

# ***Basingstoke and Deane Borough Council***

## **Approved Revenue Budget For 2015/16**

**February 2015**

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## **REVENUE BUDGET 2015/16**

### **Revenue Budget Summary**

The revenue budget for 2015/16 has been developed within the framework of the council's budget strategy agreed by Cabinet in October 2014. The assumptions made in the medium term financial forecast have been used in the detailed budget preparation.

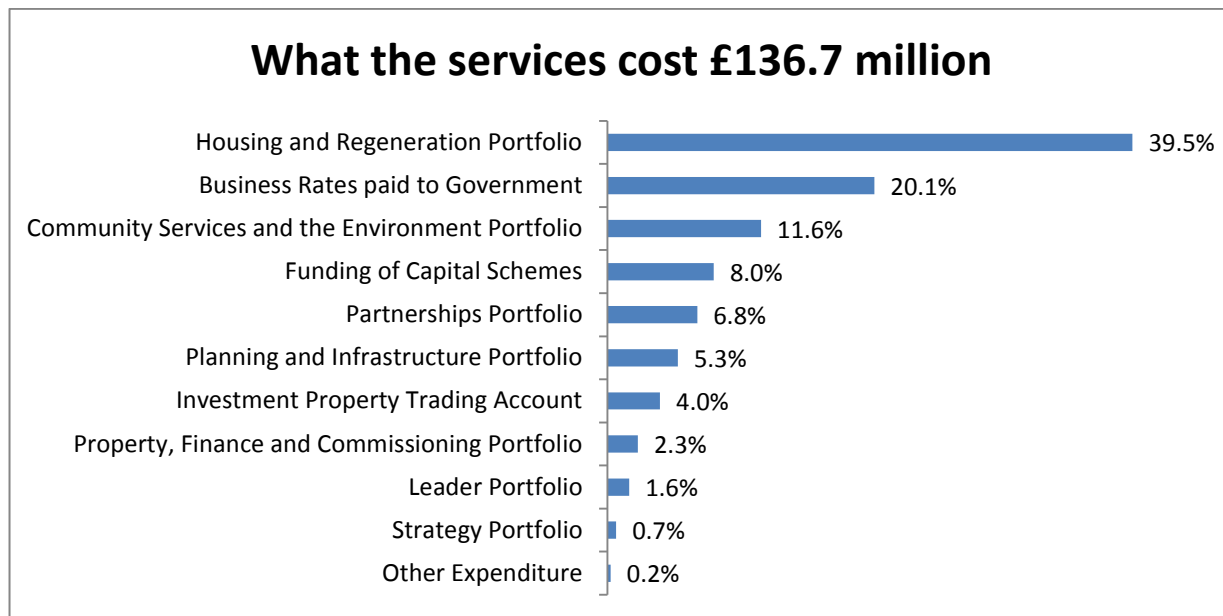
The budget for 2015/16 was approved by the council on 26 February 2015.

The main headlines of the revenue budget for 2015/16 are:

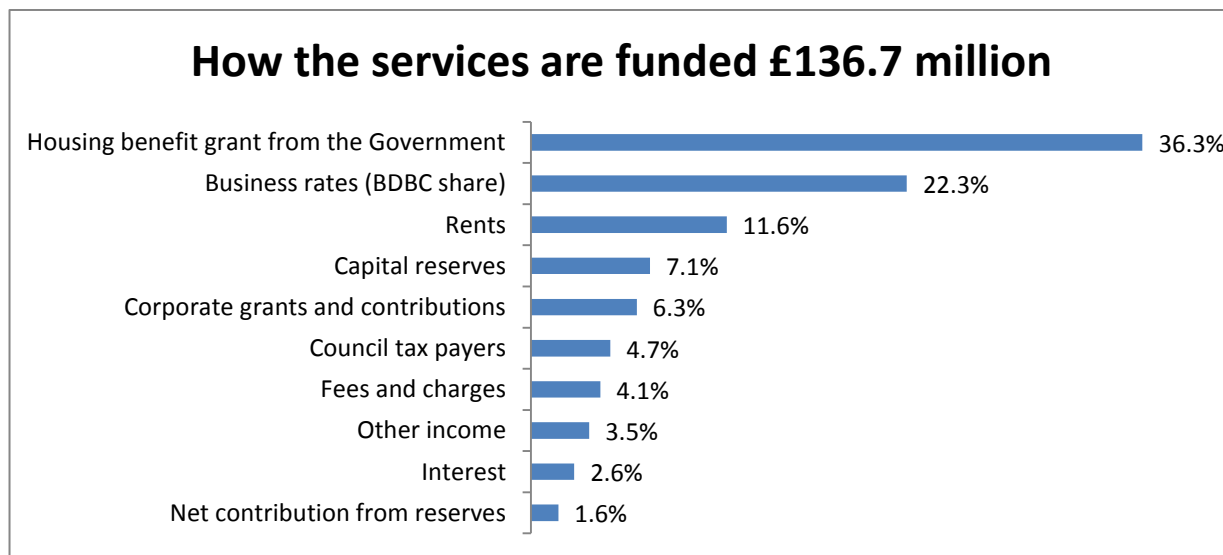
- The net expenditure to be met by council tax payers for 2015/16 is £6.437 million, a £0.087 million increase on the 2014/15 original budget.
- The Band D Council Tax requirement for the Borough is £104.44 representing no increase to the 2014/15 level.
- Efficiency savings and budget reductions totalling £0.917 million for 2015/16.
- Includes the allocation of £0.634 million of new funding in support of key council plan priorities.
- The local government finance settlement is £2.222 million, a £0.964 million (30%) reduction on the 2014/15 grant (excluding new homes bonus grant).
- The estimated retained business rate income of £3.202 million in 2015/16 is an increase of £0.118 million from the 2014/15 level.
- New homes bonus grant totalling £4.691 million for 2015/16 has initially been allocated to reserves. This includes 20% to support the revenue budget (via the Stability and Resilience Reserve), 40% to provide funding for strategic infrastructure priorities and 40% for the Local Infrastructure Fund (LIF).
- The level of reserves have been reviewed resulting in:
  - the creation of a £2.000 million reserve for Economic Development and Council Priorities from contributions and consolidation of some existing reserves (e.g. Economic Development Reserve, Housing and Homelessness Revenue Reserve, Transport Reserve and Climate Change Reserve).
  - The risk reserves for rent, interest and business rate income being increased to £2.500 million, £2.000 million and £0.998 million respectively.
- After financing the capital programme there is an estimated £2.228 million reduction in revenue reserves in 2015/16.

## Revenue Expenditure and Income Summary

The following charts summarise the main areas of expenditure by and sources of income for the council.



Note: Includes notional capital charges of £6.8 million and notional pension costs of £2.9 million which are reversed out by contributions from reserves and do not impact on the council tax requirement. The Housing and Regeneration Portfolio includes £49.4 million of housing benefits which is reimbursed by the Government.



<b>RESTATED BUDGET 2014/15 £'000</b>	<b>GENERAL FUND REVENUE BUDGET SUMMARY</b>	<b>BUDGET 2015/16 £'000</b>	<b>BUDGET 2015/16 £'000</b>
	<b><u>Net Cost of Services by Portfolio</u></b>		
2,311	Leader	2,238	
808	Strategy	892	
14,174	Community Services and the Environment	13,888	
4,791	Housing and Regeneration	4,397	
6,423	Partnerships	5,990	
2,597	Property, Finance and Commissioning	2,566	
4,868	Planning and Infrastructure	5,508	
<b>35,972</b>	<b>Net Cost of Services</b>		<b>35,479</b>
	<b><u>Corporate Income and Expenditure</u></b>		
(3,500)	Interest / Investment Income		(3,500)
(12,856)	Investment Property Trading Account		(12,996)
3,400	Pension Fund Interest Cost and Return on Assets		2,850
	<b>Revenue Grants and Contributions</b>		
	Business Rates		
(29,235)	- Business Rates from Collection Fund	(29,947)	
26,436	- Tariff Payment to Government	26,941	
306	- Levy Payment to Government	356	
(591)	- Business Rate Relief Compensation Grant	(552)	(3,202)
(4,069)	New Homes Bonus Grant		(4,691)
(3,186)	Revenue Support Grant		(2,222)
(700)	Housing Benefit Administration Grant		(610)
(144)	Local Council Tax Support Administration Grant		(131)
(86)	New Burdens Grant (Council Tax Support Scheme)		(27)
0	Electoral Registration Grant		(55)
0	Council Tax Freeze Grant		(70)
0	New Homes Bonus Adjustment Grant		(9)
(17)	Community Right to Bid and Challenge Grants		0
1,834	Collection Fund Deficit (Business Rates)		174
(150)	Collection Fund Surplus (Council Tax)		(200)
	<b>Capital Grants and Contributions</b>		
(494)	Disabled Facilities Grant		(566)
<b>12,920</b>	<b>Net Deficit on Provision of Services c/f</b>		<b>10,224</b>

