council will do all it can to educate, inform and encourage property owners to undertake their responsibilities, firm enforcement action to protect the health and safety of tenants, occupiers and others will sometimes be required. The initiation of formal enforcement action will only occur when other measures have failed to produce the necessary response, or where there is an urgent need for action or legislation requires such.

The enforcement policy sets out the general principles and approach which the council will follow when considering enforcement action in the field of private sector housing, dealing with disrepair, statutory nuisances and caravan/camping sites.

HOUSING AND REGENERATION

DETAILED BUDGET

Budget 2015/16	Budget 2016/17		Net Cost / (Income)
	Expenditure	Income	
£'000	£'000	£'000	£'000
<u>TOWN CENTRE PROGRAMME</u>			
Non-Staff Costs			
40.0	Grants	0.0	0.0
50.8	Town Centre Improvements	94.7	94.7
90.8	Total Direct Costs (Non-Staff)	94.7	0.0
Business Unit Recharges			
83.0	Old Business Units	0.0	0.0
	Chief Executive	0.0	0.0
	Borough Development	85.4	85.4
	Borough Services	20.6	20.6
	Finance and Resources	30.2	30.2
	HR and Organisational Development	0.0	0.0
	Law and Governance	19.0	19.0
83.0	Total Business Unit Recharges	155.2	0.0
199.8	Total Charges for Capital	264.9	264.9
373.6	TOTAL COST OF TOWN CENTRE PROGRAMME	514.8	0.0

HOUSING AND REGENERATION

DETAILED BUDGET

Responsible Officer

Head of Borough Development and
Implementation

TOWN CENTRE PROGRAMME

A programme of activities is being implemented by the council in relation to Basingstoke town centre to enable it to:

- maximise the impact of its resources;
- work more strongly and effectively with town centre stakeholders; and
- deliver the priorities in the Council's Corporate Plan.

The expenditure is allocated for feasibility studies, expert support for the Town Centre Programme and use of the High Street Innovation Fund monies provided by central government to implement the rolling two-year action plan initially approved in May 2013, and reviewed and updated in July 2014.

In particular the programme will look to address key matters such as future town centre development and inward investment, and to provide a framework to both enhance the current vibrancy of the town, as well as to guide future environmental improvements. The programme itself will incorporate an outcome-focussed approach specifying the benefits which the council is aiming to bring to the town through this work.

Capital charges represent expenditure for environmental improvements and grants payable to businesses in the Top of the Town area.

INTENTIONALLY BLANK

COMMUNITIES, SERVICE DELIVERY AND IMPROVEMENT

PORTFOLIO SUMMARY BY SERVICE AREA

Restated Budget 2015/16		Budget 2016/17
£'000		£'000
	<u>SERVICE AREAS</u>	
(1,224.2)	CAR PARKING	(1,278.3)
892.4	COMMUNITY SAFETY	843.4
1,634.6	COMMUNITY SUPPORT AND DEVELOPMENT	2,560.7
127.2	GENERAL PARISH GRANTS	137.0
2,633.2	HIGHWAYS MAINTENANCE AND IMPROVEMENT	1,395.8
138.8	PUBLIC CONVENIENCES	137.3
4,202.0	TOTAL COMMUNITIES, SERVICE DELIVERY AND IMPROVEMENT	3,795.9

Restated Budget 2015/16		Budget 2016/17
£'000		£'000
	<u>SUBJECTIVE ANALYSIS</u>	
0.0	Employees	0.0
958.9	Premises	994.1
0.0	Transport	0.0
612.5	Supplies and Services	1,140.2
635.8	Contracted Services	647.5
0.0	Transfer Payments	0.0
1,699.0	Support Services	1,685.4
2,985.2	Capital Charges	2,217.8
6,891.4	TOTAL EXPENDITURE	6,685.0
(2,689.4)	Income	(2,889.1)
4,202.0	TOTAL COMMUNITIES, SERVICE DELIVERY AND IMPROVEMENT	3,795.9

COMMUNITIES, SERVICE DELIVERY AND IMPROVEMENT

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<u>CAR PARKING</u>				
Non-Staff Costs				
(557.6)	Alencon Link BDBC	476.1	(997.3)	(521.2)
114.5	Alencon Link Pay on Exit	116.1		116.1
92.3	Car Parking Agency Client	49.2		49.2
(1,197.2)	Car Parks - General	372.8	(1,622.9)	(1,250.1)
6.4	Free Car Parks	6.4		6.4
(1,541.6)	Total Direct Costs (Non-Staff)	1,020.6	(2,620.2)	(1,599.6)
Business Unit Recharges				
317.4	Old Business Units	0.0		0.0
	Chief Executive	0.0		0.0
	Borough Development	4.1		4.1
	Borough Services	290.6		290.6
	Finance and Resources	23.7		23.7
	HR and Organisational Development	0.0		0.0
	Law and Governance	2.9		2.9
317.4	Total Business Unit Recharges	321.3	0.0	321.3
(1,224.2)	TOTAL COST OF CAR PARKING	1,341.9	(2,620.2)	(1,278.3)

COMMUNITIES, SERVICE DELIVERY AND IMPROVEMENT

DETAILED BUDGET

Responsible Officer

Head of Street Scene, Parks and
Regulatory Services

CAR PARKING

The council operates fourteen town centre pay and display car parks, with one additional car park coming into operation on Saturdays only. Approximately 1900 car parking spaces are managed, consisting of both short and long stay, commuter and business parking.

All the council's town centre pay and display car parks have PARKMARK safer parking awards which indicate that they are regularly patrolled, well maintained and secure.

Six free car parks at Bramley, Kingsclere, Overton and Whitchurch are also managed and maintained.

The council operates a pay-by-phone service in all of its pay and display car parks except Vyne Meadow.

COMMUNITIES, SERVICE DELIVERY AND IMPROVEMENT

DETAILED BUDGET

Budget 2015/16		Budget 2016/17		Net Cost / (Income)
		Expenditure	Income	
£'000		£'000	£'000	£'000
<u>COMMUNITY SAFETY</u>				
Non-Staff Costs				
89.9	CCTV Management	90.7		90.7
0.0	CDRP Projects Funded by ABGs	0.0	(2.0)	(2.0)
0.0	Community Safety	0.2		0.2
29.0	CSPO Service Support	29.2		29.2
2.5	Safeguarding Children	2.5		2.5
139.2	Safer North Hants	139.0		139.0
260.6	Total Direct Costs (Non-Staff)	261.6	(2.0)	259.6
Business Unit Recharges				
609.3	Old Business Units	0.0		0.0
	Chief Executive	0.0		0.0
	Borough Development	540.7		540.7
	Borough Services	13.9		13.9
	Finance and Resources	12.9		12.9
	HR and Organisational Development	0.0		0.0
	Law and Governance	4.8		4.8
609.3	Total Business Unit Recharges	572.3	0.0	572.3
22.5	Total Charges for Capital	11.5		11.5
892.4	TOTAL COST OF COMMUNITY SAFETY	845.4	(2.0)	843.4

COMMUNITIES, SERVICE DELIVERY AND IMPROVEMENT

DETAILED BUDGET

Responsible Officer

Head of Borough Development and Implementation

COMMUNITY SAFETY

This service area funds the Community Safety Patrol service which aims to help residents be safe and feel safe by carrying out high visibility patrols, deterring and combating antisocial behaviour and providing reassurance. Working closely with other council departments, including Operations, Environmental Health and Housing as well as the Safer North Hampshire team and police-led 'Neighbourhood Policing' teams. With daily briefings, handovers and information sharing, the Community Safety Patrol Officers can make effective use of enforcement powers to tackle anti-social behaviour and offences such as littering, dog fouling and flyposting.

This service area also funds work delivered by the Safer North Hampshire shared community safety service (covering Basingstoke and Deane, Rushmoor and Hart) to tackle and prevent crime, anti-social behaviour and re-offending within the borough through effective partnership working.

The shared service team delivers activity to meet priorities of the joint Community Safety Partnership (CSP) across Basingstoke and Deane, Hart and Rushmoor. The CSP sets priorities in a partnership plan based on a yearly Strategic Assessment. The Strategic Assessment identifies a number of priority types of crime and anti-social behaviour within the borough which helps provide a focus for activity and resources.

Management of CCTV also falls within this service. The replacement cameras throughout the Top of the Town were procured during 2015-16 along with the contract for maintenance for the next 5 years. During 2016-17 the tender process for the CCTV monitoring services contract will take place along with further actions to deliver the CCTV Strategy.

Capital charges represent depreciation in respect of CCTV installation at the top of the town.

COMMUNITIES, SERVICE DELIVERY AND IMPROVEMENT

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<u>COMMUNITY SUPPORT AND DEVELOPMENT</u>				
Non-Staff Costs				
0.6	BME Projects	0.3	0.3	
0.2	Community Centre Development	0.2	0.2	
159.9	Community Facilities	146.5	(27.1)	119.4
12.6	Community Support	36.2	(3.5)	32.7
4.7	Community Training	5.9	(1.2)	4.7
0.6	Disability Forum	0.1		0.1
5.3	Diversity	5.3		5.3
140.4	Grants	80.9		80.9
0.0	Programme Grants	229.0		229.0
0.0	Strategic Grants	343.2		343.2
13.7	Youth Strategy	12.0		12.0
338.0	Total Direct Costs (Non-Staff)	859.6	(31.8)	827.8
Business Unit Recharges				
575.9	Old Business Units			0.0
	Chief Executive	0.0		0.0
	Borough Development	451.1		451.1
	Borough Services	23.2		23.2
	Finance and Resources	109.6		109.6
	HR and Organisational Development	0.0		0.0
	Law and Governance	12.4		12.4
575.9	Total Business Unit Recharges	596.3	0.0	596.3
720.7	Total Charges for Capital	1,357.7	(221.1)	1,136.6
1,634.6	TOTAL COST OF COMMUNITY SUPPORT AND DEVELOPMENT	2,813.6	(252.9)	2,560.7

COMMUNITIES, SERVICE DELIVERY AND IMPROVEMENT

DETAILED BUDGET

Responsible Officer

Head of Borough Development and
Implementation

COMMUNITY SUPPORT AND DEVELOPMENT

This budget covers a diverse range of activities, including the following main areas of expenditure:-

- Community Facilities: This covers the on-going maintenance, minor refurbishment and buildings insurance for 25 council owned facilities.
- Budgets to support communities: including training, information and advice to local communities, voluntary organisations and local community groups. Work is aimed at improving engagement with all sectors of the community ensuring equal opportunities exist for all. This includes implementing the community training programme, delivery of the Youth Strategy, supporting ethnic groups, and supporting the work of the community development officers.
- Grants - The grants budgets for community & voluntary sector revenue grants and are provided as strategic and programme grants. Strategic grants are provided for periods of up to 5 years and make a significant contribution to residents needs and align to the councils priorities. Programme grants will be offered for up to 3 years, are specifically designed to achieve outcomes that contribute to the councils priorities. These grants will be administered by the Policy & Performance team who monitor progress against the stated outcomes for each grant. A further £34,900 is to fund the procurement of play services including provision of information, training and support to local play providers and delivery of play schemes, and special needs play schemes. The balance relates to the 'Have your Say Grants', and funding for Disability Forum and Diversity.

Capital charges relate to premises depreciation charges for council owned community buildings, expenditure in respect of community facilities grant payments and capital expenditure on other community buildings.

COMMUNITIES, SERVICE DELIVERY AND IMPROVEMENT

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000
	Expenditure £'000	Income £'000	
<u>GENERAL PARISH GRANTS</u>			
Non-Staff Costs			
59.4	General Parish Grants	60.6	60.6
53.5	Parish CTS Grants	53.4	53.4
112.9	Total Direct Costs (Non-Staff)	114.0	0.0
Business Unit Recharges			
14.3	Old Business Units	0.0	0.0
	Chief Executive	0.0	0.0
	Borough Development	0.0	0.0
	Borough Services	0.0	0.0
	Finance and Resources	3.2	3.2
	HR and Organisational Development	0.0	0.0
	Law and Governance	19.8	19.8
14.3	Total Business Unit Recharges	23.0	0.0
127.2	TOTAL COST OF GENERAL PARISH GRANTS	137.0	0.0

COMMUNITIES, SERVICE DELIVERY AND IMPROVEMENT

DETAILED BUDGET

Responsible Officer

Head of Financial Services

GENERAL PARISH GRANTS

There are two town councils, forty parish councils and ten parish meetings in the borough which are entitled to an annual parish administration grant of £1,100.

This budget also funds the costs of administering parish council elections and parish polls should they be required and includes the council tax support grant which is provided by the council to help offset the reduction in parish tax bases produced by the implementation of the Council Tax Support Scheme.

COMMUNITIES, SERVICE DELIVERY AND IMPROVEMENT

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000
	Expenditure £'000	Income £'000	
<u>HIGHWAYS MAINTENANCE AND IMPROVEMENT</u>			
Non-Staff Costs			
65.0	Bus Shelter Maintenance and Replacement	66.4	66.4
1.0	CCTV - Insurances	0.1	0.1
246.4	Highways Agency Client	310.1	310.1
143.5	Highways Maintenance - Other	132.6	132.6
7.5	Ringway Fencing	7.7	7.7
(7.0)	Sponsored Roundabouts	12.9	(10.0)
22.9	Street Nameplates	23.4	23.4
(4.0)	Traffic Management (SLR Deployment)	0.0	(4.0)
475.3	Total Direct Costs (Non-Staff)	553.2	(14.0)
Business Unit Recharges			
57.5	Old Business Units	0.0	0.0
	Chief Executive	0.0	0.0
	Borough Development	2.1	2.1
	Borough Services	9.1	9.1
	Finance and Resources	13.3	13.3
	HR and Organisational Development	0.0	0.0
	Law and Governance	31.7	31.7
57.5	Total Business Unit Recharges	56.2	0.0
2,100.4	Total Charges for Capital	800.4	800.4
2,633.2	TOTAL COST OF HIGHWAYS MAINTENANCE AND IMPROVEMENT	1,409.8	(14.0)

COMMUNITIES, SERVICE DELIVERY AND IMPROVEMENT

DETAILED BUDGET

Responsible Officer

Head of Street Scene, Parks and
Regulatory Services

HIGHWAYS MAINTENANCE AND IMPROVEMENT

The net cost of the Highways Agency function is charged to this service area under the heading of Highways Agency Client.

The other services provided under this service area include highway related works that are the responsibility of the council (e.g. the provision and maintenance of street name plates, the maintenance of designated bus shelters and the repair of roadside fencing). This budget also covers maintenance of other land remaining in the council's ownership following the transfer of the housing stock to the Housing Associations (LSVT); the maintenance of footpaths and street lighting on council-owned land; the administration of the sponsored roundabout initiative; and deploying speed-reactive road signs.

Capital charges represent expenditure in respect of highways infrastructure improvements e.g. pedestrian and vehicle access, traffic management, cycleways and footpaths. The 2016/17 charges allow for capital funding towards significant improvements to a number of key junctions on the road network around Basingstoke (North Eastern Corridor - A33 and South Western Corridor - Thornycroft Roundabout and Winchester Road Roundabout).

COMMUNITIES, SERVICE DELIVERY AND IMPROVEMENT

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000
	Expenditure £'000	Income £'000	
<u>PUBLIC CONVENIENCES</u>			
Non-Staff Costs			
46.0	Public Conveniences	41.5	41.5
46.0	Total Direct Costs (Non-Staff)	41.5	0.0
Business Unit Recharges			
44.7	Old Business Units	0.0	0.0
	Chief Executive	0.0	0.0
	Borough Development	2.1	2.1
	Borough Services	36.1	36.1
	Finance and Resources	7.0	7.0
	HR and Organisational Development	0.0	0.0
	Law and Governance	2.4	2.4
44.7	Total Business Unit Recharges	47.6	0.0
48.1	Total Charges for Capital	48.2	48.2
138.8	TOTAL COST OF PUBLIC CONVENIENCES	137.3	0.0

COMMUNITIES, SERVICE DELIVERY AND IMPROVEMENT

DETAILED BUDGET

Responsible Officer

Head of Street Scene, Parks and
Regulatory Services

PUBLIC CONVENIENCES

The council owns and maintains ten public conveniences at various locations in Basingstoke and the surrounding villages. All have facilities and access for disabled people.

The sites and locations are listed below :-

Castons Yard, off New Road, Basingstoke

Stratton Park, by the Pavilion, off Pack Lane, Kempshott

Worting Road Cemetery, Worting Road, Basingstoke

Eastrop Park x 2, Eastrop

Overton, Winchester Street

Kingsclere, Swan Street

Whitchurch, Bell Street Car Park

St Mary Bourne, by the Community Hall.

Capital charges represent premises depreciation charges and expenditure in respect of capital improvement works to public conveniences in the borough.

