

## NOTICE NO. 1

### To be served on individuals if Certificate B or C is completed.

Proposal to carry out work at

(Address or location of building)

Take notice that application is being made to Basingstoke and Deane Borough Council by

(Applicant's name)

for Planning Permission to:

(Description of proposed development)

Any owner or tenant of the land who wishes to make representations about this application should write to Planning and Transport Division, The Borough of Basingstoke and Deane, Civic Offices, London Road, Basingstoke RG21 4AH, before the date given in the box to the right.

(Date – give a date of 21 days after the date of the service of this notice).

Signed

on behalf of

Date

If the above proposal is for a household development\* and in the event that an appeal is made against a decision of the Council to refuse to grant planning permission for the proposed development, and that appeal then proceeds by way of the expedited procedure under the written representation procedure, any representations made by the owner\*\* or tenant\*\*\* to the Council about this application will be passed to the Secretary of State and there will be no opportunity to make further representations. Any owner or tenant wishing to make representations should do so at the earliest opportunity.

\*'Household development' means development of an existing dwellinghouse, or development within the curtilage of such a dwellinghouse for any purpose incidental to the enjoyment of the dwellinghouse. It does not include a change of use or a change to the number of dwellings in a building.

\*\* 'Owner' means a person having a freehold interest or a leasehold interest the unexpired terms of which is not less than seven years.

\*\*\*'tenant' means a tenant of an agricultural holding any part of which is comprised in the land.

**NOTICE NO. 2**

**For publication in local newspaper if Certificate C or D is completed.**

Proposal to carry out work at

(Address or location of building)
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Take notice that application is being made to Basingstoke and Deane Borough Council by

(Applicant's name)
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for Planning Permission to:

(Description of proposed works)
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Any owner, or any tenant, of the land who wishes to make representations about this application should write to Planning and Transport, The Borough of Basingstoke and Deane, P O Box 6489, Civic Offices, London Road, Basingstoke RG21 4UU, before the date given in the box to the right.

(Date – give a date of 21 days after the date of the service of this notice).
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Signed
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on behalf of
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Date
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