<b>RESTATED BUDGET 2014/15 £'000</b>	<b>GENERAL FUND REVENUE BUDGET SUMMARY</b>	<b>BUDGET 2015/16 £'000</b>	<b>BUDGET 2015/16 £'000</b>
<b>12,920</b>	<b>Net Deficit on Provision of Services b/f</b>		<b>10,224</b>
	<b><u>Contribution To/(From) Reserve Accounts</u></b>		
	<b>Reserves Supporting Capital Programme</b>		
(733)	Revenue Reserve for Capital Purposes	94	
0	Green Investment Reserve	(50)	
1,627	Local Infrastructure Fund Reserve	1,876	
1,628	Strategic Infrastructure Reserve	1,877	
			<b>3,797</b>
	<b>Risk Reserves</b>		
358	Rent Risk Reserve	587	
75	Interest Risk Reserve	925	
(165)	Corporate Bond Reserve	(500)	
(1,264)	Business Rates Risk Reserve	466	
482	Stability and Resilience Reserve	116	
			<b>1,594</b>
	<b>Earmarked Reserves</b>		
(194)	Invest to Save Reserve	0	
750	Manydown Reserve	(665)	
750	Economic Development and Council Priorities Reserve	867	
(250)	Efficiency and Transformation Reserve	(17)	
0	Operational Asset Maintenance Reserve	(167)	
0	Transport Reserve	(101)	
0	Climate Change Reserve	(20)	
(100)	Local Plan Reserve	(22)	
400	Trees Maintenance Reserve	(100)	
(1,115)	Carry Forward Reserve	(389)	
			<b>(614)</b>
	<b>Invested Reserves</b>		
100	Commutated Sums Reserve	100	
			<b>100</b>
	<b>Funding Capital Expenditure from Reserves</b>		
(3,250)	Revenue Reserve for Capital Purposes	(4,505)	
(2,000)	Local Infrastructure Fund Reserve	(1,000)	
(500)	Strategic Infrastructure Reserve	(1,600)	
			<b>(7,105)</b>
	<b>Statutory Adjustment Accounts/Reserves</b>		
(6,906)	Capital Adjustment Account (Removal of Notional Capital Charges included in Services)	(6,802)	
7,137	Capital Adjustment Account (Capital Expenditure charged to the General Fund)	8,093	
(3,400)	Pension Fund Reserve (Removal of Notional Pension Costs included in Services)	(2,850)	
			<b>(1,559)</b>
<b>6,350</b>	<b>Net Expenditure to be met by Council Tax Payers</b>		<b>6,437</b>
<b>60,797.3</b>	<b>Council Tax Base (Band D equivalent properties)</b>		<b>61,635.3</b>
<b>£104.44</b>	<b>Band D Council Tax</b>		<b>£104.44</b>

2015/16 BUDGET

SUBJECTIVE SUMMARY BY PORTFOLIO

	Leader	Strategy	Community Services and the Environment	Housing and Regeneration	Partnerships	Property, Finance and Commissioning	Planning and Infrastructure	Business Unit Accounts	Other Holding Accounts	Investment Property Trading Account	Corporate Income and Expenditure	Reserves	General Fund Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Employees			619.0		11.9	1,488.2		21,205.6					23,324.7
Premises			1,092.3		1,220.9	22.7	30.7	46.1	997.3	2,560.6			5,970.6
Transport	3.7		28.7		2.0			106.3	648.3				789.0
Supplies and Services	513.6	121.8	1,687.7	436.5	3,286.2	98.5	482.9	735.2	1,199.9	1,065.9			9,628.2
Third Party Payments		138.7	3,494.8		763.5	3.5	405.8						4,806.3
Transfer Payments				49,444.9									49,444.9
Support Services	1,645.6	609.4	8,327.1	3,052.9	1,904.1	1,519.8	4,132.3	(21,896.8)	(3,504.1)	1,778.9			(2,430.8)
Capital Charges	75.0	22.5	551.8	1,122.4	2,051.7		2,184.6	8.2	785.4		27,471.0		6,801.6
Business Rates												8,092.6	8,092.6
Capital paid for from revenue											2,850.0		2,850.0
Pension Fund Costs													
<b>Total Expenditure</b>	<b>2,237.9</b>	<b>892.4</b>	<b>15,801.4</b>	<b>54,056.7</b>	<b>9,240.3</b>	<b>3,132.7</b>	<b>7,236.3</b>	<b>204.6</b>	<b>126.8</b>	<b>5,405.4</b>	<b>30,321.0</b>	<b>8,092.6</b>	<b>136,748.1</b>
Housing Benefit Grant				(49,616.1)									(49,616.1)
Business Rate Income											(30,499.4)		(30,499.4)
Rents			(0.3)		(48.8)				(100.0)	(15,732.2)			(15,881.3)
Corporate Grants and Contributions											(8,580.8)		(8,580.8)
Fees and Charges			(902.6)	(1.0)	(2,730.4)	(135.5)	(1,704.3)		(4.5)	(144.0)			(5,622.3)
Other Service Income			(388.0)	(42.3)	(423.5)	(224.3)	(4.2)	(138.6)	(22.3)	(2,525.4)			(3,788.6)
Interest											(3,500.0)		(3,500.0)
Other Grants & Contributions From Capital Reserves			(622.4)		(48.1)	(206.5)	(20.0)	(66.0)				(6,801.6)	(6,801.6)
From Pension Reserve												(2,850.0)	(2,850.0)
Net contribution from reserves												(2,227.8)	(2,227.8)
<b>Total Income</b>	<b>0.0</b>	<b>0.0</b>	<b>(1,913.3)</b>	<b>(49,659.4)</b>	<b>(3,250.8)</b>	<b>(566.3)</b>	<b>(1,728.5)</b>	<b>(204.6)</b>	<b>(126.8)</b>	<b>(18,401.6)</b>	<b>(42,580.2)</b>	<b>(11,879.4)</b>	<b>(130,310.9)</b>
<b>Net Expenditure</b>	<b>2,237.9</b>	<b>892.4</b>	<b>13,888.1</b>	<b>4,397.3</b>	<b>5,989.5</b>	<b>2,566.4</b>	<b>5,507.8</b>	<b>0.0</b>	<b>0.0</b>	<b>(12,996.2)</b>	<b>(12,259.2)</b>	<b>(3,786.8)</b>	<b>6,437.2</b>

Note: The Total Support Services for the General Fund is (£2,430,800). This is because some support costs are charged to agency accounts, which are not part of the General Fund.

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## LEADER

### PORTFOLIO SUMMARY BY SERVICE AREA

Restated Budget 2014/15		Budget 2015/16
£'000		£'000
	<b><u>SERVICE AREAS</u></b>	
1,301.2	CORPORATE MANAGEMENT	1,300.2
720.4	ECONOMIC DEVELOPMENT	647.2
86.2	EMERGENCY PLANNING	84.1
170.4	STRATEGIC PARTNERSHIPS	172.7
32.6	TOURISM	33.7
<b>2,310.8</b>	<b>TOTAL LEADER</b>	<b>2,237.9</b>

Restated Budget 2014/15		Budget 2015/16
£'000		£'000
	<b><u>SUBJECTIVE ANALYSIS</u></b>	
0.0	Employees	0.0
0.0	Premises	0.0
3.6	Transport	3.7
627.5	Supplies and Services	513.6
0.0	Contracted Services	0.0
1,604.7	Support Services	1,645.6
75.0	Capital Charges	75.0
<b>2,310.8</b>	<b>TOTAL EXPENDITURE</b>	<b>2,237.9</b>
0.0	Income	0.0
<b>2,310.8</b>	<b>TOTAL LEADER</b>	<b>2,237.9</b>

**LEADER**

**DETAILED BUDGET**

Budget 2014/15		Budget 2015/16		Net Cost / (Income)
		Expenditure	Income	
£'000		£'000	£'000	£'000
<b><u>CORPORATE MANAGEMENT</u></b>				
<b>Non-Staff Costs</b>				
2.7	Corporate Publications	0.0		0.0
95.1	External Audit and Inspections	75.0		75.0
2.9	Financial Publications	1.9		1.9
198.4	Treasury Management	202.0		202.0
<b>299.1</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>278.9</b>	<b>0.0</b>	<b>278.9</b>
<b>Business Unit Recharges</b>				
0.0	Community Services	0.0		0.0
166.1	Corporate Directors	161.0		161.0
10.0	Customer Services	9.3		9.3
10.7	Commissioning and Governance	8.3		8.3
0.0	Human Resources	0.0		0.0
35.4	Residents' Services	36.2		36.2
627.1	Resources	636.6		636.6
152.8	Strategy and Policy	169.9		169.9
<b>1,002.1</b>	<b>Total Business Unit Recharges</b>	<b>1,021.3</b>	<b>0.0</b>	<b>1,021.3</b>
<b>1,301.2</b>	<b>TOTAL COST OF CORPORATE MANAGEMENT</b>	<b>1,300.2</b>	<b>0.0</b>	<b>1,300.2</b>

## **LEADER**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Resources

#### **CORPORATE MANAGEMENT**

Corporate Management concerns the activities and costs that provide the infrastructure for services to be provided (whether by the authority or not) and the information that is required for public accountability. Activities that relate to the provision of services, even indirectly, are overheads on those services.