INTENTIONALLY BLANK

FINANCE AND RESOURCES

PORTFOLIO SUMMARY BY SERVICE AREA

Budget 2015/16		Budget 2016/17
£'000		£'000
	<u>SERVICE AREAS</u>	
262.8	COUNCIL TAX SUPPORT SCHEME	293.7
864.1	LOCAL TAX COLLECTION	886.0
8.3	MARKETS	11.2
1,488.2	NON DISTRIBUTED COSTS	1,573.9
(57.0)	OTHER COUNCIL PROPERTY	(67.7)
2,566.4	TOTAL FINANCE AND RESOURCES	2,697.1

Budget 2015/16		Budget 2016/17
£'000		£'000
	<u>SUBJECTIVE ANALYSIS</u>	
1,488.2	Employees	1,573.9
22.7	Premises	25.7
0.0	Transport	0.0
98.5	Supplies and Services	135.4
3.5	Contracted Services	3.6
0.0	Transfer Payments	0.0
1,519.8	Support Services	1,514.7
0.0	Capital Charges	0.0
3,132.7	TOTAL EXPENDITURE	3,253.3
(566.3)	Income	(556.2)
2,566.4	TOTAL FINANCE AND RESOURCES	2,697.1

FINANCE AND RESOURCES

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000
	Expenditure £'000	Income £'000	
<u>COUNCIL TAX SUPPORT SCHEME</u>			
Non-Staff Costs			
0.0	Council Tax Support	20.0	20.0
0.0	Total Direct Costs (Non-Staff)	20.0	0.0
Business Unit Recharges			
262.8	Old Business Units	0.0	0.0
	Chief Executive	0.0	0.0
	Borough Development	5.2	5.2
	Borough Services	10.3	10.3
	Finance and Resources	258.2	258.2
	HR and Organisational Development	0.0	0.0
	Law and Governance	0.0	0.0
262.8	Total Business Unit Recharges	273.7	0.0
262.8	TOTAL COST OF COUNCIL TAX SUPPORT SCHEME	293.7	0.0

FINANCE AND RESOURCES

DETAILED BUDGET

Responsible Officer

Head of Financial Services

COUNCIL TAX SUPPORT SCHEME

With effect from April 2013 the Council Tax Benefit (CTB) scheme, which was administered by the council on behalf of the Department for Communities and Local Government, ceased and was replaced by the new local Council Tax Support (CTS) scheme. From this date the council became responsible for providing council tax assistance for people on low income and this is now accounted for separately as part of the Collection Fund. Central government grant funding towards these costs has reduced and is also accounted for within the Collection Fund. The remaining budgets represent the cost of administering the Council Tax Support scheme. There is also one-off budget in 2016/17 to fund a review of the scheme.

There are currently approximately 10,000 claimants and there will be no changes to the basis of support provided in 2016/17.

FINANCE AND RESOURCES

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<u>LOCAL TAX COLLECTION</u>				
Non-Staff Costs				
(79.7)	Council Tax Collection	106.2	(171.0)	(64.8)
(217.9)	NNDR Collection	7.9	(218.2)	(210.3)
(297.6)	Total Direct Costs (Non-Staff)	114.1	(389.2)	(275.1)
Business Unit Recharges				
1,161.7	Old Business Units	0.0		0.0
	Chief Executive	0.0		0.0
	Borough Development	1.0		1.0
	Borough Services	156.1		156.1
	Finance and Resources	994.7		994.7
	HR and Organisational Development	0.0		0.0
	Law and Governance	9.3		9.3
1,161.7	Total Business Unit Recharges	1,161.1	0.0	1,161.1
864.1	TOTAL COST OF LOCAL TAX COLLECTION	1,275.2	(389.2)	886.0

FINANCE AND RESOURCES

DETAILED BUDGET

Responsible Officer

Head of Financial Services

LOCAL TAX COLLECTION

The cost of collecting council tax includes the administration of billing, collection, recovery and enforcement for over 73,461 properties. Approximately 56,000 telephone calls and 43,000 letters/e-mails are received during the year.

The cost of collecting national non-domestic rates (NNDR) includes the administration of billing, collection, recovery and enforcement for over 4,160 accounts. Information is received via letter, telephone or, occasionally, by the ratepayer visiting the civic offices. Changes in occupation and the method of payment make up the majority of the issues dealt with but the most time-consuming issues are those raised by the Valuation Office Agency. The council is entitled to an allowance towards the cost of collecting NNDR and this is included in the income budget.

FINANCE AND RESOURCES

DETAILED BUDGET

Budget 2015/16		Budget 2016/17		Net Cost / (Income)
		Expenditure	Income	
£'000		£'000	£'000	£'000
	<u>MARKETS</u>			
	Non-Staff Costs			
(4.5)	Markets - Market Place	15.0	(18.8)	(3.8)
(4.5)	Total Direct Costs (Non-Staff)	15.0	(18.8)	(3.8)
	Business Unit Recharges			
12.8	Old Business Units	0.0		0.0
	Chief Executive	0.0		0.0
	Borough Development	0.0		0.0
	Borough Services	0.8		0.8
	Finance and Resources	14.0		14.2
	HR and Organisational Development	0.0		0.0
	Law and Governance	0.0		0.0
12.8	Total Business Unit Recharges	14.8	0.0	15.0
8.3	TOTAL COST OF MARKETS	29.8	(18.8)	11.2

FINANCE AND RESOURCES

DETAILED BUDGET

Responsible Officer

Property Services Manager

MARKETS

The council runs a market in the Top of the Town on a Wednesday and a Saturday. This historic market, originally a charter market, was first recorded in 1622. Charter Markets were repealed by the Food Act 1984, under which the council has powers to control the market.

In recent years the demand for market stalls has diminished and the market has declined in size and popularity. The market provision is being reviewed as part of the Top of the Town improvements' work.

FINANCE AND RESOURCES

DETAILED BUDGET

Budget 2015/16	Budget 2016/17			Net Cost / (Income)
	Expenditure	Income		
£'000	£'000	£'000	£'000	£'000
<u>NON-DISTRIBUTED COSTS</u>				
Non-Staff Costs				
1,488.2	Pension Payments	1,573.9		1,573.9
1,488.2	Total Direct Costs (Non-Staff)	1,573.9	0.0	1,573.9
1,488.2	TOTAL COST OF NON-DISTRIBUTED COSTS	1,573.9	0.0	1,573.9

FINANCE AND RESOURCES

DETAILED BUDGET

Responsible Officer

Head of Financial Services

NON-DISTRIBUTED COSTS

These are sometimes referred to as "unapportionable central overheads". The general principle with overheads is that they are fully apportioned (charged) across services.

However, there is one exception and that is the residual cost of pensions for staff who no longer work for the council. These costs are not attributable to any specific service.

This budget also covers the past-service cost payment to Hampshire County Council which contributes to reducing the Pension Fund deficit.

FINANCE AND RESOURCES

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<u>OTHER COUNCIL PROPERTY</u>				
Non-Staff Costs				
(118.9)	Attwood Close	20.4	(148.2)	(127.8)
(118.9)	Total Direct Costs (Non-Staff)	20.4	(148.2)	(127.8)
Business Unit Recharges				
61.9	Old Business Units	0.0		0.0
	Chief Executive	0.0		0.0
	Borough Development	0.0		0.0
	Borough Services	0.8		0.8
	Finance and Resources	54.0		54.0
	HR and Organisational Development	0.0		0.0
	Law and Governance	5.3		5.3
61.9	Total Business Unit Recharges	60.1	0.0	60.1
(57.0)	TOTAL COST OF OTHER COUNCIL PROPERTY	80.5	(148.2)	(67.7)

FINANCE AND RESOURCES

DETAILED BUDGET

Responsible Officer

Property Services Manager

OTHER COUNCIL PROPERTY

The council owns the freehold interest in the Mobile Home Park at Attwood Close. The site comprises of 67 plots of land which have been let on tenancies, protected by Mobile Home legislation, to the individuals who have provided the mobile homes thereon.

INTENTIONALLY BLANK

PARTNERSHIPS

PORTFOLIO SUMMARY BY SERVICE AREA

Restated Budget 2015/16		Budget 2016/17
£'000		£'000
	<u>SERVICE AREAS</u>	
1,969.9	ARTS AND HERITAGE	1,841.1
543.9	CORE FUNDING TO COMMUNITY GROUPS	0.0
476.7	EVENTS AND PUBLIC ENTERTAINMENT	446.4
109.8	HEALTH IMPROVEMENT	117.9
552.3	PUBLIC TRANSPORT SUPPORT TO OPERATORS	657.2
1,609.0	SPORT AND RECREATION	1,724.5
180.1	SPORT AND RECREATION PARTICIPATION AND DEVELOPMENT	206.2
137.4	TRANSPORTATION PLANNING, POLICY AND STRATEGY	136.8
5,579.1	TOTAL PARTNERSHIPS	5,130.1

Restated Budget 2015/16		Budget 2016/17
£'000		£'000
	<u>SUBJECTIVE ANALYSIS</u>	
11.9	Employees	11.9
324.4	Premises	193.2
2.0	Transport	2.0
2,920.2	Supplies and Services	2,289.8
671.2	Contracted Services	786.8
0.0	Transfer Payments	0.0
997.3	Support Services	912.2
1,237.5	Capital Charges	1,526.7
6,164.5	TOTAL EXPENDITURE	5,722.6
(585.4)	Income	(592.5)
5,579.1	TOTAL PARTNERSHIPS	5,130.1

PARTNERSHIPS

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<u>ARTS AND HERITAGE</u>				
Non-Staff Costs				
13.2	Anvil Premises	30.1	(13.5)	16.6
(30.7)	Fairfields Arts Centre	10.7	(41.0)	(30.3)
1,455.1	Grants	0.0		0.0
8.7	Haymarket Theatre Premises	14.7	(4.8)	9.9
1.9	HCC Rural Touring Scheme	1.9		1.9
51.4	Rental Subsidies	51.0		51.0
0.0	Strategic Grants	1,324.9		1,324.9
2.5	Willis Museum	1.4	(0.6)	0.8
1,502.1	Total Direct Costs (Non-Staff)	1,434.7	(59.9)	1,374.8
Business Unit Recharges				
83.4	Old Business Units	0.0		0.0
	Chief Executive	0.0		0.0
	Borough Development	0.0		0.0
	Borough Services	0.0		0.0
	Finance and Resources	23.4		23.4
	HR and Organisational Development	0.0		0.0
	Law and Governance	15.4		15.4
83.4	Total Business Unit Recharges	38.8	0.0	38.8
384.4	Total Charges for Capital	427.5		427.5
1,969.9	TOTAL COST OF ARTS AND HERITAGE	1,901.0	(59.9)	1,841.1

PARTNERSHIPS

DETAILED BUDGET

Responsible Officer

Policy Manager (Policy & Performance)

ARTS AND HERITAGE

This budget provides strategic core grants to a number of arts and voluntary sector organisations. Strategic grants are greater than £20,000, provided for periods of up to 5 years and make a significant contribution to residents needs and align to the councils priorities. Community & Voluntary sector grants are administered by the Policy and Performance team who monitor progress against the stated outcomes of each grant.

Capital charges represent premises depreciation in respect of The Anvil, Haymarket Theatre, Willis Museum and Fairfields Arts Centre.

PARTNERSHIPS

DETAILED BUDGET

Budget 2015/16		Budget 2016/17		Net Cost / (Income)
		Expenditure	Income	
£'000		£'000	£'000	£'000
	<u>CORE FUNDING TO COMMUNITY GROUPS</u>			
	Non-Staff Costs			
12.1	Core Funding to Community Groups	0.0		0.0
486.1	Grants	0.0		0.0
498.2	Total Direct Costs (Non-Staff)	0.0	0.0	0.0
	Business Unit Recharges			
36.8	Old Business Units	0.0		0.0
	Chief Executive	0.0		0.0
	Borough Development	0.0		0.0
	Borough Services	0.0		0.0
	Finance and Resources	0.0		0.0
	HR and Organisational Development	0.0		0.0
	Law and Governance	0.0		0.0
36.8	Total Business Unit Recharges	0.0	0.0	0.0
8.9	Total Charges for Capital	0.0		0.0
543.9	TOTAL COST OF CORE FUNDING TO COMMUNITY GROUPS	0.0	0.0	0.0

PARTNERSHIPS

DETAILED BUDGET

Responsible Officer

Policy Manager (Policy & Performance)

CORE FUNDING TO COMMUNITY GROUPS

The councils grant funding to the voluntary and community sector is now classified as strategic and programme grants and these are shown elsewhere in the Medium Term Financial Plan.

PARTNERSHIPS

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000
	Expenditure £'000	Income £'000	
<u>EVENTS AND PUBLIC ENTERTAINMENT</u>			
Non-Staff Costs			
1.4	Band Concerts	1.4	1.4
23.6	Basingstoke Festival	22.8	22.8
102.2	Basingstoke Live	139.3	(36.1) 103.2
18.5	Christmas Decorations	18.5	18.5
15.1	Events Management	6.9	6.9
1.5	Grants	1.5	1.5
8.5	Kite Festival	8.6	8.6
17.9	Marketing	17.1	17.1
5.4	Transport Festival	5.4	5.4
3.0	Twinnings Festival of Sport	3.0	3.0
197.1	Total Direct Costs (Non-Staff)	224.5	(36.1) 188.4
Business Unit Recharges			
277.9	Old Business Units	0.0	0.0
	Chief Executive	0.0	0.0
	Borough Development	215.2	215.2
	Borough Services	8.6	8.6
	Finance and Resources	24.8	24.8
	HR and Organisational Development	0.0	0.0
	Law and Governance	9.4	9.4
277.9	Total Business Unit Recharges	258.0	0.0 258.0
1.7	Total Charges for Capital	0.0	0.0
476.7	TOTAL COST OF EVENTS AND PUBLIC ENTERTAINMENT	482.5	(36.1) 446.4

PARTNERSHIPS

DETAILED BUDGET

Responsible Officer

Head of Borough Development and
Implementation

EVENTS AND PUBLIC ENTERTAINMENT

The budget supports events such as Basingstoke Live (music event), the 'Basingstoke Festival' and Bandstand Concerts with contributions towards partnership events such as the Transport Festival and the Kite Festival. The budget also contributes towards and subsidises the annual Christmas lights around the town centre.

PARTNERSHIPS

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000
	Expenditure £'000	Income £'000	
<u>HEALTH IMPROVEMENT</u>			
Non-Staff Costs			
8.9	Health Improvement	9.1	9.1
8.9	Total Direct Costs (Non-Staff)	9.1	0.0
Business Unit Recharges			
100.9	Old Business Units	0.0	0.0
	Chief Executive	0.0	0.0
	Borough Development	98.3	98.3
	Borough Services	3.1	3.1
	Finance and Resources	7.4	7.4
	HR and Organisational Development	0.0	0.0
	Law and Governance	0.0	0.0
100.9	Total Business Unit Recharges	108.8	0.0
109.8	TOTAL COST OF HEALTH IMPROVEMENT	117.9	0.0

PARTNERSHIPS

DETAILED BUDGET

Responsible Officer

Head of Borough Development and
Implementation

HEALTH IMPROVEMENT

This budget relates to activity supporting healthy lifestyles, including initiatives addressing priorities of the Basingstoke and Deane Health and Wellbeing Partnership - addressing mental health, reducing obesity, supporting people with dementia and reducing increased risk drinking. The budget supports projects such as family focused exercise programmes in communities, coordinating the 'walking for health' programme, falls prevention, promoting healthy eating and workplace health. This budget also relates to the council's input into coordinating the Basingstoke and Deane Health and Wellbeing Partnership and strategic health issues.

PARTNERSHIPS

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000
	Expenditure £'000	Income £'000	
<u>PUBLIC TRANSPORT SUPPORT TO OPERATORS</u>			
Non-Staff Costs			
0.0	3B Bus Service	56.3	56.3
8.6	Basingstoke Community Transport	12.5	12.5
152.2	Dial-a-Ride	156.0	156.0
26.1	Grants	26.1	26.1
21.8	HCC Taxi Share	31.3	31.3
25.7	Newbury and District Bus	26.4	26.4
105.1	Shuttle Bus	333.3	(228.8)
3.5	Stratfield Bus	2.6	2.6
135.0	Tendered Bus Services	178.1	178.1
16.1	Whitchurch Community Bus	15.3	15.3
494.1	Total Direct Costs (Non-Staff)	837.9	(228.8)
Business Unit Recharges			
55.8	Old Business Units	0.0	0.0
	Chief Executive	0.0	0.0
	Borough Development	0.0	0.0
	Borough Services	0.0	0.0
	Finance and Resources	11.1	11.1
	HR and Organisational Development	0.0	0.0
	Law and Governance	34.6	34.6
55.8	Total Business Unit Recharges	45.7	0.0
2.4	Total Charges for Capital	2.4	2.4
552.3	TOTAL COST OF PUBLIC TRANSPORT SUPPORT TO OPERATORS	886.0	(228.8)

PARTNERSHIPS

DETAILED BUDGET

Responsible Officer

Head of Planning and Infrastructure

PUBLIC TRANSPORT SUPPORT TO OPERATORS

The council supports a range of public and community transport services. These services support residents and visitors to travel to key destinations in both urban and rural areas and promotes social inclusion for those who do not have access to other modes of transport.

