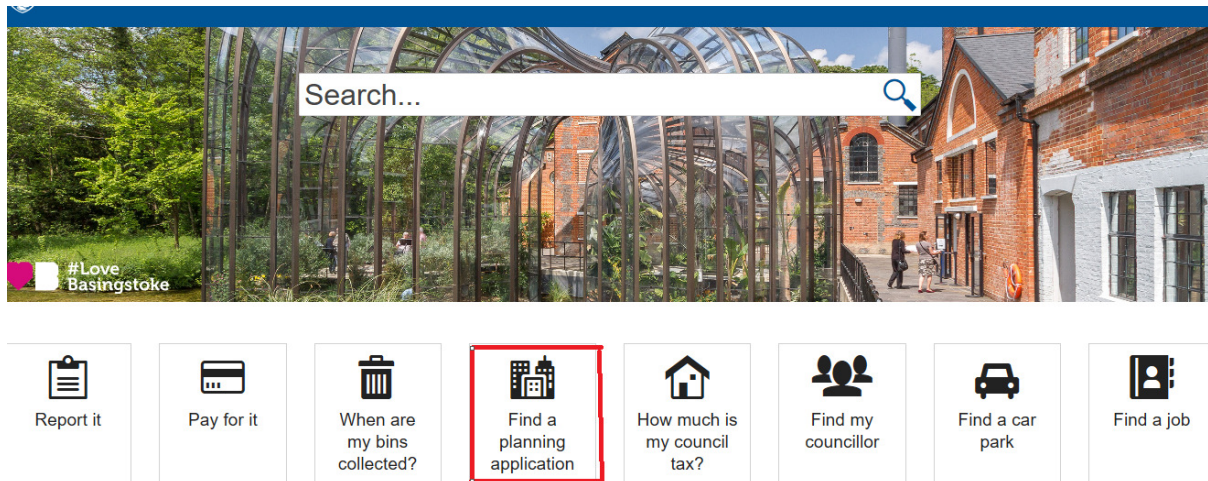


Accessing online Planning Applications and Legal Agreements

When a Local Land Charges Search reveals planning permissions and/or legal agreements associated with a property, these can often be downloaded (free of charge) from our website.

On the home page, click on 'Find a planning application', which will take you to a new page.



Before accessing the planning applications, it is important that you please read the provided information. If you are using a browser that is incompatible with our planning application search engine, you will need to follow the supplied instructions.

Once you have read the information, click on 'Search for an application'.

A screenshot of the "Search for an application" page. On the left side, there is a vertical sidebar menu with the following items: "Commenting on a planning application", "Planning appeals", "View planning applications" (highlighted in blue), "Planning payments form", "Planning enquiry form", "Houses in multiple occupation - planning control". The main content area has a pink header titled "On this page" containing a list of links: "Search for an application", "Information in a different format", "Application documents", and "Other information". Below this is a section titled "Search for an application" with a sub-header "All comments made on applications registered from 2017 onwards will be available to view online." and a blue button labeled "Search for an application". Underneath is a section titled "Information in a different format" with the text "If you would like any of the information on our public access system in a different format, for example:" followed by a bulleted list: "large print", "audio tape", and "in an alternative document type".

Type the supplied reference number into the search box and click on 'Search'. Depending on the date they were issued, reference numbers can appear as one of two formats, both of which are shown below.

An example of the older format: **BDB/42614**.

A newer planning consent will have the reference format: **14/03117/FUL**

Please always ensure that when entering the reference number, you include any forward slashes.

Planning – Simple Search

Search for Planning Applications and Enforcement by keyword, application reference, postcode or by a single line of an address.

Simple Advanced Weekly / Monthly Lists Property Map

Search for:

Applications Enforcement

Status:

Enter a **keyword**, **reference number**, **postcode** or **single line of an address**.

When there are more than one search results shown, click on the very bottom result (where the BDB number should be written in small grey writing). You will be taken to the page below. Click on the 'Related Documents' tab (as shown below) and then click on 'View associated documents'.

The screenshot shows the Basingstoke and Deane website interface. At the top, there is a blue header with the council logo and name. Below the header, a breadcrumb trail reads 'Residents > Environment and planning > Planning applications'. A navigation bar contains 'Search', 'My Profile', 'Login', and 'Register' buttons. The main content area is titled 'Planning > Application Summary' and displays the application reference 'BDB/42614' and its description: 'Extension for disabled access to rear of exist. council chamber | Deanes Building, London Road, Basingstoke Hampshire, RG'. A 'Save Search' button is visible. Below this, a series of tabs are shown: 'Details', 'Comments (0)', 'Constraints (0)', 'Related Cases (0)', 'Map', and 'Related Documents'. The 'Related Documents' tab is highlighted with a red box. Underneath the tabs, there are sub-tabs: 'Summary', 'Further information', 'Contacts', and 'Important Dates'. The 'Summary' sub-tab is active, showing a table with the following data:

Reference	BDB/42614
Alternative Reference	Not Available

The document you require should then appear in a list in a new window.

View Documents

Found 10 documents for reference BDB/42614

Show 25 entries

Filter:

Document reference	Upload date	File size
 Application Form	22 Mar 2006	134.8 KB
 Application Plans	22 Mar 2006	17.9 KB
 Application Plans	22 Mar 2006	455 KB
 Application Plans	22 Mar 2006	266.1 KB
 Application Plans	22 Mar 2006	211.8 KB
 Application Plans	22 Mar 2006	205.4 KB
 Application Plans	22 Mar 2006	212.5 KB
 Application Plans	22 Mar 2006	258.5 KB
 Application Plans	22 Mar 2006	172.6 KB
 Decision Notice	22 Mar 2006	41.5 KB

Showing 1 to 10 of 10 entries

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If you are unable to find the relevant document in this list, please contact locallandcharges@basingstoke.gov.uk, where one of the Local Land Charges team members should be able to help direct you to the document.