Corporate management costs can only include:

- the Chief Executive (or other designated Head of the Paid Service)
- The maintenance of statutory registers (such as Members' interests and politically sensitive posts)
- The provision of information about the council as a whole (i.e. rather than specific services)
- The completion, submission and/or publishing of corporate information (for example: Statement of Accounts and the Annual Report)
- Estimating, negotiating and accounting for all corporate level resources (for example the Budget Strategy and Budget Report)
- Providing the responses to non-service specific Freedom of Information requests
- The statutory external audit and other external inspections
- Treasury management administration fees and bank charges

**LEADER**

**DETAILED BUDGET**

Budget 2014/15	Budget 2015/16		Net Cost / (Income)
	Expenditure	Income	
£'000	£'000	£'000	£'000
<b><u>ECONOMIC DEVELOPMENT</u></b>			
<b>Non-Staff Costs</b>			
5.2	Business Events	0.0	0.0
2.5	Business Support Centre	0.0	0.0
6.3	Contributions to Partner Organisations	0.0	0.0
3.5	General Economic Development	33.8	33.8
0.3	General Promotion of the Area	0.0	0.0
28.9	Grants	22.0	22.0
10.6	International Partnerships	10.8	10.8
2.1	Inward Investment	0.0	0.0
0.8	Local Business Partnership	0.2	0.2
1.0	Partnership Support	0.0	0.0
206.3	Promotion of the Borough	134.2	134.2
26.7	Strategic Research	0.0	0.0
<b>294.2</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>201.0</b>	<b>0.0</b>
<b>Business Unit Recharges</b>			
0.0	Community Services	0.0	0.0
24.1	Corporate Directors	23.3	23.3
3.3	Customer Services	3.1	3.1
10.7	Commissioning and Governance	9.2	9.2
0.0	Human Resources	0.0	0.0
0.0	Residents' Services	0.0	0.0
9.0	Resources	11.9	11.9
304.1	Strategy and Policy	323.7	323.7
<b>351.2</b>	<b>Total Business Unit Recharges</b>	<b>371.2</b>	<b>0.0</b>
75.0	Capital Charges	75.0	75.0
<b>720.4</b>	<b>TOTAL COST OF ECONOMIC DEVELOPMENT</b>	<b>647.2</b>	<b>0.0</b>

## **LEADER**

### **DETAILED BUDGET**

#### **Head of Service**

Policy Manager (Economic & Community Strategy)

#### **ECONOMIC DEVELOPMENT**

The purpose of these resources is to drive sustainable economic prosperity for the benefit of residents and businesses in the borough. The priorities are to:

- Develop new relationships and strengthen existing relationships with business to create an on-going dialogue.
- Facilitate the development of a suitably skilled workforce to meet business demand.
- Support new and small businesses to grow and develop.
- Work with partners to improve infrastructure where businesses are adversely affected.
- Enable a good supply of high quality, reasonably priced commercial property.
- Promote the borough as a location for business through a joined up marketing and inward investment strategy supported by the council and partners.
- Ensure the council procedures and strategies support business needs where possible.
- Carry out a residents survey to support council planning and strategic development.

The grants budget is for community & voluntary sector revenue grants and will be provided as programme grants. Programme grants will be offered for up to 3 years, are specifically designed to achieve outcomes that contribute to the council's priorities. These grants will be administered by the Commissioning Strategy team who will monitor progress against the stated outcomes of the grant. All strategic and programme grants are subject to Cabinet approval at its meeting on 17th March 2015.

Capital charges in respect of expenditure to provide match-funding, along with other local public services, to provide superfast broadband to rural parts of Hampshire.

**LEADER**

**DETAILED BUDGET**

Budget 2014/15	Budget 2015/16		Net Cost / (Income)
	Expenditure	Income	
£'000	£'000	£'000	£'000
<b><u>EMERGENCY PLANNING</u></b>			
<b>Non-Staff Costs</b>			
27.5	Emergency Planning	23.2	23.2
<b>27.5</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>23.2</b>	<b>0.0</b>
<b>Business Unit Recharges</b>			
6.9	Community Services	10.2	10.2
0.0	Corporate Directors	0.0	0.0
0.0	Customer Services	0.0	0.0
3.3	Commissioning and Governance	3.4	3.4
0.0	Human Resources	0.0	0.0
25.1	Residents' Services	23.6	23.6
11.7	Resources	12.0	12.0
11.7	Strategy and Policy	11.7	11.7
<b>58.7</b>	<b>Total Business Unit Recharges</b>	<b>60.9</b>	<b>0.0</b>
<b>86.2</b>	<b>TOTAL COST OF EMERGENCY PLANNING</b>	<b>84.1</b>	<b>0.0</b>



## **LEADER**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Residents' Services

#### **EMERGENCY PLANNING**

The Civil Contingencies Act 2004 places the following civil protection duties on the council:

- Assess the risk of emergencies occurring and use this to inform contingency planning;
- Put in place emergency plans;
- Put in place business continuity management arrangements;
- Put in place arrangements to make information available to the public about civil protection matters and maintain arrangements to warn, inform and advise the public in the event of an emergency;
- Share information and co-operate with other local responders to enhance co-ordination and efficiency;
- Provide advice and assistance to businesses and voluntary organisations about business continuity management.

To assist us in fulfilling these requirements, the council, along with all of the other district councils in the county, has a service level agreement with Hampshire County Council for them to carry out the emergency planning and co-ordination functions on our behalf. This agreement excludes responding to incidents.

**LEADER**

**DETAILED BUDGET**

Budget 2014/15 £'000	Budget 2015/16		Net Cost / (Income) £'000
	Expenditure £'000	Income £'000	
<b><u>STRATEGIC PARTNERSHIPS</u></b>			
<b>Non-Staff Costs</b>			
1.5	Local Strategic Partnerships	1.4	1.4
<b>1.5</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>1.4</b>	<b>0.0</b>
<b>Business Unit Recharges</b>			
4.3	Community Services	4.4	4.4
49.9	Corporate Directors	48.4	48.4
0.0	Customer Services	0.0	0.0
4.8	Commissioning and Governance	5.2	5.2
0.0	Human Resources	0.0	0.0
37.4	Residents' Services	37.0	37.0
7.7	Resources	7.8	7.8
64.8	Strategy and Policy	68.5	68.5
<b>168.9</b>	<b>Total Business Unit Recharges</b>	<b>171.3</b>	<b>0.0</b>
<b>170.4</b>	<b>TOTAL COST OF STRATEGIC PARTNERSHIPS</b>	<b>172.7</b>	<b>0.0</b>

**LEADER**

**DETAILED BUDGET**

**Head of Service**

Policy Manager (Economic & Community Strategy)

**STRATEGIC PARTNERSHIPS**

Partnership working across all the council's service areas is an essential element for successful delivery of the Council Plan. Resources are used to develop new partnerships where appropriate and to sustain existing relationships both internally and externally. Joint work with Basingstoke Area Strategic Partnership, Enterprise M3 (LEP), other local authorities, public sector organisations, the business sector, voluntary and community sector and the wider community is included in this budget.

**LEADER**

**DETAILED BUDGET**

Budget 2014/15	Budget 2015/16		Net Cost / (Income)
	Expenditure	Income	
£'000	£'000	£'000	£'000
<b><u>TOURISM</u></b>			
<b>Non-Staff Costs</b>			
4.5	North Hants Tourism	4.5	4.5
2.8	Southern Tourist Board	2.8	2.8
5.9	Tourism Grants	6.0	6.0
<b>13.2</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>13.3</b>	<b>0.0</b>
<b>Business Unit Recharges</b>			
0.0	Community Services	0.0	0.0
0.0	Corporate Directors	0.0	0.0
5.0	Customer Services	4.7	4.7
3.7	Commissioning and Governance	3.8	3.8
0.0	Human Resources	0.0	0.0
0.0	Residents' Services	0.0	0.0
1.2	Resources	1.2	1.2
9.5	Strategy and Policy	10.7	10.7
<b>19.4</b>	<b>Total Business Unit Recharges</b>	<b>20.4</b>	<b>0.0</b>
<b>32.6</b>	<b>TOTAL COST OF TOURISM</b>	<b>33.7</b>	<b>0.0</b>

**LEADER**

**DETAILED BUDGET**

**Head of Service**

Policy Manager (Economic & Community Strategy)

**TOURISM**

This budget will be used to promote the borough to visitors and businesses through destination marketing activities and campaigns.