Capital charges represent depreciation in respect of the premises occupied by Dial A Ride.

PARTNERSHIPS

DETAILED BUDGET

Budget 2015/16	Budget 2016/17		Net Cost / (Income)	
	Expenditure	Income		
£'000	£'000	£'000	£'000	
<u>SPORT AND RECREATION</u>				
Non-Staff Costs				
235.1	Aquadrome	211.5	(1.2)	210.3
(93.5)	Golf Centre	6.3	(99.7)	(93.4)
135.7	Grants	36.3		36.3
91.0	Indoor Sport and Recreation General	95.8		95.8
1.7	Outdoor Sport and Recreation General	0.0		0.0
0.0	Programme Grants	21.1		21.1
5.3	Rental Subsidies	5.3		5.3
0.0	Strategic Grants	73.0		73.0
2.1	Tadley Recreation Scheme	0.5	(0.1)	0.4
284.2	Tadley Swimming Pool	208.2	(0.4)	207.8
47.7	Tennis Contract	47.0	(0.1)	46.9
7.8	Winklebury Football Complex	14.0	(5.1)	8.9
717.1	Total Direct Costs (Non-Staff)	719.0	(106.6)	612.4
Business Unit Recharges				
166.2	Old Business Units	0.0		0.0
	Chief Executive	0.0		0.0
	Borough Development	69.7		69.7
	Borough Services	10.3		10.3
	Finance and Resources	85.6		85.6
	HR and Organisational Development	0.0		0.0
	Law and Governance	9.3		9.3
166.2	Total Business Unit Recharges	174.9	0.0	174.9
725.7	Total Charges for Capital	1,095.3	(158.1)	937.2
1,609.0	TOTAL COST OF SPORT AND RECREATION	1,989.2	(264.7)	1,724.5

PARTNERSHIPS

DETAILED BUDGET

Responsible Officer

Head of Borough Development and
Implementation

SPORT AND RECREATION

This budget relates to costs and income associated with the provision of the Aquadrome, Tadley Pool, the Indoor Tennis Centre and the Golf Centre. All these facilities are managed on behalf of the council by independent operators in accordance with a service specification. There is provision in the budget for maintenance, insurance, client monitoring costs and for the payment of a management fee to the contractors. This budget also includes provision for the management of the Winklebury Football Complex.

The grants budgets are for community & voluntary sector revenue grants and are provided as strategic and programme grants. Strategic grants are provided for periods of up to 5 years and make a significant contribution to residents needs and align to the councils priorities. Programme grants will be offered for up to 3 years, are specifically designed to achieve outcomes that contribute to the councils priorities. These grants will be administered by the Policy & Performance team who monitor progress against the stated outcomes for each grant.

Contributions to the County Sports Partnership and the Local Sports Council are also funded from this budget.

Capital charges represent depreciation and other capital works in respect of the Leisure Park and Aquadrome together with the Tadley Swimming Pool, Indoor Tennis Facility, Golf Driving Range, Winklebury Football Scheme, the Down Grange Athletics Track and Astro Pitch Replacement and various sport pavilions throughout the borough.

PARTNERSHIPS

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000
	Expenditure £'000	Income £'000	
<u>SPORT AND RECREATION</u>			
<u>PARTICIPATION AND DEVELOPMENT</u>			
Non-Staff Costs			
7.4	Grants	7.5	7.5
8.3	Legacy Initiatives	8.4	8.4
21.8	Physical Activity and Healthy Lifestyles	37.4	37.4
(2.0)	Priority Sports	0.0	(2.0)
3.2	Voluntary Sector Development	3.2	(1.0)
38.7	Total Direct Costs (Non-Staff)	56.5	(3.0)
Business Unit Recharges			
141.4	Old Business Units	0.0	0.0
	Chief Executive	0.0	0.0
	Borough Development	144.4	144.4
	Borough Services	1.3	1.3
	Finance and Resources	7.0	7.0
	HR and Organisational Development	0.0	0.0
	Law and Governance	0.0	0.0
141.4	Total Business Unit Recharges	152.7	0.0
180.1	TOTAL COST OF SPORT AND RECREATION PARTICIPATION AND DEVELOPMENT	209.2	(3.0)

PARTNERSHIPS

DETAILED BUDGET

Responsible Officer

SPORT AND RECREATION PARTICIPATION AND DEVELOPMENT

Head of Borough Development and Implementation

This budget covers a range of initiatives encouraging greater participation in sport and physical activity through courses, programmes and events, maximising the benefits of major sports events (e.g. Rugby World Cup in autumn 2015), and building capacity of the voluntary sports sector through workforce training and club development.

PARTNERSHIPS

DETAILED BUDGET

Budget 2015/16		Budget 2016/17		Net Cost / (Income)
		Expenditure	Income	
£'000		£'000	£'000	£'000
	<u>TRANSPORTATION PLANNING, POLICY AND STRATEGY</u>			
	Non-Staff Costs			
5.2	Transport Planning Policy and Strategy	4.6		4.6
5.2	Total Direct Costs (Non-Staff)	4.6	0.0	4.6
	Business Unit Recharges			
130.7	Old Business Units	0.0		0.0
	Chief Executive	0.0		0.0
	Borough Development	0.0		0.0
	Borough Services	117.4		117.4
	Finance and Resources	7.8		7.8
	HR and Organisational Development	0.0		0.0
	Law and Governance	5.5		5.5
130.7	Total Business Unit Recharges	130.7	0.0	130.7
1.5	Total Charges for Capital	1.5		1.5
137.4	TOTAL COST OF TRANSPORTATION PLANNING, POLICY AND STRATEGY	136.8	0.0	136.8

PARTNERSHIPS

DETAILED BUDGET

Responsible Officer

TRANSPORTATION PLANNING, POLICY AND STRATEGY

Head of Planning and Infrastructure

Longer term transport planning is undertaken in partnership with Hampshire County Council and there are proposals to develop a Transport Strategy for the Borough, building on work currently being undertaken using CLG funds. Work is also on-going with both Hampshire County Council and the Highways Agency in pursuing delivery of strategic transport infrastructure from local and national funding sources including works at Black Dam Junction 6 and junctions on the A30, A33 and A340.

Work is also being progressed on a Cycling Strategy for the Borough, together with the future implementation of the identified actions.

The Council's Travel Plan is prepared and updated by this part of the Council.

Capital charges represent depreciation in respect of the premises occupied by Shopmobility.

INTENTIONALLY BLANK

PLANNING AND INFRASTRUCTURE

PORTFOLIO SUMMARY BY SERVICE AREA

Restated Budget 2015/16		Budget 2016/17
£'000		£'000
	<u>SERVICE AREAS</u>	
83.0	BUILDING CONTROL	43.8
151.1	LAND DRAINAGE	154.1
38.8	LISTED BUILDINGS AND CONSERVATION POLICY	41.6
(95.1)	LOCAL LAND SEARCHES	(94.8)
3,821.1	PARKS AND OPEN SPACES	3,985.1
1,778.7	PLANNING DEVELOPMENT	1,554.5
918.1	PLANNING POLICY	826.7
6,695.7	TOTAL PLANNING AND INFRASTRUCTURE	6,511.0

Restated Budget 2015/16		Budget 2016/17
£'000		£'000
	<u>SUBJECTIVE ANALYSIS</u>	
0.0	Employees	0.0
997.4	Premises	1,005.4
0.0	Transport	0.0
835.9	Supplies and Services	725.1
4.1	Contracted Services	4.2
0.0	Transfer Payments	0.0
6,510.2	Support Services	6,567.6
506.1	Capital Charges	928.9
8,853.7	TOTAL EXPENDITURE	9,231.2
(2,158.0)	Income	(2,720.2)
6,695.7	TOTAL PLANNING AND INFRASTRUCTURE	6,511.0

PLANNING AND INFRASTRUCTURE

DETAILED BUDGET

Budget 2015/16		Budget 2016/17		Net Cost / (Income)
		Expenditure	Income	
£'000		£'000	£'000	£'000
	<u>BUILDING CONTROL</u>			
	Non-Staff Costs			
(427.8)	Building Regulations - Fee Earning	10.1	(499.5)	(489.4)
(427.8)	Total Direct Costs (Non-Staff)	10.1	(499.5)	(489.4)
	Business Unit Recharges			
510.8	Old Business Units	0.0		0.0
	Chief Executive	0.0		0.0
	Borough Development	0.0		0.0
	Borough Services	509.8		509.8
	Finance and Resources	22.0		22.0
	HR and Organisational Development	0.0		0.0
	Law and Governance	1.4		1.4
510.8	Total Business Unit Recharges	533.2	0.0	533.2
83.0	TOTAL COST OF BUILDING CONTROL	543.3	(499.5)	43.8

PLANNING AND INFRASTRUCTURE

DETAILED BUDGET

Responsible Officer

Head of Planning and Infrastructure

BUILDING CONTROL

The aim of the Building Control Service is to protect public health and safety, ensure that buildings are constructed in accordance with energy efficiency standards set through the Building Regulations, and provide for adequate access and facilities for the disabled by ensuring that all buildings and structures conform with the Building Regulations.

The Building Control Service operates within a competitive environment in that the private sector is also able to provide inspections through nationally registered inspectors. The council's Building Control Service has a good market share of this work.

The setting of Building Regulation Charges was devolved to local authorities in April 1999 under the Building (Local Authority Charges) Regulations 1998. Charges set by the council are based upon a nationally recognised model. These charges are set with the objective of covering the cost of the fee earning elements of the Building Control Service.

PLANNING AND INFRASTRUCTURE

DETAILED BUDGET

Budget 2015/16		Budget 2016/17		Net Cost / (Income)
		Expenditure	Income	
£'000		£'000	£'000	£'000
	<u>LAND DRAINAGE</u>			
	Non-Staff Costs			
5.2	District Drainage - General	5.5		5.5
29.5	Former Housing Treatment Plants	30.2		30.2
34.7	Total Direct Costs (Non-Staff)	35.7	0.0	35.7
	Business Unit Recharges			
34.7	Old Business Units	0.0		0.0
	Chief Executive	0.0		0.0
	Borough Development	0.0		0.0
	Borough Services	31.8		31.8
	Finance and Resources	4.9		4.9
	HR and Organisational Development	0.0		0.0
	Law and Governance	0.0		0.0
34.7	Total Business Unit Recharges	36.7	0.0	36.7
81.7	Total Charges for Capital	81.7		81.7
151.1	TOTAL COST OF LAND DRAINAGE	154.1	0.0	154.1

PLANNING AND INFRASTRUCTURE

DETAILED BUDGET

Responsible Officer

Head of Street Scene, Parks and
Regulatory Services

LAND DRAINAGE

The council has responsibility for land drainage and the residual drainage function following the transfer of the housing stock in 1995. Some local sewerage treatment plants are managed by the council and their costs are accounted for within this budget.

As a land drainage authority the council has only a limited role, as much of the activity relating to drainage and flooding is the responsibility of other agencies. The council is concerned with non-main rivers and watercourses, drainage complaints, and the provision of information and advice.

Capital charges represent expenditure in respect of local sewerage treatment plants, land drainage and flooding prevention works within the borough.

PLANNING AND INFRASTRUCTURE

DETAILED BUDGET

Budget 2015/16		Budget 2016/17		Net Cost / (Income)
		Expenditure	Income	
£'000		£'000	£'000	£'000
	<u>LISTED BUILDINGS AND CONSERVATION POLICY</u>			
	Non-Staff Costs			
0.0	Conservation and Listed Buildings Policy	0.2		0.2
0.0	Total Direct Costs (Non-Staff)	0.2	0.0	0.2
	Business Unit Recharges			
36.3	Old Business Units	0.0		0.0
	Chief Executive	0.0		0.0
	Borough Development	2.1		2.1
	Borough Services	29.7		29.7
	Finance and Resources	6.2		6.2
	HR and Organisational Development	0.0		0.0
	Law and Governance	1.4		1.4
36.3	Total Business Unit Recharges	39.4	0.0	39.4
2.5	Total Charges for Capital	2.0		2.0
38.8	TOTAL COST OF LISTED BUILDINGS AND CONSERVATION POLICY	41.6	0.0	41.6

PLANNING AND INFRASTRUCTURE

DETAILED BUDGET

Responsible Officer

Head of Planning and Infrastructure

LISTED BUILDINGS AND CONSERVATION POLICY

This service covers the designation of conservation areas and the preparation of conservation area appraisals and management plans. Also covered is the preparation of policy guidelines and 'building at risk' assessments, the designation of Buildings of Local Interest, together with general advice on historic buildings and conservation areas.

There are currently over 1,800 Listed Buildings in the borough, which are identified on a national register of the best of our built heritage, so that we can protect and conserve it. The register comprises a wide variety of buildings and structures of special architectural and/or historic interest, ranging from churches and farmsteads (barns and granaries etc.) to cottages, houses, bridges and even telephone kiosks.

There are currently approximately 300 Locally Listed Buildings, which are designated by the council as being of local architectural and/or historic interest; these buildings receive special consideration when planning proposals are submitted for approval.

Capital charges are in respect of historic building repair grant payments anticipated to be paid in 2016/17.

PLANNING AND INFRASTRUCTURE

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<u>LOCAL LAND SEARCHES</u>				
Non-Staff Costs				
(265.9)	Local Land Searches	55.3	(334.8)	(279.5)
(265.9)	Total Direct Costs (Non-Staff)	55.3	(334.8)	(279.5)
Business Unit Recharges				
170.8	Old Business Units	0.0		0.0
	Chief Executive	0.0		0.0
	Borough Development	0.0		0.0
	Borough Services	147.8		147.8
	Finance and Resources	21.8		21.8
	HR and Organisational Development	0.0		0.0
	Law and Governance	15.1		15.1
170.8	Total Business Unit Recharges	184.7	0.0	184.7
(95.1)	TOTAL COST OF LOCAL LAND SEARCHES	240.0	(334.8)	(94.8)

PLANNING AND INFRASTRUCTURE

DETAILED BUDGET

Responsible Officer

Head of Planning and Infrastructure

LOCAL LAND SEARCHES

The costs of maintaining the register of local land charges and dealing with requests for certificates of search and other enquiries, along with income from charges made.

Each local authority, by statute, is required to maintain a register of Local Land Charges (LLC), which contains a variety of agreements, notices and orders affecting land and properties, and which are of importance to prospective purchasers.

The Local Land Charges team exist to maintain the register, and also to conduct searches of that register for solicitors acting for home buyers.

A full LLC search will also provide information on such matters as nearest highways, planning histories, environmental health, traffic schemes and housing. We are currently processing around 200 - 250 searches per month.

The service has been largely automated and has consistently met its target of dispatching 100% of searches within 10 days. Further benefits will be enjoyed on completion of the data capture of all planning applications back to 1974.

Future projects include:

- To ensure that there is a high level of integration between Local Land Charges systems and all other relevant council IT systems.
- To maximise the use of e-searches etc.
- To ensure that personal search enquiries continue to be dealt with electronically, therefore reducing the cost to the council.

PLANNING AND INFRASTRUCTURE

DETAILED BUDGET

Budget 2015/16	Budget 2016/17		Net Cost / (Income)	
	Expenditure	Income		
£'000	£'000	£'000	£'000	
<u>PARKS AND OPEN SPACES</u>				
Non-Staff Costs				
43.4	Allotments - General	68.6	(25.6)	43.0
167.3	Grants	168.8		168.8
28.1	Green Spaces Improvements	28.4		28.4
3.6	Green Spaces Development	3.1		3.1
5.1	Green Spaces Group Support	5.1		5.1
0.0	Memorial Benches	1.0	(1.0)	0.0
93.7	Parks - Sports	170.6	(93.0)	77.6
21.6	Parks - Traveller Defences	21.8		21.8
956.2	Parks General	1,056.8	(141.4)	915.4
166.9	Play Areas - Street Care	209.0		209.0
0.0	Programme Grants	8.3		8.3
1,485.9	Total Direct Costs (Non-Staff)	1,741.5	(261.0)	1,480.5
Business Unit Recharges				
2,128.9	Old Business Units	0.0		0.0
	Chief Executive	0.0		0.0
	Borough Development	82.6		82.6
	Borough Services	1,794.0		1,794.0
	Finance and Resources	142.4		142.4
	HR and Organisational Development	0.0		0.0
	Law and Governance	46.3		46.3
2,128.9	Total Business Unit Recharges	2,065.3	0.0	2,065.3
206.3	Total Charges for Capital	845.2	(405.9)	439.3
3,821.1	TOTAL COST OF PARKS AND OPEN SPACES	4,652.0	(666.9)	3,985.1

PLANNING AND INFRASTRUCTURE

DETAILED BUDGET

Responsible Officer

Head of Street Scene, Parks and
Regulatory Services

PARKS AND OPEN SPACES

The management and maintenance of parks, open spaces, play areas, sports pitches, associated buildings, woodlands, grass land and urban trees is covered in this budget heading. This budget also includes a sum to be paid to parish councils as a contribution towards maintenance of parish recreation areas.