This budget also covers annual membership to Tourism South East, which provides access to resources (including research materials), advice on tourism issues and data stewardship for Visit Britain.

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## STRATEGY

### PORTFOLIO SUMMARY BY SERVICE AREA

Restated Budget 2014/15		Budget 2015/16
£'000		£'000
	<b><u>SERVICE AREAS</u></b>	
808.4	COMMUNITY SAFETY	892.4
<b>808.4</b>	<b>TOTAL STRATEGY</b>	<b>892.4</b>

Restated Budget 2014/15		Budget 2015/16
£'000		£'000
	<b><u>SUBJECTIVE ANALYSIS</u></b>	
0.0	Employees	0.0
0.0	Premises	0.0
0.0	Transport	0.0
89.0	Supplies and Services	121.8
145.0	Contracted Services	138.7
0.0	Transfer Payments	0.0
551.9	Support Services	609.4
22.5	Capital Charges	22.5
<b>808.4</b>	<b>TOTAL EXPENDITURE</b>	<b>892.4</b>
0.0	Income	0.0
<b>808.4</b>	<b>TOTAL STRATEGY</b>	<b>892.4</b>

## STRATEGY

### DETAILED BUDGET

Budget 2014/15	Budget 2015/16		Net Cost / (Income)
	Expenditure	Income	
£'000	£'000	£'000	£'000
<b><u>COMMUNITY SAFETY</u></b>			
<b>Non-Staff Costs</b>			
145.4	Community Safety	0.0	0.0
89.0	CCTV Management	89.9	89.9
0.0	CSPO Service Support	29.0	29.0
0.0	Safeguarding Children	2.5	2.5
0.0	Safer North Hants	139.2	139.2
<b>234.4</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>260.6</b>	<b>0.0</b>
<b>Business Unit Recharges</b>			
489.9	Community Services	560.2	560.2
0.0	Corporate Directors	0.0	0.0
3.3	Customer Services	3.1	3.1
45.5	Commissioning and Governance	34.1	34.1
0.0	Human Resources	0.0	0.0
0.0	Residents' Services	0.0	0.0
9.7	Resources	9.9	9.9
3.1	Strategy and Policy	2.0	2.0
<b>551.5</b>	<b>Total Business Unit Recharges</b>	<b>609.3</b>	<b>0.0</b>
22.5	Total Charges for Capital	22.5	22.5
<b>808.4</b>	<b>TOTAL COST OF COMMUNITY SAFETY</b>	<b>892.4</b>	<b>0.0</b>



## **STRATEGY**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Community Services

#### **COMMUNITY SAFETY**

This service area funds the Community Safety Patrol service which aims to help residents be safe and feel safe by carrying out high visibility patrols, deterring and combating antisocial behaviour and providing reassurance. Working closely with the police-led 'safer neighbourhood' teams, with daily combined briefing meetings and sharing of information, the Community Safety Patrol Officers can make effective use of enforcement powers to tackle offences such as littering, dog fouling and flyposting.

This service area also funds work delivered by the Safer North Hampshire shared community safety service (covering Basingstoke and Deane, Rushmoor and Hart) to tackle and prevent crime, anti-social behaviour and re-offending within the borough through effective partnership working.

The shared service team delivers activity to meet priorities of the Community Safety Partnership (CSP). The CSP sets priorities in a partnership plan based on a yearly Strategic Assessment. The Strategic Assessment identifies a number of priority types of crime and anti-social behaviour within the borough which helps provide a focus for activity and resources.

Management of CCTV also falls within this service. In 2015-16 this includes procurement of new cameras and of maintenance and monitoring contracts for the service as well as progressing other actions set out in the CCTV Strategy.

Capital charges represent expenditure in respect of CCTV installation at the top of the town.

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## COMMUNITY SERVICES AND THE ENVIRONMENT

### PORTFOLIO SUMMARY BY SERVICE AREA

Restated Budget 2014/15		Budget 2015/16
£'000		£'000
	<b><u>SERVICE AREAS</u></b>	
233.2	CEMETERIES	211.9
(10.9)	COMMERCIAL WASTE COLLECTION	0.0
2,105.2	DEMOCRATIC REPRESENTATION AND MANAGEMENT	2,162.6
523.0	ELECTIONS	555.3
200.2	ENVIRONMENTAL HEALTH LICENSING	152.3
119.3	ENVIRONMENTAL INITIATIVES	132.9
350.5	ENVIRONMENTAL PROTECTION	340.7
273.5	FOOD SAFETY	260.7
124.2	GENERAL PARISH GRANTS	127.2
2,441.5	HOUSEHOLD RESIDUAL WASTE	2,471.3
4,154.8	PARKS AND OPEN SPACES	3,821.1
80.0	PEST CONTROL	78.5
48.7	PRIVATE HIRE AND HACKNEY CARRIAGES	25.0
169.0	PUBLIC CONVENIENCES	138.8
106.5	PUBLIC HEALTH	112.6
1,078.4	KERBSIDE RECYCLING AND BRING BANK SITES	1,078.2
2,050.7	STREET CLEANSING	2,093.4
116.2	SUSTAINABLE DEVELOPMENT STRATEGIES	116.7
10.6	TREES AND FORESTRY POLICY	8.9
<b>14,174.6</b>	<b>TOTAL COMMUNITY SERVICES AND THE ENVIRONMENT</b>	<b>13,888.1</b>

Restated Budget 2014/15		Budget 2015/16
£'000		£'000
	<b><u>SUBJECTIVE ANALYSIS</u></b>	
606.4	Employees	619.0
1,085.7	Premises	1,092.3
57.1	Transport	28.7
1,769.5	Supplies and Services	1,687.7
3,701.2	Contracted Services	3,494.8
0.0	Transfer Payments	0.0
8,287.3	Support Services	8,327.1
949.8	Capital Charges	551.8
<b>16,457.0</b>	<b>TOTAL EXPENDITURE</b>	<b>15,801.4</b>
<b>(2,282.4)</b>	<b>Income</b>	<b>(1,913.3)</b>
<b>14,174.6</b>	<b>TOTAL COMMUNITY SERVICES AND THE ENVIRONMENT</b>	<b>13,888.1</b>

## COMMUNITY SERVICES AND THE ENVIRONMENT

### DETAILED BUDGET

Budget 2014/15		Budget 2015/16		Net Cost / (Income)
		Expenditure	Income	
£'000		£'000	£'000	£'000
	<b><u>CEMETERIES</u></b>			
	<b>Non-Staff Costs</b>			
(115.1)	Cemeteries	33.8	(152.4)	(118.6)
18.0	Closed Churchyards	18.7		18.7
4.0	Public Burials	8.7	(5.2)	3.5
2.9	Rural Churchyard Grants	2.0		2.0
4.9	South View Cemetery	5.2		5.2
52.8	Worting Road Cemetery	47.1		47.1
<b>(32.5)</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>115.5</b>	<b>(157.6)</b>	<b>(42.1)</b>
	<b>Business Unit Recharges</b>			
184.4	Community Services	189.8		189.8
0.0	Corporate Directors	0.0		0.0
3.4	Customer Services	3.2		3.2
8.2	Commissioning and Governance	4.6		4.6
0.0	Human Resources	0.0		0.0
22.2	Residents' Services	22.1		22.1
35.8	Resources	30.2		30.2
6.7	Strategy and Policy	0.0		0.0
<b>260.7</b>	<b>Total Business Unit Recharges</b>	<b>249.9</b>	<b>0.0</b>	<b>249.9</b>
5.0	Total Charges for Capital	4.1		4.1
<b>233.2</b>	<b>TOTAL COST OF CEMETERIES</b>	<b>369.5</b>	<b>(157.6)</b>	<b>211.9</b>

## **COMMUNITY SERVICES AND THE ENVIRONMENT**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Community Services and Head of Resident services

#### **CEMETERIES**

The costs of maintaining the cemeteries at Worting Road and South View, along with eight closed local churchyards are met under this heading. This includes grounds maintenance, restoration and maintenance of the fabric of these sites. Also included are the management costs associated with the administration and burial services for the internments at Worting Road Cemetery.

Under the Public Health (Control of Disease) Act 1984 the council is under a duty to make funeral arrangements for those who die without anybody willing or able to make the arrangements. Wherever possible the council will seek to recover the costs involved from the person's estate.

Many local churchyards, as well as South View Cemetery are managed in partnership with local community groups.

Capital charges represents depreciation in respect of the chapel building and cemetery lodge at Worting Road Cemetery.

**COMMUNITY SERVICES AND THE ENVIRONMENT**

**DETAILED BUDGET**

Budget 2014/15	Budget 2015/16		Net Cost / (Income)
	Expenditure	Income	
£'000	£'000	£'000	£'000
<b><u>COMMERCIAL WASTE COLLECTION</u></b>			
<b>Non-Staff Costs</b>			
(38.9)	Commercial Waste	0.0	0.0
<b>(38.9)</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>0.0</b>	<b>0.0</b>
<b>Business Unit Recharges</b>			
0.0	Community Services	0.0	0.0
0.0	Corporate Directors	0.0	0.0
10.0	Customer Services	0.0	0.0
4.8	Commissioning and Governance	0.0	0.0
0.0	Human Resources	0.0	0.0
0.0	Residents' Services	0.0	0.0
13.2	Resources	0.0	0.0
0.0	Strategy and Policy	0.0	0.0
<b>28.0</b>	<b>Total Business Unit Recharges</b>	<b>0.0</b>	<b>0.0</b>
<b>(10.9)</b>	<b>TOTAL COST OF COMMERCIAL WASTE COLLECTION</b>	<b>0.0</b>	<b>0.0</b>

## **COMMUNITY SERVICES AND THE ENVIRONMENT**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Waste Management

#### **COMMERCIAL WASTE COLLECTION**

This service is no longer provide by this Council. The previously held customer base was transferred to Veolia Environmental Services in March 2015.

## COMMUNITY SERVICES AND THE ENVIRONMENT

### DETAILED BUDGET

Budget 2014/15 £'000	Budget 2015/16		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<b><u>DEMOCRATIC REPRESENTATION AND MANAGEMENT</u></b>				
<b>Non-Staff Costs</b>				
1,118.1	Members' Costs	1,098.4	1,098.4	
112.7	Mayoral Expenses and Events	76.1	76.1	
<b>1,230.8</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>1,174.5</b>	<b>0.0</b>	<b>1,174.5</b>
<b>Business Unit Recharges</b>				
70.3	Community Services	77.6	77.6	
58.5	Corporate Directors	56.7	56.7	
6.7	Customer Services	6.3	6.3	
422.1	Commissioning and Governance	526.3	526.3	
30.9	Human Resources	33.4	33.4	
34.3	Residents' Services	35.7	35.7	
115.4	Resources	123.2	123.2	
136.2	Strategy and Policy	128.9	128.9	
<b>874.4</b>	<b>Total Business Unit Recharges</b>	<b>988.1</b>	<b>0.0</b>	<b>988.1</b>
<b>2,105.2</b>	<b>TOTAL COST OF DEMOCRATIC REPRESENTATION AND MANAGEMENT</b>	<b>2,162.6</b>	<b>0.0</b>	<b>2,162.6</b>



## **COMMUNITY SERVICES AND THE ENVIRONMENT**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Commissioning and  
Governance

#### **DEMOCRATIC REPRESENTATION AND MANAGEMENT**

Democratic Representation and Management includes all aspects of Members' activities in that capacity, including corporate, programme and service policy making and more general activities relating to governance and the representation of local interests.

Democratic Representation and Management costs include all Members' allowances and expenses, including telephone calls, postage, equipment costs, hospitality, accommodation costs, training, conference fees, etc. incurred when undertaking activities on behalf of the authority, as local representatives or to represent local interests.

## COMMUNITY SERVICES AND THE ENVIRONMENT

### DETAILED BUDGET

Budget 2014/15 £'000	Budget 2015/16		Net Cost / (Income) £'000
	Expenditure £'000	Income £'000	
<b><u>ELECTIONS</u></b>			
<b>Non-Staff Costs</b>			
147.6	Conducting Elections	113.4	113.4
103.0	Electoral Registration	145.2	(1.7)
<b>250.6</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>258.6</b>	<b>(1.7)</b>
<b>Business Unit Recharges</b>			
3.9	Community Services	3.9	3.9
17.2	Corporate Directors	16.6	16.6
20.1	Customer Services	18.7	18.7
181.8	Commissioning and Governance	203.6	203.6
0.0	Human Resources	0.0	0.0
0.3	Residents' Services	0.4	0.4
36.8	Resources	42.5	42.5
12.3	Strategy and Policy	12.7	12.7
<b>272.4</b>	<b>Total Business Unit Recharges</b>	<b>298.4</b>	<b>0.0</b>
<b>523.0</b>	<b>TOTAL COST OF ELECTIONS</b>	<b>557.0</b>	<b>(1.7)</b>

## **COMMUNITY SERVICES AND THE ENVIRONMENT**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Commissioning and Governance

#### **ELECTIONS**

This budget covers the cost of running borough council elections and maintaining the rolling electoral register. Borough Councillors are elected for 4 years: there are elections almost every year as a third of the council comes up for election each year (except in the year when there is a County Council Election). During 2014/15 a major new statutory registration process was implemented which has fundamentally change the way the electoral register is compiled.

## COMMUNITY SERVICES AND THE ENVIRONMENT

### DETAILED BUDGET

Budget 2014/15		Budget 2015/16		Net Cost / (Income)
		Expenditure	Income	
£'000		£'000	£'000	£'000
<b><u>ENVIRONMENTAL HEALTH LICENSING</u></b>				
<b>Non-Staff Costs</b>				
(6.8)	Animal Establishments	1.3	(11.6)	(10.3)
(10.5)	Betting and Gaming		(9.7)	(9.7)
(127.1)	Entertainments	2.0	(130.1)	(128.1)
3.9	Licensing	2.1		2.1
(2.2)	Special Treatments		(3.1)	(3.1)
(25.0)	Street Trading Consents	0.1	(23.3)	(23.2)
<b>(167.7)</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>5.5</b>	<b>(177.8)</b>	<b>(172.3)</b>
<b>Business Unit Recharges</b>				
0.0	Community Services	0.0		0.0
0.0	Corporate Directors	0.0		0.0
0.0	Customer Services	0.0		0.0
336.1	Commissioning and Governance	293.7		293.7
0.0	Human Resources	0.0		0.0
1.0	Residents' Services	1.1		1.1
28.9	Resources	27.8		27.8
1.9	Strategy and Policy	2.0		2.0
<b>367.9</b>	<b>Total Business Unit Recharges</b>	<b>324.6</b>	<b>0.0</b>	<b>324.6</b>
<b>200.2</b>	<b>TOTAL COST OF ENVIRONMENTAL HEALTH LICENSING</b>	<b>330.1</b>	<b>(177.8)</b>	<b>152.3</b>

## **COMMUNITY SERVICES AND THE ENVIRONMENT**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Commissioning and Governance

#### **ENVIRONMENTAL HEALTH LICENSING**

The licensing service, in its public safety role, processes approximately 950 licences for premises and people under the Licensing Act 2003 involved in the provision of licensable activities including sale and supply of alcohol, regulated entertainment and late night refreshments.

The service also processes over 130 licences/permits in relation to gambling premises and lotteries as well as over 300 licences in relation to animal welfare premises (such as kennels, catteries and riding schools), scrap metal dealers and street trading.

The licensing service also investigates complaints about these licenced trades.

## COMMUNITY SERVICES AND THE ENVIRONMENT

### DETAILED BUDGET

Budget 2014/15	Budget 2015/16		Net Cost / (Income)	
	Expenditure	Income		
£'000	£'000	£'000	£'000	
<b><u>ENVIRONMENTAL INITIATIVES</u></b>				
<b>Non-Staff Costs</b>				
0.4	Environmental Improvements	0.4	0.4	
24.7	Environmental Improvement Grants	24.9	24.9	
<b>25.1</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>25.3</b>	<b>0.0</b>	<b>25.3</b>
<b>Business Unit Recharges</b>				
54.6	Community Services	69.7	69.7	
0.0	Corporate Directors	0.0	0.0	
0.0	Customer Services	0.0	0.0	
1.1	Commissioning and Governance	1.1	1.1	
0.0	Human Resources	0.0	0.0	
0.0	Residents' Services	0.0	0.0	
4.8	Resources	5.0	5.0	
5.7	Strategy and Policy	5.9	5.9	
<b>66.2</b>	<b>Total Business Unit Recharges</b>	<b>81.7</b>	<b>0.0</b>	<b>81.7</b>
28.0	Total Charges for Capital	25.9		25.9
<b>119.3</b>	<b>TOTAL COST OF ENVIRONMENTAL INITIATIVES</b>	<b>132.9</b>	<b>0.0</b>	<b>132.9</b>

## **COMMUNITY SERVICES AND THE ENVIRONMENT**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Community Services

#### **ENVIRONMENTAL INITIATIVES**

The services provided from this budget include:

- Environmental Improvements - Funding towards the Hampshire Biodiversity Information Centre; the Hampshire and Isle of Wight Wildlife Trust (for the Loddon and Eversley Heritage Area project and the Enborne Living Landscapes project); and the North Wessex Downs AONB Partnership; all in pursuance of the aims of Living Landscapes (the Landscape & Biodiversity Strategy for the Borough).
- The commissioning and project management of environmental renewal schemes.
- Involvement in initiatives such as Living Landscapes and the Green Infrastructure Strategy.
- The administration of the Community Heritage and Environment Fund (CHEF) capital grants aimed at achieving improvements in the urban and rural environment in partnership with the local community and environmental groups.