The council maintains 145 borough owned equipped play areas and inspects 50 parish play areas.

The budget also covers the support of voluntary conservation groups who manage council owned sites across the borough.

Capital charges relate to depreciation and other capital works in respect of improvements to parks, open spaces, allotments and other amenity land.

PLANNING AND INFRASTRUCTURE

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<u>PLANNING DEVELOPMENT</u>				
Non-Staff Costs				
(787.0)	Planning Applications	120.9	(1,218.8)	(1,097.9)
(787.0)	Total Direct Costs (Non-Staff)	120.9	(1,218.8)	(1,097.9)
Business Unit Recharges				
2,565.7	Old Business Units	0.0		0.0
	Chief Executive	0.0		0.0
	Borough Development	8.3		8.3
	Borough Services	2,320.1		2,320.1
	Finance and Resources	129.3		129.3
	HR and Organisational Development	0.0		0.0
	Law and Governance	194.7		194.7
2,565.7	Total Business Unit Recharges	2,652.4	0.0	2,652.4
1,778.7	TOTAL COST OF PLANNING DEVELOPMENT	2,773.3	(1,218.8)	1,554.5

PLANNING AND INFRASTRUCTURE

DETAILED BUDGET

Responsible Officer

Head of Planning and Infrastructure

PLANNING DEVELOPMENT

The Planning Development Service undertakes a range of activities including:

- The processing of planning applications as well as the provision of pre-application advice and consideration of detailed matters in relation to planning application conditions.
- Investigation of alleged breaches of planning control and ensuring that development is carried out in accordance with approved plans, conditions or that there have been no breaches of planning legislation.

Planning applications are determined within the context of national and local policies.

Performance on timescales for determining planning applications is maintained through regular monitoring.

The work of the Planning Development Service also includes the negotiation of Developer Contributions which helps to secure the provision of infrastructure to support new development or mitigate the impacts of development and therefore makes a significant contribution to the quality of life of new and existing residents.

PLANNING AND INFRASTRUCTURE

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000
	Expenditure £'000	Income £'000	
<u>PLANNING POLICY</u>			
Non-Staff Costs			
0.9	Community Planning	1.0	1.0
6.0	Grants	6.1	6.1
242.9	Planning Policy and Guidance	111.4	(0.2)
249.8	Total Direct Costs (Non-Staff)	118.5	(0.2)
Business Unit Recharges			
668.3	Old Business Units	0.0	0.0
	Chief Executive	0.0	0.0
	Borough Development	96.5	96.5
	Borough Services	545.9	545.9
	Finance and Resources	52.7	52.7
	HR and Organisational Development	0.0	0.0
	Law and Governance	13.3	13.3
668.3	Total Business Unit Recharges	708.4	0.0
918.1	TOTAL COST OF PLANNING POLICY	826.9	(0.2)

PLANNING AND INFRASTRUCTURE

DETAILED BUDGET

Responsible Officer

Head of Planning and Infrastructure

PLANNING POLICY

The main focus of the Planning Policy and Implementation Section is the preparation, adoption and implementation of planning policy, through the adopted Local Plan, emerging Local plan and other planning policy documents. The Local Plan sets out the Council's policies on all aspects of development, including housing, employment and transport, and the protection and enhancement of the environment. The current Local Plan was adopted in July 2006. The emerging Local Plan (which will cover the period up to 2029) is currently at examination and it is anticipated that the Inspector's report on the Plan will be received in Spring 2016.

Neighbourhood planning is also a key element of this team's work with 13 parishes currently being designated for the purposes of neighbourhood planning. The Plans are at different stages in the process but a number are now well advanced and both Overton and Oakley and Deane were examined in late 2015 and are proceeding to referendum. Neighbourhood Plans have equal weight to Local Plans and become part of the development plan for the local area upon being 'made'.

Monitoring of policies is also required through annual monitoring. This includes monitoring the level of housing that has been built within the borough, including affordable housing. This information will be used to ensure that the policies of the plan are delivering the expected outcomes.

There will be continuing involvement in monitoring and reviewing plans and strategies prepared by other authorities and agencies, together with government guidance, to highlight and comment on matters affecting, or that are of interest to, the borough.

In addition, more detailed guidance is provided through the preparation of supplementary planning documents and planning policy and urban design advice to the Planning and Development Service and developers to support the implementation of the council's policies. This includes the preparation and review of the Infrastructure Delivery Plan, which identifies key infrastructure needs for the borough and the Community Infrastructure Levy (CIL) charging schedule which the council will need to adopt to collect pooled contributions from development.

INTENTIONALLY BLANK

REGULATORY SERVICES AND THE ENVIRONMENT

PORTFOLIO SUMMARY BY SERVICE AREA

Restated Budget 2015/16		Budget 2016/17
£'000		£'000
	<u>SERVICE AREAS</u>	
211.9	CEMETERIES	224.5
2,162.6	DEMOCRATIC REPRESENTATION AND MANAGEMENT	2,180.3
555.3	ELECTIONS	725.4
152.3	ENVIRONMENTAL HEALTH LICENSING	154.3
132.9	ENVIRONMENTAL INITIATIVES	134.0
340.7	ENVIRONMENTAL PROTECTION	394.5
260.7	FOOD SAFETY	265.7
2,471.3	HOUSEHOLD RESIDUAL WASTE	2,477.5
78.5	PEST CONTROL	62.0
25.0	PRIVATE HIRE AND HACKNEY CARRIAGES	9.8
112.6	PUBLIC HEALTH	110.4
1,078.2	KERBSIDE RECYCLING AND BRING BANK SITES	1,204.4
2,093.4	STREET CLEANSING	2,036.2
116.7	SUSTAINABLE DEVELOPMENT STRATEGIES	121.1
8.9	TREES AND FORESTRY POLICY	12.1
9,801.0	TOTAL REGULATORY SERVICES AND THE ENVIRONMENT	10,112.2
Restated Budget 2015/16		Budget 2016/17
£'000		£'000
	<u>SUBJECTIVE ANALYSIS</u>	
619.0	Employees	612.3
63.2	Premises	65.1
28.7	Transport	30.4
1,210.0	Supplies and Services	1,236.5
3,491.7	Contracted Services	3,571.5
0.0	Transfer Payments	0.0
5,766.4	Support Services	5,902.9
81.8	Capital Charges	134.9
11,260.8	TOTAL EXPENDITURE	11,553.6
(1,459.8)	Income	(1,441.4)
9,801.0	TOTAL REGULATORY SERVICES AND THE ENVIRONMENT	10,112.2

REGULATORY SERVICES AND THE ENVIRONMENT

DETAILED BUDGET

Budget 2015/16	Budget 2016/17			Net Cost / (Income)
	Expenditure	Income	(Income)	
£'000	£'000	£'000	£'000	£'000
<u>CEMETERIES</u>				
Non-Staff Costs				
(118.6)	Cemeteries	30.4	(153.9)	(123.5)
18.7	Closed Churchyards	18.9		18.9
3.5	Public Burials	8.8	(5.3)	3.5
2.0	Rural Churchyard Grants	2.0		2.0
5.2	South View Cemetery	6.3		6.3
47.1	Worting Road Cemetery	47.7		47.7
(42.1)	Total Direct Costs (Non-Staff)	114.1	(159.2)	(45.1)
Business Unit Recharges				
249.9	Old Business Units	0.0		0.0
	Chief Executive	0.0		0.0
	Borough Development	0.0		0.0
	Borough Services	216.7		216.7
	Finance and Resources	44.8		44.8
	HR and Organisational Development	0.0		0.0
	Law and Governance	4.0		4.0
249.9	Total Business Unit Recharges	265.5	0.0	265.5
4.1	Total Charges for Capital	4.1		4.1
211.9	TOTAL COST OF CEMETERIES	383.7	(159.2)	224.5

REGULATORY SERVICES AND THE ENVIRONMENT

DETAILED BUDGET

Responsible Officer

Head of Street Scene, Parks and
Regulatory Services

CEMETERIES

The costs of maintaining the cemeteries at Worting Road and South View, along with eight closed local churchyards are met under this heading. This includes grounds maintenance, restoration and maintenance of the fabric of these sites. Also included are the management costs associated with the administration and burial services for the internments at Worting Road Cemetery.

Under the Public Health (Control of Disease) Act 1984 the council is under a duty to make funeral arrangements for those who die without anybody willing or able to make the arrangements. Wherever possible the council will seek to recover the costs involved from the person's estate.

Many local churchyards, as well as South View Cemetery are managed in partnership with local community groups.

Capital charges represents depreciation in respect of the chapel building and cemetery lodge at Worting Road Cemetery.

REGULATORY SERVICES AND THE ENVIRONMENT

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<u>DEMOCRATIC REPRESENTATION AND MANAGEMENT</u>				
Non-Staff Costs				
76.1	Mayoral Expenses and Events	76.5	76.5	
1,098.4	Members' Costs	1,086.4	1,086.4	
1,174.5	Total Direct Costs (Non-Staff)	1,162.9	0.0	1,162.9
Business Unit Recharges				
988.1	Old Business Units	0.0	0.0	
	Chief Executive	0.0	0.0	
	Borough Development	83.8	83.8	
	Borough Services	175.8	175.8	
	Finance and Resources	194.6	194.6	
	HR and Organisational Development	30.5	30.5	
	Law and Governance	532.7	532.7	
988.1	Total Business Unit Recharges	1,017.4	0.0	1,017.4
2,162.6	TOTAL COST OF DEMOCRATIC REPRESENTATION AND MANAGEMENT	2,180.3	0.0	2,180.3

REGULATORY SERVICES AND THE ENVIRONMENT

DETAILED BUDGET

Responsible Officer

DEMOCRATIC REPRESENTATION AND MANAGEMENT

Head of Law and Governance

Democratic Representation and Management includes all aspects of Members' activities in that capacity, including corporate, programme and service policy making and more general activities relating to governance and the representation of local interests.

Democratic Representation and Management costs include all Members' allowances and expenses, including telephone calls, postage, equipment costs, hospitality, accommodation costs, training, conference fees, etc. incurred when undertaking activities on behalf of the authority, as local representatives or to represent local interests. The costs of running the Mayors office is also included in the budget.

REGULATORY SERVICES AND THE ENVIRONMENT

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<u>ELECTIONS</u>				
Non-Staff Costs				
113.4	Conducting Elections	151.0	151.0	
143.5	Electoral Registration	233.7	(1.7)	232.0
256.9	Total Direct Costs (Non-Staff)	384.7	(1.7)	383.0
Business Unit Recharges				
298.4	Old Business Units	0.0	0.0	
	Chief Executive	0.0	0.0	
	Borough Development	10.3	10.3	
	Borough Services	21.6	21.6	
	Finance and Resources	50.9	50.9	
	HR and Organisational Development	0.0	0.0	
	Law and Governance	259.6	259.6	
298.4	Total Business Unit Recharges	342.4	0.0	342.4
555.3	TOTAL COST OF ELECTIONS	727.1	(1.7)	725.4

REGULATORY SERVICES AND THE ENVIRONMENT

DETAILED BUDGET

Responsible Officer

Head of Law and Governance

ELECTIONS

This budget covers the cost of running borough council elections and maintaining the rolling electoral register. Borough Councillors are elected for 4 years: there are elections almost every year as a third of the council comes up for election each year (except in the year when there is a County Council Election). The team run a variety of ballots including Neighbourhood Planning Referendums and the EU Referendum. A new voter registration process called Individual Electoral Registration (IER) was introduced June 2014 which has fundamentally changed the way the electoral register is compiled.

REGULATORY SERVICES AND THE ENVIRONMENT

DETAILED BUDGET

Budget 2015/16		Budget 2016/17		Net Cost / (Income)
		Expenditure	Income	
£'000		£'000	£'000	£'000
<u>ENVIRONMENTAL HEALTH LICENSING</u>				
Non-Staff Costs				
(10.3)	Animal Establishments	1.3	(11.7)	(10.4)
(9.7)	Betting and Gaming	0.0	(11.3)	(11.3)
(128.1)	Entertainments	1.2	(125.1)	(123.9)
2.1	Licensing	2.1		2.1
(3.1)	Special Treatments	0.0	(2.0)	(2.0)
(23.2)	Street Trading Consents	0.0	(25.0)	(25.0)
(172.3)	Total Direct Costs (Non-Staff)	4.6	(175.1)	(170.5)
Business Unit Recharges				
324.6	Old Business Units	0.0		0.0
	Chief Executive	0.0		0.0
	Borough Development	2.1		2.1
	Borough Services	250.0		250.0
	Finance and Resources	47.2		47.2
	HR and Organisational Development	0.0		0.0
	Law and Governance	25.5		25.5
324.6	Total Business Unit Recharges	324.8	0.0	324.8
152.3	TOTAL COST OF ENVIRONMENTAL HEALTH LICENSING	329.4	(175.1)	154.3

REGULATORY SERVICES AND THE ENVIRONMENT

DETAILED BUDGET

Responsible Officer

Head of Street Scene, Parks and
Regulatory Services

ENVIRONMENTAL HEALTH LICENSING

The licensing service, in its public safety role, administers approximately 950 licences for premises and people under the Licensing Act 2003 and develops and implements policies to support the provision of licensable activities including sale and supply of alcohol, regulated entertainment and late night refreshments.

The service also develops and implements policies and administers over 130 licences/permits in relation to gambling premises and lotteries as well as over 300 licences in relation to animal welfare premises (such as kennels, catteries and riding schools), scrap metal dealers and street trading.

The licensing service also investigates complaints about these licenced trades.

REGULATORY SERVICES AND THE ENVIRONMENT

DETAILED BUDGET

Budget 2015/16	Budget 2016/17			Net Cost / (Income)
	Expenditure	Income		
£'000	£'000	£'000	£'000	£'000
<u>ENVIRONMENTAL INITIATIVES</u>				
Non-Staff Costs				
0.4	Environmental Improvements	0.4		0.4
24.9	Environmental Improvement Grants	25.1		25.1
25.3	Total Direct Costs (Non-Staff)	25.5	0.0	25.5
Business Unit Recharges				
81.7	Old Business Units	0.0		0.0
	Chief Executive	0.0		0.0
	Borough Development	6.2		6.2
	Borough Services	65.0		65.0
	Finance and Resources	8.3		8.3
	HR and Organisational Development	0.0		0.0
	Law and Governance	1.0		1.0
81.7	Total Business Unit Recharges	80.5	0.0	80.5
25.9	Total Charges for Capital	28.0		28.0
132.9	TOTAL COST OF ENVIRONMENTAL INITIATIVES	134.0	0.0	134.0

REGULATORY SERVICES AND THE ENVIRONMENT

DETAILED BUDGET

Responsible Officer

Head of Street Scene, Parks and
Regulatory Services

ENVIRONMENTAL INITIATIVES

The services provided from this budget include:

- Environmental Improvements - Funding towards the Hampshire Biodiversity Information Centre; the Hampshire and Isle of Wight Wildlife Trust (for the Loddon and Eversley Heritage Area project and the Enborne Living Landscapes project); and the North Wessex Downs AONB Partnership; all in pursuance of the aims of Living Landscapes (the Landscape & Biodiversity Strategy for the Borough).
- The commissioning and project management of environmental renewal schemes.
- Involvement in initiatives such as Living Landscapes and the Green Infrastructure Strategy.
- The administration of the Community Heritage and Environment Fund (CHEF) capital grants aimed at achieving improvements in the urban and rural environment in partnership with the local community and environmental groups.

Capital charges are in respect of expenditure on CHEF grants and the Landscape and Biodiversity Strategy.

REGULATORY SERVICES AND THE ENVIRONMENT

DETAILED BUDGET

Budget 2015/16 £'000		Budget 2016/17		Net Cost / (Income) £'000
		Expenditure £'000	Income £'000	
<u>ENVIRONMENTAL PROTECTION</u>				
Non-Staff Costs				
12.3	Environmental Protection	25.7	(13.3)	12.4
12.3	Total Direct Costs (Non-Staff)	25.7	(13.3)	12.4
Business Unit Recharges				
328.4	Old Business Units	0.0		0.0
	Chief Executive	0.0		0.0
	Borough Development	7.2		7.2
	Borough Services	293.7		293.7
	Finance and Resources	18.1		18.1
	HR and Organisational Development	0.0		0.0
	Law and Governance	13.1		13.1
328.4	Total Business Unit Recharges	332.1	0.0	332.1
0.0	Total Charges for Capital	50.0		50.0
340.7	TOTAL COST OF ENVIRONMENTAL PROTECTION	407.8	(13.3)	394.5

REGULATORY SERVICES AND THE ENVIRONMENT

DETAILED BUDGET

Responsible Officer

Head of Street Scene, Parks and
Regulatory Services

ENVIRONMENTAL PROTECTION

The primary activities of the Environmental Health team are to:

- Investigate and take appropriate action to resolve approximately 1,000 noise nuisance complaints each year.
- Investigate and take appropriate action to resolve a further 300 other nuisance complaints, e.g. bonfires, odours from food businesses, accumulations of waste etc.
- Investigate public health type complaints e.g. filthy and verminous premises. Investigation associated with public health funerals.
- Carry out approximately 30 inspections of industrial processes (e.g. the crematorium, print works etc.) to ensure compliance with permit conditions which control emissions to air.
- Ensure that any land contamination is adequately remediated during the course of any new developments through the planning process. Approximately 50 contaminated land site investigation reports are reviewed each year.
- Implement the council's Contaminated Land Inspection Strategy to ensure that historic land contamination does not pose any significant risks to existing land uses.
- Take and analyse over 50 samples from private water supplies to ensure the water is safe to drink.
- Monitor local air quality and undertake yearly review to ensure national air quality standards are met.
- Consider the environmental implications (i.e. noise, contaminated land, odour and air quality) of approximately 500 planning consultations each year and where necessary recommend appropriate conditions and/or refusal.
- Investigate fly tipping and abandoned vehicles.
- Respond to approximately 50 premises licence applications (for pubs, clubs etc.) to ensure regulated entertainment does not cause nuisance to nearby residents.

The capital charges are in respect of grants to residents and community groups for energy improvements to property.

REGULATORY SERVICES AND THE ENVIRONMENT

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<u>FOOD SAFETY</u>				
Non-Staff Costs				
(9.5)	Food Safety	3.0	(10.0)	(7.0)
(9.5)	Total Direct Costs (Non-Staff)	3.0	(10.0)	(7.0)
Business Unit Recharges				
270.2	Old Business Units	0.0		0.0
	Chief Executive	0.0		0.0
	Borough Development	3.1		3.1
	Borough Services	252.5		252.5
	Finance and Resources	16.4		16.4
	HR and Organisational Development	0.0		0.0
	Law and Governance	0.7		0.7
270.2	Total Business Unit Recharges	272.7	0.0	272.7
260.7	TOTAL COST OF FOOD SAFETY	275.7	(10.0)	265.7

REGULATORY SERVICES AND THE ENVIRONMENT

DETAILED BUDGET

Responsible Officer

Head of Street Scene, Parks and
Regulatory Services

FOOD SAFETY

This primarily involves programmed food hygiene and health and safety inspections and investigates complaints to ensure compliance with food safety and health and safety legislation. The service covers food safety enforcement for approximately 1,100 food businesses and health and safety enforcement in approximately 2,000 commercial premises in the borough.

As well as food hygiene and health and safety inspections, the service also responds to food hygiene complaints, health and safety complaints, accidents and infectious disease and food borne illness notifications.

Other service activities include: participating in the National Food Hygiene Rating Scheme; national health and safety campaigns; delivering food hygiene courses; collecting and analysing food samples and responding to national food hazard warnings.

REGULATORY SERVICES AND THE ENVIRONMENT

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<u>HOUSEHOLD RESIDUAL WASTE</u>				
Non-Staff Costs				
(82.5)	Bulk Waste Collection	10.1	(104.4)	(94.3)
28.0	Garden Waste	271.7	(237.0)	34.7
28.5	Grants	0.0		0.0
2,183.7	Household Residual Waste	2,199.8	(14.4)	2,185.4
2,157.7	Total Direct Costs (Non-Staff)	2,481.6	(355.8)	2,125.8
Business Unit Recharges				
264.5	Old Business Units	0.0		0.0
	Chief Executive	0.0		0.0
	Borough Development	4.2		4.2
	Borough Services	246.9		246.9
	Finance and Resources	40.3		40.3
	HR and Organisational Development	0.0		0.0
	Law and Governance	10.2		10.2
264.5	Total Business Unit Recharges	301.6	0.0	301.6
49.1	Total Charges for Capital	50.1		50.1
2,471.3	TOTAL COST OF HOUSEHOLD RESIDUAL WASTE	2,833.3	(355.8)	2,477.5

REGULATORY SERVICES AND THE ENVIRONMENT

DETAILED BUDGET

Responsible Officer

Head of Technical Services and
Environmental Maintenance (shared post
with Hart)

HOUSEHOLD RESIDUAL WASTE

The council provides a weekly refuse collection service to over 72,000 households which equates to 1.872 million collections per annum, collecting approximately 44,500 tonnes of waste each year.

Household waste in the borough is delivered through a shared service with Hart District Council. This is managed by a joint client team based at Hart with Veolia Environmental Services (UK) undertaking all waste collections under a joint contract.

The Head of Technical Services at Hart reports directly to the corporate directors at both authorities on all aspects of the contract.

The service includes an optional green garden waste service which is delivered to approximately 8,000 households. Customers are charged £31.00 for a re-usable sack which is collected fortnightly.

A bulky waste collection service is provided by the council's in house street care team for large items that individuals are unable to take to the recycling centre themselves. This service is run in partnership with The Furniture Store which is a registered charity that collects and recycles white goods.

Capital charges represent expenditure in respect of waste collection bins purchased and depreciation charges for the waste transfer operation premises.

REGULATORY SERVICES AND THE ENVIRONMENT

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000
	Expenditure £'000	Income £'000	
<u>PEST CONTROL</u>			
Non-Staff Costs			
1.2	Bees	1.2	1.2
14.3	Pest Control	10.5	10.5
25.9	Rodent Treatment	10.0	10.0
41.4	Total Direct Costs (Non-Staff)	21.7	0.0
Business Unit Recharges			
37.1	Old Business Units	0.0	0.0
	Chief Executive	0.0	0.0
	Borough Development	0.0	0.0
	Borough Services	28.0	28.0
	Finance and Resources	8.2	8.2
	HR and Organisational Development	0.0	0.0
	Law and Governance	4.1	4.1
37.1	Total Business Unit Recharges	40.3	0.0
78.5	TOTAL COST OF PEST CONTROL	62.0	0.0

REGULATORY SERVICES AND THE ENVIRONMENT

DETAILED BUDGET

Responsible Officer

Head of Street Scene, Parks and
Regulatory Services

PEST CONTROL

The council provides a free rat treatment service to those in receipt of income related benefits. The council has a private contractor to carry out this service. The council also carries out routine pest control treatments on council owned land.

REGULATORY SERVICES AND THE ENVIRONMENT

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<u>PRIVATE HIRE AND HACKNEY CARRIAGES</u>				
Non-Staff Costs				
(136.3)	Private Hire and Hackney Carriages	21.7	(164.8)	(143.1)
(136.3)	Total Direct Costs (Non-Staff)	21.7	(164.8)	(143.1)
Business Unit Recharges				
161.3	Old Business Units	0.0		0.0
	Chief Executive	0.0		0.0
	Borough Development	2.1		2.1
	Borough Services	125.0		125.0
	Finance and Resources	13.6		13.6
	HR and Organisational Development	0.0		0.0
	Law and Governance	12.2		12.2
161.3	Total Business Unit Recharges	152.9	0.0	152.9
25.0	TOTAL COST OF PRIVATE HIRE AND HACKNEY CARRIAGES	174.6	(164.8)	9.8

REGULATORY SERVICES AND THE ENVIRONMENT

DETAILED BUDGET

Responsible Officer

Head of Street Scene, Parks and
Regulatory Services

PRIVATE HIRE AND HACKNEY CARRIAGES

The licensing service administers, controls and enforces the licensing of drivers, vehicles and operators of private hire and hackney carriage and public transport services within the borough amounting to over 800 licence transactions in the last year and develops and implements policies to support this service.

The licensing service investigate complaints in relation to the taxi and private hire trade.

REGULATORY SERVICES AND THE ENVIRONMENT

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<u>PUBLIC HEALTH</u>				
Non-Staff Costs				
31.4	Dog Control	35.6	(5.0)	30.6
31.4	Total Direct Costs (Non-Staff)	35.6	(5.0)	30.6
Business Unit Recharges				
79.7	Old Business Units	0.0		0.0
	Chief Executive	0.0		0.0
	Borough Development	1.0		1.0
	Borough Services	65.9		65.9
	Finance and Resources	6.6		6.6
	HR and Organisational Development	0.0		0.0
	Law and Governance	4.8		4.8
79.7	Total Business Unit Recharges	78.3	0.0	78.3
1.5	Total Charges for Capital	1.5		1.5
112.6	TOTAL COST OF PUBLIC HEALTH	115.4	(5.0)	110.4

REGULATORY SERVICES AND THE ENVIRONMENT

DETAILED BUDGET

Responsible Officer

Head of Street Scene, Parks and
Regulatory Services

PUBLIC HEALTH

This service primarily relates to the seizure of stray dogs, kennelling and rehoming of unclaimed dogs. There is also an out of hours collection service. The dog warden also carries out dog fouling enforcement work and responds to dog welfare issues.

Capital charges represent depreciation charges in respect of the dog warden vehicle.

REGULATORY SERVICES AND THE ENVIRONMENT

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<u>KERBSIDE RECYCLING AND BRING BANK SITES</u>				
Non-Staff Costs				
935.4	Kerbside Recycling and Bring Banks	1,545.7	(522.6)	1,023.1
935.4	Total Direct Costs (Non-Staff)	1,545.7	(522.6)	1,023.1
Business Unit Recharges				
142.8	Old Business Units	0.0		0.0
	Chief Executive	0.0		0.0
	Borough Development	18.6		18.6
	Borough Services	132.2		132.2
	Finance and Resources	22.7		22.7
	HR and Organisational Development	0.0		0.0
	Law and Governance	7.8		7.8
142.8	Total Business Unit Recharges	181.3	0.0	181.3
1,078.2	TOTAL COST OF KERBSIDE RECYCLING AND BRING BANK SITES	1,727.0	(522.6)	1,204.4

REGULATORY SERVICES AND THE ENVIRONMENT

DETAILED BUDGET

Responsible Officer

Head of Technical Services and
Environmental Maintenance (shared post
with Hart)

KERBSIDE RECYCLING AND BRING BANK SITES

The council provides a fortnightly recycling and glass collection service to over 72,000 households which equates to 1.872 million collections per annum, collecting approximately 13,000 tonnes of recycling each year. The council currently recycles just over a quarter of this waste with a recycling rate of 27%.

The recycling service in the borough is delivered through a shared service with Hart District Council. This is managed by a joint client team based at Hart with Veolia Environmental Services (UK) undertaking all recycling collections under a joint contract.

The Head of Technical Services at Hart reports directly to the corporate directors at both authorities on all aspects of the contract.

The council reviewed its bring banks throughout the borough and introduced banks for mixed plastics at 9 sites, increased the number of WEEE banks to 15 as well as increasing its textile banks to 133 . As well as these we have 72 glass bank sites across the borough.

REGULATORY SERVICES AND THE ENVIRONMENT

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000
	Expenditure £'000	Income £'000	
<u>STREET CLEANSING</u>			
Non-Staff Costs			
1.6	Abandoned Vehicle Collection	1.6	1.6
109.4	Parish Litter Grants	87.5	87.5
361.4	Street Cleansing	367.7	(33.8)
472.4	Total Direct Costs (Non-Staff)	456.8	(33.8)
Business Unit Recharges			
1,619.8	Old Business Units	0.0	0.0
	Chief Executive	0.0	0.0
	Borough Development	0.0	0.0
	Borough Services	1,587.2	1,587.2
	Finance and Resources	16.6	16.6
	HR and Organisational Development	0.0	0.0
	Law and Governance	8.2	8.2
1,619.8	Total Business Unit Recharges	1,612.0	0.0
1.2	Total Charges for Capital	1.2	1.2
2,093.4	TOTAL COST OF STREET CLEANSING	2,070.0	(33.8)

REGULATORY SERVICES AND THE ENVIRONMENT

DETAILED BUDGET

Responsible Officer

Head of Street Scene, Parks and
Regulatory Services

STREET CLEANSING

This budget provides for all street cleansing operations within the borough.

Litter picking of verges, estates, open spaces and the town centre is carried out as scheduled work in order to meet standards of cleanliness contained within the Environmental Protection Act 1990 and Code of Practice for litter and refuse.

Litter picking / street cleaning operatives are supported by mechanical sweepers, graffiti removal teams, bulky household waste teams and mobile teams who clear fly tips.

Capital charges represent depreciation charges in respect of depots where some street cleansing equipment is stored.

REGULATORY SERVICES AND THE ENVIRONMENT

DETAILED BUDGET

Budget 2015/16 £'000	Budget 2016/17		Net Cost / (Income) £'000
	Expenditure £'000	Income £'000	
<u>SUSTAINABLE DEVELOPMENT STRATEGIES</u>			
Non-Staff Costs			
24.3	Sustainability Initiatives	24.0	24.0
24.3	Total Direct Costs (Non-Staff)	24.0	0.0
Business Unit Recharges			
92.4	Old Business Units	0.0	0.0
	Chief Executive	0.0	0.0
	Borough Development	0.0	0.0
	Borough Services	87.6	87.6
	Finance and Resources	5.8	5.8
	HR and Organisational Development	0.0	0.0
	Law and Governance	3.7	3.7
92.4	Total Business Unit Recharges	97.1	0.0
116.7	TOTAL COST OF SUSTAINABLE DEVELOPMENT STRATEGIES	121.1	0.0

REGULATORY SERVICES AND THE ENVIRONMENT

DETAILED BUDGET

Responsible Officer

Head of Borough Development and
Implementation

SUSTAINABLE DEVELOPMENT STRATEGIES

Sustainability is one of the council's underpinning values. This budget supports initiatives to promote sustainability policies and to implement more sustainable working practices and projects to raise awareness. This budget includes promoting and undertaking climate change initiatives.

REGULATORY SERVICES AND THE ENVIRONMENT

DETAILED BUDGET

Budget 2015/16		Budget 2016/17		Net Cost / (Income)
		Expenditure	Income	
£'000		£'000	£'000	£'000
<u>TREES AND FORESTRY POLICY</u>				
Non-Staff Costs				
(0.1)	Trees and Forestry Policy	0.0	(0.1)	(0.1)
(0.1)	Total Direct Costs (Non-Staff)	0.0	(0.1)	(0.1)
Business Unit Recharges				
9.0	Old Business Units	0.0		0.0
	Chief Executive	0.0		0.0
	Borough Development	2.1		2.1
	Borough Services	5.2		5.2
	Finance and Resources	4.9		4.9
	HR and Organisational Development	0.0		0.0
	Law and Governance	0.0		0.0
9.0	Total Business Unit Recharges	12.2	0.0	12.2
TOTAL COST OF TREES AND FORESTRY				
8.9	POLICY	12.2	(0.1)	12.1

REGULATORY SERVICES AND THE ENVIRONMENT

DETAILED BUDGET

Responsible Officer

Head of Street Scene, Parks and
Regulatory Services

TREES AND FORESTRY POLICY

This budget covers the production and implementation of non-statutory guidance related to trees and forestry, such as the council's tree policy and advisory leaflets.

INTENTIONALLY BLANK

STRATEGIC BUDGETS TO BE RELEASED

SUMMARY BY SERVICE AREA

Budget 2015/16		Budget 2016/17
£'000		£'000
<u>STRATEGIC BUDGETS TO BE RELEASED</u>		
0.0	TOWN CENTRE PROGRAMME	255.0
0.0	TRANSPORT STRATEGY	500.0
0.0	OTHER STRATEGIC PROJECTS	485.0
0.0	TOTAL STRATEGIC BUDGETS TO BE RELEASED	1,240.0

Budget 2015/16		Budget 2016/17
£'000		£'000
<u>SUBJECTIVE ANALYSIS</u>		
0.0	Employees	0.0
0.0	Premises	0.0
0.0	Transport	0.0
0.0	Supplies and Services	1,240.0
0.0	Contracted Services	0.0
0.0	Transfer Payments	0.0
0.0	Support Services	0.0
0.0	Capital Charges	0.0
0.0	TOTAL EXPENDITURE	1,240.0
0.0	Income	0.0
0.0	TOTAL STRATEGIC BUDGETS TO BE RELEASED	1,240.0

STRATEGIC BUDGETS TO BE RELEASED

DETAILED BUDGET

Budget 2015/16		Budget 2016/17		Net Cost / (Income)
		Expenditure	Income	
£'000		£'000	£'000	£'000
	<u>TOWN CENTRE PROGRAMME</u>			
	Non-Staff Costs			
0.0	Town Centre Programme	255.0		255.0
0.0	Total Direct Costs (Non-Staff)	255.0	0.0	255.0
0.0	TOTAL COST OF TOWN CENTRE PROGRAMME	255.0	0.0	255.0

STRATEGIC BUDGETS TO BE RELEASED

DETAILED BUDGET

Responsible Officer

Head of Borough Development and
Implementation

TOWN CENTRE PROGRAMME

This strategic budget is to cover funding for the Town Centre Programme feasibility studies for Central and New Road car parks £225k and Digital advice and infrastructure re implementation of a 'Smart City' approach to enable better technology access, interaction and communication around the Town Centre £30k.