Capital charges are in respect of expenditure on CHEF grants and the Landscape and Biodiversity Strategy.

## COMMUNITY SERVICES AND THE ENVIRONMENT

### DETAILED BUDGET

Budget 2014/15 £'000	Budget 2015/16		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<b><u>ENVIRONMENTAL PROTECTION</u></b>				
<b>Non-Staff Costs</b>				
12.7	Environmental Protection	25.6	(13.3)	12.3
<b>12.7</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>25.6</b>	<b>(13.3)</b>	<b>12.3</b>
<b>Business Unit Recharges</b>				
0.0	Community Services	0.0		0.0
0.0	Corporate Directors	0.0		0.0
15.0	Customer Services	14.0		14.0
15.4	Commissioning and Governance	14.6		14.6
0.0	Human Resources	0.0		0.0
285.9	Residents' Services	278.3		278.3
14.6	Resources	14.6		14.6
6.9	Strategy and Policy	6.9		6.9
<b>337.8</b>	<b>Total Business Unit Recharges</b>	<b>328.4</b>	<b>0.0</b>	<b>328.4</b>
<b>350.5</b>	<b>TOTAL COST OF ENVIRONMENTAL PROTECTION</b>	<b>354.0</b>	<b>(13.3)</b>	<b>340.7</b>



## **COMMUNITY SERVICES AND THE ENVIRONMENT**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Residents' Services

#### **ENVIRONMENTAL PROTECTION**

The primary activities of the Environmental Health team are to:

- Investigate and take appropriate action to resolve approximately 1,000 noise nuisance complaints each year.
- Investigate and take appropriate action to resolve a further 300 other nuisance complaints, e.g. bonfires, odours from food businesses, accumulations of waste etc.
- Investigate public health type complaints e.g. filthy and verminous premises. Investigation associated with public health funerals.
- Carry out approximately 30 inspections of industrial processes (e.g. the crematorium, print works etc.) to ensure compliance with permit conditions which control emissions to air.
- Ensure that any land contamination is adequately remediated during the course of any new developments through the planning process. Approximately 50 contaminated land site investigation reports are reviewed each year.
- Implement the council's Contaminated Land Inspection Strategy to ensure that historic land contamination does not pose any significant risks to existing land uses.
- Take and analyse over 50 samples from private water supplies to ensure the water is safe to drink.
- Monitor local air quality and undertake yearly review to ensure national air quality standards are met.
- Consider the environmental implications (i.e. noise, contaminated land, odour and air quality) of approximately 500 planning consultations each year and where necessary recommend appropriate conditions and/or refusal.
- Investigate fly tipping and abandoned vehicles.
- Respond to approximately 50 premises licence applications (for pubs, clubs etc.) to ensure regulated entertainment does not cause nuisance to nearby residents.

## COMMUNITY SERVICES AND THE ENVIRONMENT

### DETAILED BUDGET

Budget 2014/15 £'000	Budget 2015/16		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<b><u>FOOD SAFETY</u></b>				
<b>Non-Staff Costs</b>				
(2.0)	Food Safety	3.1	(12.6)	(9.5)
<b>(2.0)</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>3.1</b>	<b>(12.6)</b>	<b>(9.5)</b>
<b>Business Unit Recharges</b>				
0.0	Community Services	0.0		0.0
0.0	Corporate Directors	0.0		0.0
3.3	Customer Services	3.1		3.1
1.6	Commissioning and Governance	0.7		0.7
0.0	Human Resources	0.0		0.0
256.9	Residents' Services	250.4		250.4
11.8	Resources	13.1		13.1
1.9	Strategy and Policy	2.9		2.9
<b>275.5</b>	<b>Total Business Unit Recharges</b>	<b>270.2</b>	<b>0.0</b>	<b>270.2</b>
<b>273.5</b>	<b>TOTAL COST OF FOOD SAFETY</b>	<b>273.3</b>	<b>(12.6)</b>	<b>260.7</b>

## **COMMUNITY SERVICES AND THE ENVIRONMENT**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Residents' Services

#### **FOOD SAFETY**

This primarily involves programmed food hygiene and health and safety inspections and investigates complaints to ensure compliance with food safety and health and safety legislation. The service covers food safety enforcement for approximately 1,100 food businesses and health and safety enforcement in approximately 2,000 commercial premises in the borough.

As well as food hygiene and health and safety inspections, the service also responds to food hygiene complaints, health and safety complaints, accidents and infectious disease and food borne illness notifications.

Other service activities include: participating in the National Food Hygiene Rating Scheme; national health and safety campaigns; delivering food hygiene courses; collecting and analysing food samples and responding to national food hazard warnings.

## COMMUNITY SERVICES AND THE ENVIRONMENT

### DETAILED BUDGET

Budget 2014/15	Budget 2015/16		Net Cost / (Income)
	Expenditure	Income	
£'000	£'000	£'000	£'000
<b><u>GENERAL PARISH GRANTS</u></b>			
<b>Non-Staff Costs</b>			
58.5	General Parish Grants	59.4	59.4
53.0	Parish CTS Grants	53.5	53.5
<b>111.5</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>112.9</b>	<b>0.0</b>
<b>Business Unit Recharges</b>			
0.0	Community Services	0.0	0.0
0.0	Corporate Directors	0.0	0.0
0.0	Customer Services	0.0	0.0
12.7	Commissioning and Governance	14.3	14.3
0.0	Human Resources	0.0	0.0
0.0	Residents' Services	0.0	0.0
0.0	Resources	0.0	0.0
0.0	Strategy and Policy	0.0	0.0
<b>12.7</b>	<b>Total Business Unit Recharges</b>	<b>14.3</b>	<b>0.0</b>
<b>124.2</b>	<b>TOTAL COST OF GENERAL PARISH GRANTS</b>	<b>127.2</b>	<b>0.0</b>

## **COMMUNITY SERVICES AND THE ENVIRONMENT**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Resources

#### **GENERAL PARISH GRANTS**

There are two town councils, thirty-nine parish councils and ten parish meetings in the borough which are entitled to an annual parish administration grant of £1,100.

This budget also funds the costs of administering parish council elections and parish polls should they be required and includes the council tax support grant which is provided by the council to help offset the reduction in parish tax bases produced by the implementation of the Council Tax Support Scheme.

## COMMUNITY SERVICES AND THE ENVIRONMENT

### DETAILED BUDGET

Restated Budget 2014/15 £'000		Budget 2015/16		Net Cost / (Income) £'000
		Expenditure £'000	Income £'000	
<b><u>HOUSEHOLD RESIDUAL WASTE</u></b>				
<b>Non-Staff Costs</b>				
2,155.6	Household Residual Waste	2,191.7	(8.0)	2,183.7
22.1	Garden Waste	234.1	(206.1)	28.0
28.2	Grants	28.5		28.5
(82.8)	Bulk Waste Collection	9.4	(91.9)	(82.5)
<b>2,123.1</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>2,463.7</b>	<b>(306.0)</b>	<b>2,157.7</b>
<b>Business Unit Recharges</b>				
89.0	Community Services	89.1		89.1
4.3	Corporate Directors	4.2		4.2
133.7	Customer Services	126.1		126.1
13.2	Commissioning and Governance	12.4		12.4
0.0	Human Resources	0.0		0.0
0.0	Residents' Services	0.0		0.0
27.7	Resources	28.7		28.7
2.8	Strategy and Policy	4.0		4.0
<b>270.7</b>	<b>Total Business Unit Recharges</b>	<b>264.5</b>	<b>0.0</b>	<b>264.5</b>
47.7	Total Charges for Capital	49.1		49.1
<b>2,441.5</b>	<b>TOTAL COST OF HOUSEHOLD RESIDUAL WASTE</b>	<b>2,777.3</b>	<b>(306.0)</b>	<b>2,471.3</b>

## **COMMUNITY SERVICES AND THE ENVIRONMENT**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Waste Management

#### **HOUSEHOLD RESIDUAL WASTE**

The council provides a weekly refuse collection service to over 72,000 households which equates to 1.872 million collections per annum, collecting approximately 44,500 tonnes of waste each year.

Household waste in the borough is delivered through a shared service with Hart District Council. This is managed by a joint client team based at Hart with Veolia Environmental Services (UK) undertaking all waste collections under a joint contract.

The Head of Technical Services at Hart reports directly to the corporate directors at both authorities on all aspects of the contract.

The service includes an optional green garden waste service which is delivered to approximately 6,500 households. Customers are charged £30.60 for a re-usable sack which is collected fortnightly.