STRATEGIC BUDGETS TO BE RELEASED

DETAILED BUDGET

Budget 2015/16	Budget 2016/17			Net Cost / (Income)
	Expenditure	Income		
£'000	£'000	£'000	£'000	£'000
<u>TRANSPORT STRATEGY</u>				
Non-Staff Costs				
0.0	Transport Strategy	500.0		500.0
0.0	Total Direct Costs (Non-Staff)	500.0	0.0	500.0
0.0	TOTAL COST OF TRANSPORT STRATEGY	500.0	0.0	500.0

STRATEGIC BUDGETS TO BE RELEASED

DETAILED BUDGET

Responsible Officer

Head of Planning and Infrastructure

TRANSPORT STRATEGY

Consultant and other costs for the preparation and development, including consultation, of a Transport Strategy for the Basingstoke area, including route feasibility work for the borough Cycling Strategy. The strategy will inform future transport infrastructure investment and assist in prioritisation of funding bids and Community Infrastructure Levy spend. This work will be informed by the CLG-funded transport studies for SW Basingstoke and will be supported by funding from Hampshire County Council as Transport Authority. The findings of the strategy will also support the spatial strategy for the local plan review.

STRATEGIC BUDGETS TO BE RELEASED

DETAILED BUDGET

Budget 2015/16		Budget 2016/17		Net Cost / (Income)
		Expenditure	Income	
£'000		£'000	£'000	£'000
	<u>OTHER STRATEGIC PROJECTS</u>			
	Non-Staff Costs			
0.0	Other Strategic Projects	485.0		485.0
0.0	Total Direct Costs (Non-Staff)	485.0	0.0	485.0
0.0	TOTAL COST OF OTHER STRATEGIC PROJECTS	485.0	0.0	485.0

STRATEGIC BUDGETS TO BE RELEASED

DETAILED BUDGET

Responsible Officer

Head of Financial Services / Head of
Borough Development and
Implementation / Project Director (Basing
View and Commercial)

OTHER STRATEGIC PROJECTS

This Budget covers the other strategic projects within the Strategic Project Reserve. They are:-

Basing View Regeneration consultancy and advice fees £245,000

Alternative Investment Strategy Investment Fund £150,000

Fund consultant Architects to progress design feasibility for Leisure Facility improvements £90,000.

INTENTIONALLY BLANK

INVESTMENT PROPERTY TRADING ACCOUNT

BUDGET BY SERVICE AREA

Budget 2015/16		Budget 2016/17
£'000		£'000
<u>INVESTMENT PROPERTY TRADING ACCOUNT</u>		
(11,399.6)	INDUSTRIAL AND COMMERCIAL DEVELOPMENT	(11,713.0)
(1,991.1)	THE MALLS	(1,948.1)
(502.1)	FESTIVAL PLACE	(504.0)
(223.5)	LEISURE PARK	(179.8)
421.6	BASING VIEW REGENERATION	484.8
698.5	MANYDOWN DEVELOPMENT	1,155.7
0.0	MANYDOWN OPERATIONAL	(78.0)
<hr/>		
(12,996.2)	TOTAL INVESTMENT PROPERTY TRADING ACCOUNT	(12,782.4)

Budget 2015/16		Budget 2016/17
£'000		£'000
<u>SUBJECTIVE ANALYSIS</u>		
0.0	Employees	0.0
2,560.6	Premises	2,556.6
0.0	Transport	0.0
1,065.9	Supplies and Services	1,880.9
0.0	Contracted Services	0.0
0.0	Transfer Payments	0.0
1,778.9	Support Services	1,933.6
0.0	Capital Charges	0.0
<hr/>		
5,405.4	TOTAL EXPENDITURE	6,371.1
<hr/>		
(18,401.6)	Income	(19,153.5)
<hr/>		
(12,996.2)	TOTAL INVESTMENT PROPERTY TRADING ACCOUNT	(12,782.4)

INVESTMENT PROPERTY TRADING ACCOUNT

DETAILED BUDGET

Budget 2015/16 £'000		Budget 2016/17 £'000
<u>INDUSTRIAL AND COMMERCIAL DEVELOPMENT</u>		
Non-Staff Costs		
858.6	Premises	739.9
126.2	Supplies and Services	220.5
0.6	Print Unit Recharge	0.3
985.4	Total Direct Costs (Non-Staff)	960.7
Business Unit Recharges		
928.4	Old Business Units	0.0
	Chief Executive	0.0
	Borough Development	0.0
	Borough Services	4.6
	Finance and Resources	731.0
	HR and Organisational Development	0.0
	Law and Governance	115.9
928.4	Total Business Unit Recharges	851.5
(12,605.8)	Rent Income	(12,851.0)
(707.6)	Other Income	(674.2)
(11,399.6)	TOTAL COST OF INDUSTRIAL AND COMMERCIAL DEVELOPMENT	(11,713.0)

INVESTMENT PROPERTY TRADING ACCOUNT

DETAILED BUDGET

Responsible Officer

Property Services Manager

INDUSTRIAL AND COMMERCIAL DEVELOPMENT

The council owns a large portfolio of industrial and commercial property. The majority of this is located within the industrial areas at Houndmills and Daneshill and the office areas at Basing View and Viables. It is, by area and unit number, mainly let on long ground leases for warehousing, industry and office purposes. In these areas the council also owns multi-let warehouses and industrial, craft and office estates, which it directly manages at Hassocks Business Centre, Beresford Centre, Wade Road Former Depot, and Viables Craft Centre.

In addition to these major land holdings, the council also owns a variety of individual properties throughout the borough. These are let on commercial terms directly to occupiers and include office buildings and retail units.

The property portfolio is utilised to support economic prosperity, which is one of the council's key themes. It generates approximately 10% of the council's total income, including housing benefit grant and business rates.

The property portfolio is managed by the council's property services team who deal with all general estate management matters (including new lettings, occupation renewals, lease restructures, rent reviews, landlord's consents, asset maintenance and provision of landlord's services) and continuously look for opportunities to enhance the portfolio and improve the council's returns from it.. The team is supported in this work by other teams across the council.

INVESTMENT PROPERTY TRADING ACCOUNT

DETAILED BUDGET

Budget 2015/16		Budget 2016/17
£'000		£'000
<u>THE MALLS</u>		
Non-Staff Costs		
1,517.5	Premises	1,635.2
58.3	Supplies and Services	91.2
1.4	Print Unit Recharge	1.0
1,577.2	Total Direct Costs (Non-Staff)	1,727.4
Business Unit Recharges		
148.8	Old Business Units	0.0
	Chief Executive	0.0
	Borough Development	1.0
	Borough Services	6.1
	Finance and Resources	89.7
	HR and Organisational Development	0.0
	Law and Governance	41.3
148.8	Total Business Unit Recharges	138.1
(2,218.2)	Rent Income	(2,212.1)
(1,498.9)	Other Income	(1,601.5)
(1,991.1)	TOTAL COST OF THE MALLS	(1,948.1)

INVESTMENT PROPERTY TRADING ACCOUNT

DETAILED BUDGET

Responsible Officer

Property Services Manager

THE MALLS

The council owns the freehold of much of Basingstoke's town centre and this enables it, to a certain extent, to influence the nature of the centre to benefit the overall prosperity and wellbeing of the whole borough. This ownership also generates a significant income for the council. However, the council is also liable for associated running costs.

The town centre has been developed as two major shopping centres, Festival Place and The Malls. The council directly owns and manages The Malls whilst Festival Place is let on a long lease.

The Malls performs a key role in complimenting the retail offer provided by Festival Place and acts as the gateway to the town centre. It comprises approximately 300,000 square feet of retail accommodation, with 27 units and a 600 space car park above. Major retailers are represented including Sainsbury's, Wilkinson's, W H Smiths, Argos, Boots and Primark. During 2015/16, the centre was on average 98% occupied based on floor area and this compares favourably regionally and nationally.

The council's property team lead on the management of The Malls, utilising external agents (including specialist property management services) and support from other teams within the council. The work includes agreeing new lettings, occupation renewals, rent reviews, providing landlord's services, maintenance work and overall asset management strategic support for the centre.

INVESTMENT PROPERTY TRADING ACCOUNT

DETAILED BUDGET

Budget 2015/16 £'000		Budget 2016/17 £'000
	<u>FESTIVAL PLACE</u>	
	Business Unit Recharges	
17.9	Old Business Units	0.0
	Chief Executive	0.0
	Borough Development	0.0
	Borough Services	0.8
	Finance and Resources	15.5
	HR and Organisational Development	0.0
	Law and Governance	0.0
17.9	Total Business Unit Recharges	16.3
(500.0)	Rent Income	(500.0)
(20.0)	Other Income	(20.3)
(502.1)	TOTAL COST OF FESTIVAL PLACE	(504.0)

INVESTMENT PROPERTY TRADING ACCOUNT

DETAILED BUDGET

Responsible Officer

Property Services Manager

FESTIVAL PLACE

Festival Place is the major shopping centre in Basingstoke. It is let on a long lease, under which the council receives a small proportion of the net rental income.

The centre offers over 1million square feet of predominantly covered shopping space which contains approximately 165 shop units. Major retailers represented include Marks and Spencer's, Debenhams, BHS and many of the major multiples. There is also a food court, multi-screen cinema, sports centre, bus station and 3,000 space car park.

The management of the centre is carried out by the lessee directly whilst the council's property services team protect the council's interest as landlord.

INVESTMENT PROPERTY TRADING ACCOUNT

DETAILED BUDGET

Budget 2015/16		Budget 2016/17
£'000		£'000
<u>LEISURE PARK</u>		
Non-Staff Costs		
105.9	Premises	102.1
308.9	Supplies and Services	307.5
414.8	Total Direct Costs (Non-Staff)	409.6
Business Unit Recharges		
137.2	Old Business Units	0.0
	Chief Executive	0.0
	Borough Development	31.4
	Borough Services	12.7
	Finance and Resources	50.4
	HR and Organisational Development	0.0
	Law and Governance	76.3
137.2	Total Business Unit Recharges	170.8
(332.6)	Rent Income	(324.1)
(442.9)	Other Income	(436.1)
(223.5)	TOTAL COST OF THE LEISURE PARK	(179.8)

INVESTMENT PROPERTY TRADING ACCOUNT

DETAILED BUDGET

Responsible Officer

Property Services Manager

LEISURE PARK

This budget covers the expenditure and income associated with the operation of the site, which comprises Airkix, a ten-pin bowling facility, the Aquadrome, an ice rink, a multi-screen cinema, a bingo facility, Milestones museum, a restaurant/hotel and fast-food outlets. There is an adjoining golf centre.

The council is currently seeking to procure a long-term development partner to assist in the regeneration of the site.

INVESTMENT PROPERTY TRADING ACCOUNT

DETAILED BUDGET

Budget 2015/16		Budget 2016/17
£'000		£'000
<u>BASING VIEW REGENERATION</u>		
Non-Staff Costs		
78.6	Premises	79.4
0.0	Supplies and Services	30.0
0.1	Print Unit Recharge	0.5
78.7	Total Direct Costs (Non-Staff)	109.9
Business Unit Recharges		
342.9	Old Business Units	0.0
	Chief Executive	0.0
	Borough Development	226.9
	Borough Services	20.4
	Finance and Resources	80.8
	HR and Organisational Development	0.0
	Law and Governance	46.8
342.9	Total Business Unit Recharges	374.9
421.6	TOTAL COST OF BASING VIEW REGENERATION	484.8

INVESTMENT PROPERTY TRADING ACCOUNT

DETAILED BUDGET

Responsible Officer

Project Director (Basing View and Commercial)

BASING VIEW REGENERATION

Following the completion of the capital project to improve the hard and soft landscaping and signage at Basing View a budget is required for the on-going maintenance of these works. In addition there is a small budget to cover the future marketing of Basing View.

INVESTMENT PROPERTY TRADING ACCOUNT

DETAILED BUDGET

Budget 2015/16 £'000		Budget 2016/17 £'000
<u>MANYDOWN DEVELOPMENT</u>		
Non-Staff Costs		
0.0	Print Unit Recharge	0.2
572.5	Supplies and Services	1,231.7
572.5	Total Direct Costs (Non-Staff)	1,231.9
Business Unit Recharges		
201.6	Old Business Units	0.0
	Chief Executive	0.0
	Borough Development	282.7
	Borough Services	11.6
	Finance and Resources	64.3
	HR and Organisational Development	0.0
	Law and Governance	20.2
201.6	Total Business Unit Recharges	378.8
0.0	Other Income	(455.0)
(75.6)	Rent Income	0.0
698.5	TOTAL COST OF MANYDOWN DEVELOPMENT	1,155.7

INVESTMENT PROPERTY TRADING ACCOUNT

DETAILED BUDGET

Responsible Officer

Project Director (Manydown)

MANYDOWN DEVELOPMENT

This budget covers the cost of work to obtain outline planning permission for this major development project. The main elements of the work programme which began 2014/15 and is due to complete 2016/17 are:

- Planning Strategy: identifying and implementing the most efficient strategy for achieving planning permission. This includes the Local Plan Examination In Public (EIP) and the potential for a Manydown Planning Inquiry (should the planning application get called-in or refused) as well as obtaining legal advice as appropriate;
- Masterplan: undertaking detailed master planning work on the parts of the Manydown site that are allocated in the Emerging Local Plan to provide the necessary level of information for the planning application(s) and to enable public consultations to be undertaken with the local communities;
- Delivery/Financial Strategy: developing and implementing a strategy for delivering Manydown, including the potential for the council and/or Hampshire County Council to directly invest in the project and also consideration of the mechanisms for the council/Hampshire County Council to partner and/or contract developers together with the associated Governance arrangements. This work programme has been agreed with Hampshire County Council which has committed to match the council's £1.76m budget to make a total budget for the project of £3.52m over the four year period.

INVESTMENT PROPERTY TRADING ACCOUNT

DETAILED BUDGET

Budget 2015/16		Budget 2016/17
£'000		£'000
	<u>MANYDOWN OPERATIONAL</u>	
	Business Unit Recharges	
0.0	Old Business Units	0.0
	Chief Executive	0.0
	Borough Development	0.0
	Borough Services	0.0
	Finance and Resources	1.2
	HR and Organisational Development	0.0
	Law and Governance	0.0
0.0	Total Business Unit Recharges	1.2
0.0	Rent Income	(79.2)
0.0	TOTAL COST OF MANYDOWN OPERATIONAL	(78.0)

INVESTMENT PROPERTY TRADING ACCOUNT

DETAILED BUDGET

Responsible Officer

Head of Financial Services

MANYDOWN OPERATIONAL

This budget relates to the council's share of income from the site and has been transferred from the service area "Manydown Development" to differentiate between the costs associated with the development of the site and the operational income.

BUSINESS UNIT HOLDING ACCOUNTS

BUDGET BY BUSINESS UNIT

Budget 2015/16		Budget 2016/17
£'000		£'000
<u>BUSINESS UNIT DIRECT COSTS</u>		
24,063.2	OLD BUSINESS UNITS	0.0
0.0	CHIEF EXECUTIVE	176.7
0.0	BOROUGH DEVELOPMENT	2,805.5
0.0	BOROUGH SERVICES	12,288.2
0.0	FINANCE AND RESOURCES	6,519.7
0.0	HR AND ORGANISATIONAL DEVELOPMENT	930.0
0.0	LAW AND GOVERNANCE	2,160.0
24,063.2	TOTAL BUSINESS UNIT DIRECT COSTS	24,880.1
<u>BUDGET BY BUSINESS UNIT</u>		
Budget 2015/16		Budget 2016/17
£'000		£'000
<u>SUBJECTIVE ANALYSIS</u>		
21,205.6	Employees	21,858.8
46.1	Premises	45.4
106.3	Transport	149.2
735.2	Supplies and Services	742.2
0.0	Contracted Services	15.1
919.1	IT Recharges	1,033.3
14.4	Print Unit Recharges	7.3
33.9	Corporate Copier Recharges	31.0
1,199.0	Council Premises Recharges	1,161.4
8.2	Capital Charges	15.0
24,267.8	TOTAL EXPENDITURE	25,058.7
(69.1)	Income	(43.1)
(135.5)	Capital Salary Recharges	(135.5)
24,063.2	TOTAL BUSINESS UNIT COSTS ALLOCATED TO SERVICES	24,880.1

BUSINESS UNIT HOLDING ACCOUNTS

BUDGETED STAFF NUMBERS BY BUSINESS UNIT

Budget 2015/16		Budget 2016/17
FTEs		FTEs
<u>NUMBER OF FULL TIME EQUIVALENT STAFF (includes temporary funded posts)</u>		
563.0	Old Business Units	0.0
	Chief Executive	1.0
	Borough Development	54.9
	Borough Services	317.8
	Finance and Resources	141.0
	HR and Organisational Development	16.3
	Law and Governance	42.7
563.0	TOTAL BUSINESS UNIT FTE's	573.7

MAIN CHANGES IN STAFF NUMBERS	FTE's
Budgeted Staff Numbers 2015/16	563.0
Remove previous temporary posts	(1.9)
	561.1
Changes:	
Shared Services	5.5
Senior management restructure	2.0
Additional posts funded from income	2.5
Budget panel savings	(1.5)
	569.6
Temporary posts funded from reserves	2.4
Temporary posts funded from savings (SLT approved)	1.7
Budgeted Staff Numbers 2016/17	573.7

BUSINESS UNIT HOLDING ACCOUNTS

DETAILED BUDGET

	Budget 2016/17 £'000
<u>CHIEF EXECUTIVE</u>	
EXPENDITURE	
Employees	167.4
Premises	0.0
Transport	0.7
Supplies and Services	3.7
IT Recharges	1.9
Print Unit Recharges	0.2
Corporate Copier Recharges	0.6
Council Premises Recharges	2.2
TOTAL EXPENDITURE	176.7
Income	0.0
NET DIRECT COSTS	176.7
Net Charges (to)/from Other Business Units	105.9
TOTAL COST OF CHIEF EXECUTIVE TO BE ALLOCATED	282.6

BUSINESS UNIT HOLDING ACCOUNTS

DETAILED BUDGET

CHIEF EXECUTIVE

The role of the Chief Executive is to provide strategic leadership to the organisation, acting as an ambassador for the borough and the organisation, while ensuring (as Head of Paid Service) the successful and effective delivery of all council services, ensuring that the council's resources are deployed and managed effectively. The Chief Executive works with the Strategic Leadership Team (SLT) to translate the council's aspirations and priorities into tangible outcomes. In addition, SLT leads and establishes the organisation's vision and direction, ensuring that the culture of the organisation is focussed on delivery. SLT works closely with the Cabinet and all Members and has identified specific tasks to deliver in the coming year:

- Ensure the delivery of an evidence-based Local Plan for the borough
- Achieve demonstrable further progress at Basing View business plan
- Achieve demonstrable progress in the delivery of Manydown as an exemplary development through the procurement of an appropriate joint venture partner.

BUSINESS UNIT HOLDING ACCOUNTS

DETAILED BUDGET

	Budget 2016/17 £'000
<u>BOROUGH DEVELOPMENT</u>	
EXPENDITURE	
Employees	2,554.0
Premises	0.0
Transport	31.6
Supplies and Services	73.6
IT Recharges	73.6
Print Unit Recharges	0.4
Council Premises Recharges	106.0
Corporate Copier Recharges	2.7
Capital Charges	3.6
TOTAL EXPENDITURE	2,845.5
Income	(40.0)
NET DIRECT COSTS	2,805.5
Net Charges (to)/from Other Business Units	345.6
TOTAL COST OF BOROUGH DEVELOPMENT TO BE ALLOCATED	3,151.1

BUSINESS UNIT HOLDING ACCOUNTS

DETAILED BUDGET

BOROUGH DEVELOPMENT

The Executive Director of Borough Development is part of the council's Strategic Leadership Team (SLT) whose role is to work with Members to translate the council's aspirations and priorities into tangible outcomes. This directorate is responsible for delivering the following key services:

- The Manydown development project
- Basing View regeneration
- The proposed Leisure Park redevelopment
- Community facilities and development
- Delivery of council events
- Economic development
- Community safety initiatives
- Health & wellbeing initiatives

Detailed information regarding these services can be found elsewhere within this plan.

BUSINESS UNIT HOLDING ACCOUNTS

DETAILED BUDGET

	Budget 2016/17 £'000
<u>BOROUGH SERVICES</u>	
EXPENDITURE	
Employees	10,776.4
Premises	45.4
Transport	70.6
Supplies and Services	375.9
Contracted Services	15.1
IT Recharges	478.4
Print Unit Recharges	3.8
Council Premises Recharges	593.7
Corporate Copier Recharges	14.9
Capital Charges	6.0
TOTAL EXPENDITURE	12,380.2
Capital Salary Recharges	(92.0)
NET DIRECT COSTS	12,288.2
Net Charges (to)/from Other Business Units	819.9
TOTAL COST OF BOROUGH SERVICES TO BE ALLOCATED	13,108.1

BUSINESS UNIT HOLDING ACCOUNTS

DETAILED BUDGET

BOROUGH SERVICES

The Executive Director of Borough Services is part of the council's Strategic Leadership Team (SLT) whose role is to work with Members to translate the council's aspirations and priorities into tangible outcomes. The teams in this directorate are responsible for the following key services:

- Grounds maintenance and street cleansing of council owned land and property
- Management of council car parking services
- Ensuring compliance with Environmental Health and Licensing legislation
- Management of the Councils housing services
- Providing a local land charges service
- Management and administration of Planning services
- Providing customer support services to our residents

A detailed explanation of Council services is provided elsewhere in this plan.

BUSINESS UNIT HOLDING ACCOUNTS

DETAILED BUDGET

	Budget 2016/17 £'000
<u>FINANCE AND RESOURCES</u>	
EXPENDITURE	
Employees	5,667.8
Transport	25.5
Supplies and Services	167.2
IT Recharges	364.9
Print Unit Recharges	2.0
Corporate Copier Recharges	8.0
Council Premises Recharges	323.3
Capital Charges	5.4
TOTAL EXPENDITURE	6,564.1
Income	(0.9)
Capital Salary Recharges	(43.5)
NET DIRECT COSTS	6,519.7
Net Charges (to)/from Other Business Units	(429.8)
TOTAL COST OF FINANCE AND RESOURCES TO BE ALLOCATED	6,089.9

BUSINESS UNIT HOLDING ACCOUNTS

DETAILED BUDGET

FINANCE AND RESOURCES

The Finance and Resources Directorate undertakes a number of key roles for the council. The Directorate supports other services and elected members by ensuring the financial probity of all activities of the council, as well as providing a corporate approach to policy, performance management, transformation and improvement, consultations and equalities. Services delivered direct to the public include, collection of council tax and other income and housing benefit to people on low incomes.

The Directorate strives to provide a range of services to our customers and citizens in the most economic, effective and efficient ways whilst transforming the way the council works by using our skills, resources and technology more innovatively.

The key areas of work we are involved in are as follows:

Effective planning and management of the council's financial and property resources to ensure appropriate stewardship, value for money and to assist delivery of council priorities.

Ensuring effective budgetary control arrangements are in place so that overall the outturn of net expenditure each year remains within budget.

Implementation and monitoring of key strategies including the Council Plan, Budget Strategy, IT Strategy, Property and Alternate Investment Strategy, Treasury Management Strategy and the Corporate Debt Policy incorporating the use of new remedies and the Fraud Strategy.

Provision of support and advice, analysis and appraisal to priority corporate projects such as (but not restricted to) Basing View, Top of the Town, Promotion of Manydown, Supporting Housing Delivery.

Provision of strategic financial advice to councillors and officers including the financial options of major corporate initiatives/capital projects.

Supporting community improvements through the management of major corporate capital and revenue grant schemes and overall administration of s106 payments.

Supporting the digital transformation programme, improving services such as local tax, housing benefit, financial and property systems for the benefit of residents, businesses and internal efficiency.

Maximising the advantage of shared service opportunities and opportunities for service improvement, efficiency savings, income generation and future service delivery.

BUSINESS UNIT HOLDING ACCOUNTS

DETAILED BUDGET

	Budget 2016/17 £'000
<u>HR AND ORGANISATIONAL DEVELOPMENT</u>	
EXPENDITURE	
Employees	808.3
Transport	7.7
Supplies and Services	51.2
IT Recharges	27.9
Print Unit Recharges	0.4
Corporate Copier Recharges	0.9
Council Premises Recharges	35.8
TOTAL EXPENDITURE	932.2
Income	(2.2)
NET DIRECT COSTS	930.0
Net Charges (to)/from Other Business Units	(714.0)
TOTAL COST OF HR AND ORGANISATIONAL DEVELOPMENT TO BE ALLOCATED	216.0

BUSINESS UNIT HOLDING ACCOUNTS

DETAILED BUDGET

HR AND ORGANISATIONAL DEVELOPMENT

Our purpose is to assist in the delivery of the Council Plan objectives by making sure that the organisation has the right people, in the right job, with the right skills and the right support. We achieve this through enabling a high performing, motivated and highly skilled workforce. We deliver services which include strategic HR advice on organisational development, employee engagement and workforce planning, HR business partnering to support and advise managers on all aspects of people management, HR administration, payroll services, facilities management and corporate health, safety and wellbeing.

BUSINESS UNIT HOLDING ACCOUNTS

DETAILED BUDGET

	Budget 2016/17 £'000
<u>LAW AND GOVERNANCE</u>	
EXPENDITURE	
Employees	1,884.9
Transport	13.1
Supplies and Services	70.6
IT Recharges	86.6
Print Unit Recharges	0.5
Corporate Copier Recharges	3.9
Council Premises Recharges	100.4
TOTAL EXPENDITURE	2,160.0
Income	0.0
NET DIRECT COSTS	2,160.0
Net Charges (to)/from Other Business Units	(127.6)
TOTAL COST OF LAW AND GOVERNANCE TO BE ALLOCATED	2,032.4

BUSINESS UNIT HOLDING ACCOUNTS

DETAILED BUDGET

LAW AND GOVERNANCE

This budget covers the cost of providing specialist services, comprising:

Corporate Governance - Corporate Governance ensures the Council conducts its business in accordance with law and proper standards.

Legal Services - Legal Services comprises the Property & Contracts team, Local Government & Litigation team and Information Governance Team, providing key advice and support to clients on legal and governance matters across the Council.

Procurement & Contract Management - The team provides a high quality procurement and contract management service to ensure compliant, fair, open and transparent practices which secure best value and deliver identified outcomes.

Democratic and Members Services team - Oversees the democratic process at the Council. The key aims are twofold; to effectively organise elections and the electoral registration process; to deliver an effective democratic process ensuring compliance with the constitution.

INTENTIONALLY BLANK

OTHER HOLDING ACCOUNTS

BUDGET BY SERVICE AREA

Budget 2015/16		Budget 2016/17
£'000		£'000
	<u>HOLDING ACCOUNTS</u>	
1,510.4	COUNCIL OFFICES	1,463.4
1,069.1	ICT HARDWARE AND SOFTWARE MAINTENANCE COSTS	1,150.7
105.7	PRINT AND CORPORATE COPIERS	99.2
1,095.1	VEHICLES	998.8
3,780.3	TOTAL HOLDING ACCOUNTS	3,712.1

Budget 2015/16		Budget 2016/17
£'000		£'000
	<u>SUBJECTIVE ANALYSIS</u>	
997.3	Premises	980.7
648.3	Transport	607.3
1,199.9	Supplies and Services	1,183.4
0.0	Print Unit Recharge	1.5
276.2	Business Unit Recharges	276.2
785.4	Capital Charges	809.1
3,907.1	TOTAL EXPENDITURE	3,858.2
(126.8)	Income	(146.1)
3,780.3	TOTAL HOLDING ACCOUNTS	3,712.1

OTHER HOLDING ACCOUNTS

DETAILED BUDGET

Budget 2015/16 £'000		Budget 2016/17 £'000
<u>COUNCIL OFFICES</u>		
Non-Staff Costs		
996.3	Premises	980.7
0.0	Print Unit Recharge	1.5
285.8	Supplies and Services	277.6
1,282.1	Total Direct Costs (Non-Staff)	1,259.8
Business Unit Recharges		
276.2	Old Business Units	0.0
	Chief Executive	0.0
	Borough Development	0.0
	Borough Services	0.8
	Finance and Resources	72.9
	HR and Organisational Development	185.5
	Law and Governance	17.0
276.2	Total Business Unit Recharges	276.2
70.9	Capital Charges	67.5
(118.8)	Income	(140.1)
1,510.4	TOTAL COST OF COUNCIL OFFICES TO BE ALLOCATED	1,463.4

OTHER HOLDING ACCOUNTS

DETAILED BUDGET

Responsible Officer

Head of HR and Organisational
Development / IT Manager

COUNCIL OFFICES

The majority of council staff are accommodated in the two campus buildings, Deanes and Parklands. These buildings also provide accommodation for the council's elected members, the civic function rooms and the committee rooms. The environmental care operations team is located at Wade Road and some of the council's industrial units at the Beresford Centre are used to provide additional storage and utility space.

This budget covers the costs of running these buildings (i.e. utilities, service contracts and maintenance).

The capital charges represent premises depreciation and expenditure on major improvement works for council office buildings.

The total cost of council offices is recharged, mainly to business units, as "Council Premises Recharges".

OTHER HOLDING ACCOUNTS

DETAILED BUDGET

Budget 2015/16		Budget 2016/17
£'000		£'000
<u>ICT HARDWARE AND SOFTWARE MAINTENANCE COSTS</u>		
Non-Staff Costs		
1.0	Premises	0.0
814.0	Supplies and Services	816.4
815.0	Total Direct Costs (Non-Staff)	816.4
254.1	Capital Charges	334.3
1,069.1	TOTAL COST OF ICT HARDWARE AND SOFTWARE MAINTENANCE TO BE ALLOCATED	1,150.7

OTHER HOLDING ACCOUNTS

DETAILED BUDGET

Responsible Officer

IT Manager

ICT HARDWARE AND SOFTWARE MAINTENANCE

The council's IT team supports nearly 600 users, which includes the council's Members, across multiple sites (including home-working).

The council's investment in IT affects every service that it provides and robust and reliable IT equipment provides the foundation which allows the day-to-day operation of council business.

IT expenditure includes: networking and communications' equipment and software; applications and servers; desktop equipment and corporate software.

Capital charges represent depreciation in respect of the IT equipment replacement programme, which includes server and other infrastructure improvements.

The total cost of IT hardware and software maintenance is recharged, mainly to business units, as "IT Recharges".

OTHER HOLDING ACCOUNTS

DETAILED BUDGET

Budget 2015/16 £'000		Budget 2016/17 £'000
<u>PRINT AND CORPORATE COPIERS</u>		
Non-Staff Costs		
83.9	Supplies and Services	77.5
83.9	Total Direct Costs (Non-Staff)	77.5
29.8	Capital Charges	27.7
(8.0)	Income	(6.0)
105.7	TOTAL COST OF PRINT AND CORPORATE COPIERS TO BE ALLOCATED	99.2

OTHER HOLDING ACCOUNTS

DETAILED BUDGET

Responsible Officer

IT Manager

PRINT AND CORPORATE COPIERS

The in-house printing team provides professional document printing and mailing services to the council and its partners. Around 1.2 million colour pages and 4 million black and white pages are produced during the year in various formats (such as simple prints, posters, flyers, booklets, exhibition printing and technical mailings) and 0.25 million variable length letters are generated for transactional printing (invoices, reminders, benefits notifications, local tax and business rates etc.) and mailshots (planning notices, Homebid, electoral letters etc.). The team also manages the purchase of paper used by the council, the maintenance contracts for the corporate printers and photocopiers and, if work cannot be undertaken by the in-house team, the procurement of external printing.

Capital charges represent depreciation in respect of equipment renewal within the Civic Print unit and the corporate copiers.

The total cost of Print and Corporate Copiers is recharged, mainly to business units, as "Print Unit Recharges".

OTHER HOLDING ACCOUNTS

DETAILED BUDGET

Budget 2015/16		Budget 2016/17
£'000		£'000
	<u>VEHICLES</u>	
	Non-Staff Costs	
648.3	Transport	607.3
16.2	Supplies and Services	11.9
664.5	Total Direct Costs (Non-Staff)	619.2
430.6	Capital Charges	379.6
1,095.1	TOTAL COST OF VEHICLES TO BE ALLOCATED	998.8

OTHER HOLDING ACCOUNTS

DETAILED BUDGET

Responsible Officer

Head of Street Scene, Parks and
Regulatory Services

VEHICLES

This account includes the running costs of council owned vehicles and plant. Running costs include items such as fuel, servicing and parts. There are over 70 road registered vehicles which are used to deliver the grounds maintenance and street cleaning services in addition to a large number of small plant such as mowers and strimmers.

Capital charges relate to depreciation on the Operations Team vehicle replacement programme.

The total cost of the Vehicles Holding Account is recharged to services.