The grants budget is for community & voluntary sector revenue grants and will be provided as programme grants. Programme grants are offered for up to 3 years, are specifically designed to achieve outcomes that contribute to the councils priorities. These grants will be administered by the Commissioning Strategy team who will monitor progress against the stated outcomes of the grant. Community & voluntary sector revenue grants are subject to Cabinet approval at it's meeting on 17 March 2015.

A bulky waste collection service is provided by the council's in house street care team for large items that individuals are unable to take to the recycling centre themselves. This service is run in partnership with The Furniture Store which is a registered charity that collects and recycles white goods.

Capital charges represent expenditure in respect of waste collection bins purchased and depreciation charges for the waste transfer operation premises.

**COMMUNITY SERVICES AND THE ENVIRONMENT**

**DETAILED BUDGET**

Budget 2014/15 £'000		Budget 2015/16		Net Cost / (Income) £'000
		Expenditure £'000	Income £'000	
<b><u>PARKS AND OPEN SPACES</u></b>				
<b>Non-Staff Costs</b>				
42.6	Allotments - General	65.6	(22.2)	43.4
168.7	Grants	167.3		167.3
27.8	Green Spaces Improvements	28.1		28.1
4.0	Green Spaces Development	3.6		3.6
1.8	Green Spaces General	0.0		0.0
5.0	Green Spaces Group Support	5.1		5.1
0.0	Memorial Benches	1.0	(1.0)	0.0
89.0	Parks - Sports	169.8	(76.1)	93.7
21.2	Parks - Traveller Defences	21.6		21.6
930.2	Parks General	1,094.8	(138.6)	956.2
165.2	Play Areas - Street Care	166.9		166.9
<b>1,455.5</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>1,723.8</b>	<b>(237.9)</b>	<b>1,485.9</b>
<b>Business Unit Recharges</b>				
1,813.9	Community Services	1,796.6		1,796.6
0.0	Corporate Directors	0.0		0.0
92.0	Customer Services	85.7		85.7
63.9	Commissioning and Governance	109.4		109.4
0.0	Human Resources	0.0		0.0
0.0	Residents' Services	0.0		0.0
132.3	Resources	129.3		129.3
8.3	Strategy and Policy	7.9		7.9
<b>2,110.4</b>	<b>Total Business Unit Recharges</b>	<b>2,128.9</b>	<b>0.0</b>	<b>2,128.9</b>
588.9	Total Charges for Capital	421.9	(215.6)	206.3
<b>4,154.8</b>	<b>TOTAL COST OF PARKS AND OPEN SPACES</b>	<b>4,274.6</b>	<b>(453.5)</b>	<b>3,821.1</b>



## **COMMUNITY SERVICES AND THE ENVIRONMENT**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Community Services

#### **PARKS AND OPEN SPACES**

The management and maintenance of parks, open spaces, play areas, sports pitches, associated buildings, woodlands, grass land and urban trees is covered in this budget heading. This budget also includes a sum to be paid to parish councils as a contribution towards maintenance of parish recreation areas.

The council maintains 145 borough owned equipped play areas and inspects 50 parish play areas.

The budget also covers the support of voluntary conservation groups who manage council owned sites across the borough.

Capital charges relate to depreciation and other capital works in respect of improvements to parks, open spaces, allotments and other amenity land.

## COMMUNITY SERVICES AND THE ENVIRONMENT

### DETAILED BUDGET

Budget 2014/15 £'000	Budget 2015/16		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<b><u>PEST CONTROL</u></b>				
<b>Non-Staff Costs</b>				
1.5	Bees	1.2	1.2	
14.2	Pest Control	14.3	14.3	
25.6	Rodent Treatment	25.9	25.9	
<b>41.3</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>41.4</b>	<b>0.0</b>	<b>41.4</b>
<b>Business Unit Recharges</b>				
0.0	Community Services	0.0	0.0	
0.0	Corporate Directors	0.0	0.0	
6.7	Customer Services	6.2	6.2	
4.9	Commissioning and Governance	4.9	4.9	
0.0	Human Resources	0.0	0.0	
22.3	Residents' Services	21.1	21.1	
4.8	Resources	4.9	4.9	
0.0	Strategy and Policy	0.0	0.0	
<b>38.7</b>	<b>Total Business Unit Recharges</b>	<b>37.1</b>	<b>0.0</b>	<b>37.1</b>
<b>80.0</b>	<b>TOTAL COST OF PEST CONTROL</b>	<b>78.5</b>	<b>0.0</b>	<b>78.5</b>

## **COMMUNITY SERVICES AND THE ENVIRONMENT**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Residents' Services

#### **PEST CONTROL**

The council provides a free rat treatment service from residential properties for all domestic customers aged 60 and over and to those in receipt of income support or housing benefit. The council has a private contractor to carry out this service. The council also carries out routine pest control treatments on council owned land.

## COMMUNITY SERVICES AND THE ENVIRONMENT

### DETAILED BUDGET

Budget 2014/15 £'000	Budget 2015/16		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<b><u>PRIVATE HIRE AND HACKNEY CARRIAGES</u></b>				
<b>Non-Staff Costs</b>				
(130.6)	Private Hire and Hackney Carriages	21.5	(157.8)	(136.3)
<b>(130.6)</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>21.5</b>	<b>(157.8)</b>	<b>(136.3)</b>
<b>Business Unit Recharges</b>				
0.0	Community Services	0.0		0.0
0.0	Corporate Directors	0.0		0.0
31.8	Customer Services	29.6		29.6
135.3	Commissioning and Governance	118.8		118.8
0.0	Human Resources	0.0		0.0
0.0	Residents' Services	0.0		0.0
10.3	Resources	10.9		10.9
1.9	Strategy and Policy	2.0		2.0
<b>179.3</b>	<b>Total Business Unit Recharges</b>	<b>161.3</b>	<b>0.0</b>	<b>161.3</b>
<b>48.7</b>	<b>TOTAL COST OF PRIVATE HIRE AND HACKNEY CARRIAGES</b>	<b>182.8</b>	<b>(157.8)</b>	<b>25.0</b>

## **COMMUNITY SERVICES AND THE ENVIRONMENT**

### **DETAILED BUDGET**

#### **PRIVATE HIRE AND HACKNEY CARRIAGES**

#### **Head of Service**

Head of Commissioning and Governance

The licensing service administers, controls and enforces the licensing of drivers, vehicles and operators of private hire and hackney carriage and public transport services within the borough amounting to over 800 licence transactions in the last year.

The licensing service investigate complaints in relation to the taxi and private hire trade.

## COMMUNITY SERVICES AND THE ENVIRONMENT

### DETAILED BUDGET

Budget 2014/15		Budget 2015/16		Net Cost / (Income)
		Expenditure	Income	
£'000		£'000	£'000	£'000
<b><u>PUBLIC CONVENIENCES</u></b>				
<b>Non-Staff Costs</b>				
57.2	Public Conveniences	46.0		46.0
<b>57.2</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>46.0</b>	<b>0.0</b>	<b>46.0</b>
<b>Business Unit Recharges</b>				
66.8	Community Services	35.8		35.8
0.0	Corporate Directors	0.0		0.0
0.0	Customer Services	0.0		0.0
2.6	Commissioning and Governance	3.0		3.0
0.0	Human Resources	0.0		0.0
0.0	Residents' Services	0.0		0.0
5.5	Resources	3.9		3.9
1.4	Strategy and Policy	2.0		2.0
<b>76.3</b>	<b>Total Business Unit Recharges</b>	<b>44.7</b>	<b>0.0</b>	<b>44.7</b>
35.5	Total Charges for Capital	48.1		48.1
<b>169.0</b>	<b>TOTAL COST OF PUBLIC CONVENIENCES</b>	<b>138.8</b>	<b>0.0</b>	<b>138.8</b>

## **COMMUNITY SERVICES AND THE ENVIRONMENT**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Community Services

#### **PUBLIC CONVENIENCES**

The council owns and maintains ten public conveniences at various locations in Basingstoke and the surrounding villages. All have facilities and access for disabled people.

The sites and locations are listed below :-  
Castons Yard, off New Road, Basingstoke

Stratton Park, by the Pavilion, off Pack Lane, Kempshott  
Worting Road Cemetery, Worting Road, Basingstoke  
Eastrop Park x 2, Eastrop  
Overton, Winchester Street  
Kingsclere, Swan Street  
Tadley, Mulfords Hill  
Whitchurch, Bell Street Car Park  
St Mary Bourne, by the Community Hall.

Capital charges represent premises depreciation charges and expenditure in respect of capital improvement works to public conveniences in the borough.