INTENTIONALLY BLANK

AGENCY ACCOUNTS

BUDGET BY SERVICE AREA

Budget 2015/16		Budget 2016/17
£'000		£'000
<u>AGENCY ACCOUNTS</u>		
0.0	ELECTIONS (NON-BOROUGH)	0.0
256.7	HIGHWAYS AGENCY ACCOUNTS	320.4
92.3	PARKING AGENCY ACCOUNTS	49.2
0.0	SHARED SERVICES HART - STREET CLEANSING	0.0
0.0	SHARED SERVICES HART - GROUNDS MAINTENANCE	0.0
0.0	SHARED SERVICES HART - LEGAL	0.0
0.0	SHARED SERVICES HART - ECONOMIC DEVELOPMENT	0.0
0.0	SHARED SERVICES HART - LICENSING	0.0
0.0	SHARED SERVICES HART - CUSTOMER SERVICES	(0.0)
0.0	SHARED SERVICES HART - TELEPHONY	0.0
0.0	SHARED SERVICES HART - INTERNAL AUDIT	0.0
0.0	BASINGSTOKE TOGETHER BID	0.0
349.0	TOTAL AGENCY ACCOUNTS	369.6
Budget		
2015/16		Budget
£'000		2016/17
£'000		£'000
SUBJECTIVE ANALYSIS		
90.6	Premises	88.0
2.2	Transport	2.2
82.9	Supplies and Services	147.9
134.5	Contracted Services	132.0
2,149.1	Business Unit Recharges	2,394.6
281.7	Vehicle Holding Account Recharges	251.8
2,741.0	TOTAL EXPENDITURE	3,016.5
(2,392.0)	Income	(2,646.9)
349.0	TOTAL AGENCY ACCOUNTS	369.6

AGENCY ACCOUNTS

DETAILED BUDGET

Budget 2015/16		Budget 2016/17
£'000		£'000
<u>ELECTIONS (NON-BOROUGH)</u>		
Non-Staff Costs		
16.5	Premises	13.2
48.7	Supplies and Services	67.3
44.8	Contracted Services	63.2
110.0	Total Direct Costs (Non-Staff)	143.7
(110.0)	Income	(143.7)
0.0	TOTAL COST OF ELECTIONS (NON-BOROUGH)	0.0

AGENCY ACCOUNTS

DETAILED BUDGET

Responsible Officer

Head of Law and Governance

ELECTIONS (NON-BOROUGH)

The service is responsible for the planning, administration and delivery of the Police & Crime Commissioner elections and other polls and referenda such as Neighbourhood Planning. The EU Referendum once called is likely to have significant voter and media interest.

AGENCY ACCOUNTS

DETAILED BUDGET

Budget 2015/16		Budget 2016/17
£'000		£'000
<u>HIGHWAYS AGENCY ACCOUNT</u>		
Non-Staff Costs		
74.1	Premises	74.8
28.0	Supplies and Services	28.2
89.7	Contracted Services	68.8
191.8	Total Direct Costs (Non-Staff)	171.8
Business Unit Recharges		
788.4	Old Business Units	0.0
	Chief Executive	0.0
	Borough Development	0.0
	Borough Services	768.7
	Finance and Resources	6.5
	HR and Organisational Development	0.0
	Law and Governance	9.4
788.4	Total Business Unit Recharges	784.6
70.5	Vehicle Holding Account Recharges	64.8
(794.0)	Income	(700.8)
256.7	TOTAL COST OF HIGHWAYS AGENCY ACCOUNT	320.4

AGENCY ACCOUNTS

DETAILED BUDGET

Responsible Officer

Head of Street Scene, Parks and
Regulatory Services

HIGHWAYS AGENCY ACCOUNT

The council operates three agency agreements on behalf of Hampshire County Council: Traffic Management, Grass Cutting/Tree Maintenance and Highways Development Control. The first two agreements are the responsibility of the Head of Street Scene, Parks and Regulatory Services and the last agreement is the responsibility of the Head of Planning and Infrastructure.

Traffic Management - The county council reimburses all the direct operational costs and works within this budget, (including signing and marking of on-road parking restrictions) and also pays a contribution towards staffing and administrative costs.

In order that highway verges, shrubs and hedges are maintained the Council receives agency funding from Hampshire County Council based on various funding formulas. It should be noted that the County Council are currently reviewing agency agreements with district councils. Whilst we do not know what the final outcome of this review might be changes can be expected from April 2017.

Highways Development Control – The borough council exercises on behalf of the county council the county council's powers in relation to highways development control. This includes giving advice in respect of planning applications and entering into planning obligations on highway and transport matters in accordance with the terms of the agency agreement.

The net cost of the Highways Agency function is charged to Highways Maintenance and Improvement.

AGENCY ACCOUNTS

DETAILED BUDGET

Budget 2015/16		Budget 2016/17
£'000		£'000
<u>PARKING AGENCY ACCOUNT</u>		
Non-Staff Costs		
2.2	Transport	2.2
6.2	Supplies and Services	6.1
8.4	Total Direct Costs (Non-Staff)	8.3
Business Unit Recharges		
184.7	Old Business Units	0.0
	Chief Executive	0.0
	Borough Development	0.0
	Borough Services	148.2
	Finance and Resources	21.5
	HR and Organisational Development	0.0
	Law and Governance	0.0
184.7	Total Business Unit Recharges	169.7
(100.8)	Income	(128.8)
92.3	TOTAL COST OF PARKING AGENCY ACCOUNT	49.2

AGENCY ACCOUNTS

DETAILED BUDGET

Responsible Officer

Head of Street Scene, Parks and
Regulatory Services

PARKING AGENCY ACCOUNT

The council employs parking attendants who undertake both on-street and off-street parking enforcement across the whole borough (under the Traffic Management Act 2004). On-street enforcement is carried out under an agency agreement with Hampshire County Council as the Highway Authority.

The council administers and enforces 13 residents' on-street permit parking schemes.

The council undertakes parking enforcement to improve both highway and pedestrian safety; to ensure access for emergency services; to ensure motorists comply with the parking restrictions which are in force; and to prevent commuter/shopper use within residents' permit parking areas close to Basingstoke town centre.

The net cost of the parking agency function is charged to the Car Parking service.

AGENCY ACCOUNTS

DETAILED BUDGET

Budget 2015/16		Budget 2016/17
£'000		£'000
<u>SHARED SERVICES HART - STREET CLEANSING</u>		
Business Unit Recharges		
412.0	Old Business Units	0.0
	Chief Executive	0.0
	Borough Development	0.0
	Borough Services	406.8
	Finance and Resources	7.8
	HR and Organisational Development	0.0
	Law and Governance	0.0
412.0	Total Business Unit Recharges	414.6
122.3	Vehicle and Plant Recharges	115.4
(534.3)	Income	(530.0)
0.0	TOTAL COST OF SHARED SERVICES HART - STREET CLEANSING	0.0

AGENCY ACCOUNTS

DETAILED BUDGET

Responsible Officer

Head of Street Scene, Parks and
Regulatory Services

SHARED SERVICES HART - STREET CLEANSING

The council carries out mechanical and manual street cleaning as a delegated service for Hart District Council.

AGENCY ACCOUNTS

DETAILED BUDGET

Budget 2015/16		Budget 2016/17
£'000		£'000
<u>SHARED SERVICES HART - GROUNDS MAINTENANCE</u>		
Business Unit Recharges		
320.7	Old Business Units	0.0
	Chief Executive	0.0
	Borough Development	0.0
	Borough Services	352.9
	Finance and Resources	2.1
	HR and Organisational Development	0.0
	Law and Governance	0.0
320.7	Total Business Unit Recharges	355.0
88.9	Vehicle and Plant Recharges	71.6
(409.6)	Income	(426.6)
0.0	TOTAL COST OF SHARED SERVICES HART - GROUNDS MAINTENANCE	0.0

AGENCY ACCOUNTS

DETAILED BUDGET

Responsible Officer

Head of Street Scene, Parks and
Regulatory Services

SHARED SERVICES HART - GROUNDS MAINTENANCE

The council carries out maintenance of open spaces as a delegated service for Hart District Council. This includes grass cutting and the maintenance of hedging, shrubs and other features.

AGENCY ACCOUNTS

DETAILED BUDGET

Budget 2015/16		Budget 2016/17
£'000		£'000
<u>SHARED SERVICES HART - LEGAL</u>		
Business Unit Recharges		
267.0	Old Business Units	0.0
	Chief Executive	0.0
	Borough Development	0.0
	Borough Services	0.0
	Finance and Resources	8.4
	HR and Organisational Development	0.0
	Law and Governance	261.3
267.0	Total Business Unit Recharges	269.7
(267.0)	Income	(269.7)
0.0	TOTAL COST OF SHARED SERVICES HART - LEGAL	0.0

AGENCY ACCOUNTS

DETAILED BUDGET

Responsible Officer

Head of Law and Governance

SHARED SERVICES HART - LEGAL

The Shared Legal Service provides legal advice to Hart District Council under a Deed of Delegation. The Shared Legal Service safeguards Hart District Council from challenge and protects and enhances their resources.

AGENCY ACCOUNTS

DETAILED BUDGET

Budget 2015/16		Budget 2016/17
£'000		£'000
<u>SHARED SERVICES HART - ECONOMIC DEVELOPMENT</u>		
Business Unit Recharges		
54.2	Old Business Units	0.0
	Chief Executive	0.0
	Borough Development	56.6
	Borough Services	0.0
	Finance and Resources	0.5
	HR and Organisational Development	0.0
	Law and Governance	0.0
54.2	Total Business Unit Recharges	57.1
(54.2)	Income	(57.1)
0.0	TOTAL COST OF SHARED SERVICES HART - ECONOMIC DEVELOPMENT	0.0

AGENCY ACCOUNTS

DETAILED BUDGET

Responsible Officer

Head of Borough Development and
Implementation

SHARED SERVICES HART - ECONOMIC DEVELOPMENT

To manage the economic development for Hart District Council. Employing one full time equivalent employee to deliver economic development, managed by Basingstoke and Deane Borough Council's Economic Development Manager.

AGENCY ACCOUNTS

DETAILED BUDGET

Budget 2015/16		Budget 2016/17
£'000		£'000
<u>SHARED SERVICES HART - LICENSING</u>		
Business Unit Recharges		
122.1	Old Business Units	0.0
	Chief Executive	0.0
	Borough Development	0.0
	Borough Services	132.7
	Finance and Resources	11.1
	HR and Organisational Development	0.0
	Law and Governance	0.0
122.1	Total Business Unit Recharges	143.8
(122.1)	Income	(143.8)
0.0	TOTAL COST OF SHARED SERVICES HART - LICENSING	0.0

AGENCY ACCOUNTS

DETAILED BUDGET

Responsible Officer

Head of Street Scene, Parks and
Regulatory Services

SHARED SERVICES HART - LICENSING

To provide a licensing service for Hart District Council under a shared licensing services agreement. The shared service will provide resilience to Hart District council and protect and enhance their resources.

AGENCY ACCOUNTS

DETAILED BUDGET

Budget 2015/16		Budget 2016/17
£'000		£'000
<u>SHARED SERVICES HART - CUSTOMER SERVICES</u>		
Non-Staff Costs		
0.0	Supplies and Services	26.0
0.0	Total Direct Costs (Non-Staff)	26.0
Business Unit Recharges		
0.0	Old Business Units	0.0
	Chief Executive	0.0
	Borough Development	0.0
	Borough Services	134.7
	Finance and Resources	21.6
	HR and Organisational Development	0.0
	Law and Governance	0.0
0.0	Total Business Unit Recharges	156.3
0.0	Income	(182.3)
0.0	TOTAL COST OF SHARED SERVICES HART - CUSTOMER SERVICES	(0.0)

AGENCY ACCOUNTS

DETAILED BUDGET

Responsible Officer

SHARED SERVICES HART - CUSTOMER SERVICES

Customer Services Manager

The Customer Service Centre delivers a shared service for residents of Hart District Council, the service operates Monday to Thursday 8.30am to 5pm and on Fridays from 8.30am to 4.30pm. The service is delivered via telephone, email and web chat access channels. The services covered include household waste and recycling, bulk waste and taking payments for various services.

AGENCY ACCOUNTS

DETAILED BUDGET

Budget 2015/16		Budget 2016/17
£'000		£'000
<u>SHARED SERVICES HART - TELEPHONY</u>		
Non-Staff Costs		
0.0	Supplies and Services	11.0
0.0	Total Direct Costs (Non-Staff)	11.0
Business Unit Recharges		
0.0	Old Business Units	0.0
	Chief Executive	0.0
	Borough Development	0.0
	Borough Services	0.0
	Finance and Resources	3.0
	HR and Organisational Development	0.0
	Law and Governance	0.0
0.0	Total Business Unit Recharges	3.0
0.0	Income	(14.0)
0.0	TOTAL COST OF SHARED SERVICES HART - TELEPHONY	0.0

AGENCY ACCOUNTS

DETAILED BUDGET

Responsible Officer

IT Manager

SHARED SERVICES HART - TELEPHONY

This budget relates to the operation of a shared telephony service.

AGENCY ACCOUNTS

DETAILED BUDGET

Budget 2015/16		Budget 2016/17
£'000		£'000
<u>SHARED SERVICES HART - INTERNAL AUDIT</u>		
Business Unit Recharges		
0.0	Old Business Units	0.0
	Chief Executive	0.0
	Borough Development	0.0
	Borough Services	0.0
	Finance and Resources	24.5
	HR and Organisational Development	0.0
	Law and Governance	0.0
0.0	Total Business Unit Recharges	24.5
0.0	Income	(24.5)
0.0	TOTAL COST OF SHARED SERVICES HART - INTERNAL AUDIT	0.0

AGENCY ACCOUNTS

DETAILED BUDGET

Responsible Officer

Internal Audit Manager

SHARED SERVICES HART - INTERNAL AUDIT

This budget relates to the operation of a shared audit service.

AGENCY ACCOUNTS

DETAILED BUDGET

Budget 2015/16		Budget 2016/17
£'000		£'000
	<u>BASINGSTOKE TOGETHER BID</u>	
	Non-Staff Costs	
0.0	Supplies and Services	9.3
0.0	Total Direct Costs (Non-Staff)	9.3
	Business Unit Recharges	
0.0	Old Business Units	0.0
	Chief Executive	0.0
	Borough Development	0.0
	Borough Services	0.0
	Finance and Resources	16.3
	HR and Organisational Development	0.0
	Law and Governance	0.0
0.0	Total Business Unit Recharges	16.3
0.0	Income	(25.6)
0.0	TOTAL COST OF BASINGSTOKE TOGETHER BID	0.0

AGENCY ACCOUNTS

DETAILED BUDGET

Responsible Officer

Head of Borough Development and
Implementation / Head of Financial
Services

BASINGSTOKE TOGETHER BID

This new Business Improvement District (BID) in the town exists to raise the profile of Basingstoke town centre and to enhance the quality of its offer to match. They want people to hold a positive vision of Basingstoke and find a vibrant, exciting and desirable place to work, live and visit. The council is part of the BID and is also contracted to collect the BID levy and transfer it to the BID company.

CONTACTS

Additional information concerning the Council's Budget can be obtained by contacting any of the following:-

PORTFOLIO HOLDERS	DIRECT LINE	E-MAIL
Cllr Clive Sanders (Leader) Leader	(01256) 844844	cllr.clive.sanders@basingstoke.gov.uk
Cllr Terri Reid (Deputy Leader) Housing and Regeneration	(01256) 320860 or 07976 548236	cllr.terri.reid@basingstoke.gov.uk
Cllr Hayley Eachus Regulatory Services and the Environment	07775 727097	cllr.hayley.eachus@basingstoke.gov.uk
Cllr John Izett Finance and Resources	(01635) 254400	cllr.john.izett@basingstoke.gov.uk
Cllr Cathy Osselton Partnerships	(01635) 298774	cllr.cathy.osselton@basingstoke.gov.uk
Cllr Mark Ruffell Planning and Infrastructure	(01256) 844844	cllr.mark.ruffell@basingstoke.gov.uk
Cllr Robert Tate Communities, Service Delivery and Improvement	(01189) 815932	cllr.robert.tate@basingstoke.gov.uk
CHIEF EXECUTIVE AND EXECUTIVE DIRECTORS	DIRECT LINE	E-MAIL
Mel Barrett Chief Executive	(01256) 845788	mel.barrett@basingstoke.gov.uk
Rebecca Emmett Borough Services	(01256) 845789	rebecca.emmett@basingstoke.gov.uk
Kevin Jaquest (S151 Officer) Finance and Resources	(01256) 845513	kevin.jaquest@basingstoke.gov.uk
Laura Taylor Borough Development	(01256) 845797	laura.taylor@basingstoke.gov.uk
HEADS OF SERVICE	DIRECT LINE	E-MAIL
Chas Bradfield Borough Development and Implementation	(01256) 845171	chas.bradfield@basingstoke.gov.uk
Lisa Kirkman Law and Governance	(01256) 845345	lisa.kirkman@basingstoke.gov.uk
Phillip Hood Financial Services	(01256) 845660	phillip.hood@basingstoke.gov.uk
Shella Smith Human Resources and Organisational Development	(01256) 845549	shella.smith@basingstoke.gov.uk
Matthew Evans Planning and Infrastructure	(01256) 845356	matthew.evans@basingstoke.gov.uk
Colin Rowland Street Scene, Parks and Regulatory Services	(01256) 845473	colin.rowland@basingstoke.gov.uk