## COMMUNITY SERVICES AND THE ENVIRONMENT

### DETAILED BUDGET

Budget 2014/15	Budget 2015/16		Net Cost / (Income)	
	Expenditure	Income		
£'000	£'000	£'000	£'000	
<b><u>PUBLIC HEALTH</u></b>				
<b>Non-Staff Costs</b>				
60.6	Dog Control	35.5	(4.1)	31.4
<b>60.6</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>35.5</b>	<b>(4.1)</b>	<b>31.4</b>
<b>Business Unit Recharges</b>				
0.0	Community Services	0.0		0.0
0.0	Corporate Directors	0.0		0.0
20.1	Customer Services	18.7		18.7
5.3	Commissioning and Governance	5.6		5.6
0.0	Human Resources	0.0		0.0
16.4	Residents' Services	51.1		51.1
3.2	Resources	3.3		3.3
0.9	Strategy and Policy	1.0		1.0
<b>45.9</b>	<b>Total Business Unit Recharges</b>	<b>79.7</b>	<b>0.0</b>	<b>79.7</b>
<b>0.0</b>	<b>Total Charges for Capital</b>	<b>1.5</b>		<b>1.5</b>
<b>106.5</b>	<b>TOTAL COST OF PUBLIC HEALTH</b>	<b>116.7</b>	<b>(4.1)</b>	<b>112.6</b>



## **COMMUNITY SERVICES AND THE ENVIRONMENT**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Residents' Services

#### **PUBLIC HEALTH**

This service primarily relates to the seizure of stray dogs, kennelling and rehoming of unclaimed dogs. There is also an out of hours collection service. The dog warden also carries out dog fouling enforcement work and responds to dog welfare issues.

Capital charges represent depreciation charges in respect of the dog warden vehicle.

## COMMUNITY SERVICES AND THE ENVIRONMENT

### DETAILED BUDGET

Budget 2014/15 £'000	Budget 2015/16		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<b><u>KERBSIDE RECYCLING AND BRING BANK SITES</u></b>				
<b>Non-Staff Costs</b>				
930.6	Kerbside Recycling and Bring Banks	1,524.9	(589.5)	935.4
<b>930.6</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>1,524.9</b>	<b>(589.5)</b>	<b>935.4</b>
<b>Business Unit Recharges</b>				
3.9	Community Services	3.9		3.9
4.3	Corporate Directors	4.2		4.2
97.0	Customer Services	90.3		90.3
9.9	Commissioning and Governance	9.4		9.4
0.0	Human Resources	0.0		0.0
0.0	Residents' Services	0.0		0.0
16.3	Resources	17.4		17.4
16.4	Strategy and Policy	17.6		17.6
<b>147.8</b>	<b>Total Business Unit Recharges</b>	<b>142.8</b>	<b>0.0</b>	<b>142.8</b>
<b>1,078.4</b>	<b>TOTAL COST OF KERBSIDE RECYCLING AND BRING BANK SITES</b>	<b>1,667.7</b>	<b>(589.5)</b>	<b>1,078.2</b>

## **COMMUNITY SERVICES AND THE ENVIRONMENT**

### **DETAILED BUDGET**

#### **KERBSIDE RECYCLING AND BRING BANK SITES**

#### **Head of Service**

Head of Waste Management

The council provides a fortnightly recycling and glass collection service to over 72,000 households which equates to 1.872 million collections per annum, collecting approximately 13,000 tonnes of recycling each year. The council currently recycles just over a quarter of this waste with a recycling rate of 27%.

The recycling service in the borough is delivered through a shared service with Hart District Council. This is managed by a joint client team based at Hart with Veolia Environmental Services (UK) undertaking all recycling collections under a joint contract.

The Head of Technical Services at Hart reports directly to the corporate directors at both authorities on all aspects of the contract.

The council reviewed its bring banks throughout the borough and introduced banks for mixed plastics at 9 sites, increased the number of WEEE banks to 15 as well as increasing its textile banks to 133 . As well as these we have 72 glass bank sites across the borough.

## COMMUNITY SERVICES AND THE ENVIRONMENT

### DETAILED BUDGET

Budget 2014/15 £'000	Budget 2015/16		Net Cost / (Income) £'000
	Expenditure £'000	Income £'000	
<b><u>STREET CLEANSING</u></b>			
<b>Non-Staff Costs</b>			
3.2	Abandoned Vehicle Collection	1.6	1.6
79.9	Parish Litter Grants	109.4	109.4
368.7	Street Cleansing	400.7	(39.3)
<b>451.8</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>511.7</b>	<b>(39.3)</b>
<b>Business Unit Recharges</b>			
1,504.7	Community Services	1,528.1	1,528.1
0.0	Corporate Directors	0.0	0.0
43.5	Customer Services	40.5	40.5
7.0	Commissioning and Governance	9.3	9.3
0.0	Human Resources	0.0	0.0
29.0	Residents' Services	28.1	28.1
13.5	Resources	13.8	13.8
0.0	Strategy and Policy	0.0	0.0
<b>1,597.7</b>	<b>Total Business Unit Recharges</b>	<b>1,619.8</b>	<b>0.0</b>
1.2	Total Charges for Capital	1.2	1.2
<b>2,050.7</b>	<b>TOTAL COST OF STREET CLEANSING</b>	<b>2,132.7</b>	<b>(39.3)</b>

## **COMMUNITY SERVICES AND THE ENVIRONMENT**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Community Services

#### **STREET CLEANSING**

This budget provides for all street cleansing operations within the borough.

Litter picking of verges, estates, open spaces and the town centre is carried out as scheduled work in order to meet standards of cleanliness contained within the Environmental Protection Act 1990 and Code of Practice for litter and refuse.

Litter picking / street cleaning operatives are supported by mechanical sweepers, graffiti removal teams, bulky household waste teams and mobile teams who clear fly tips.

Capital charges represent depreciation charges in respect of depots where some street cleansing equipment is stored.

## COMMUNITY SERVICES AND THE ENVIRONMENT

### DETAILED BUDGET

Budget 2014/15		Budget 2015/16		Net Cost / (Income)
		Expenditure	Income	
£'000		£'000	£'000	£'000
	<b><u>SUSTAINABLE DEVELOPMENT STRATEGIES</u></b>			
	<b>Non-Staff Costs</b>			
24.1	Sustainability Initiatives	24.3		24.3
<b>24.1</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>24.3</b>	<b>0.0</b>	<b>24.3</b>
	<b>Business Unit Recharges</b>			
0.0	Community Services	0.0		0.0
3.4	Corporate Directors	3.3		3.3
0.0	Customer Services	0.0		0.0
4.9	Commissioning and Governance	6.1		6.1
0.0	Human Resources	0.0		0.0
0.0	Residents' Services	0.0		0.0
2.8	Resources	3.0		3.0
81.0	Strategy and Policy	80.0		80.0
<b>92.1</b>	<b>Total Business Unit Recharges</b>	<b>92.4</b>	<b>0.0</b>	<b>92.4</b>
<b>116.2</b>	<b>TOTAL COST OF SUSTAINABLE DEVELOPMENT STRATEGIES</b>	<b>116.7</b>	<b>0.0</b>	<b>116.7</b>

## **COMMUNITY SERVICES AND THE ENVIRONMENT**

### **DETAILED BUDGET**

#### **SUSTAINABLE DEVELOPMENT STRATEGIES**

#### **Head of Service**

Policy Manager (LDF)

Sustainability is one of the council's underpinning values. This budget supports initiatives to promote sustainability policies and to implement more sustainable working practices and projects to raise awareness. This budget includes promoting and undertaking climate change initiatives.

## COMMUNITY SERVICES AND THE ENVIRONMENT

### DETAILED BUDGET

Budget 2014/15 £'000	Budget 2015/16		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<b><u>TREES AND FORESTRY POLICY</u></b>				
<b>Non-Staff Costs</b>				
0.8	Trees and Forestry Policy		(0.1)	(0.1)
<b>0.8</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>0.0</b>	<b>(0.1)</b>	<b>(0.1)</b>
<b>Business Unit Recharges</b>				
4.6	Community Services	5.3		5.3
0.0	Corporate Directors	0.0		0.0
0.0	Customer Services	0.0		0.0
0.0	Commissioning and Governance	0.0		0.0
0.0	Human Resources	0.0		0.0
0.0	Residents' Services	0.0		0.0
1.6	Resources	1.7		1.7
3.6	Strategy and Policy	2.0		2.0
<b>9.8</b>	<b>Total Business Unit Recharges</b>	<b>9.0</b>	<b>0.0</b>	<b>9.0</b>
<b>10.6</b>	<b>TOTAL COST OF TREES AND FORESTRY POLICY</b>	<b>9.0</b>	<b>(0.1)</b>	<b>8.9</b>



**COMMUNITY SERVICES AND THE ENVIRONMENT**

**DETAILED BUDGET**

**Head of Service**

Head of Community Services

**TREES AND FORESTRY POLICY**

This budget covers the production and implementation of non-statutory guidance related to trees and forestry, such as the council's tree policy and advisory leaflets.

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## HOUSING AND REGENERATION

### PORTFOLIO SUMMARY BY SERVICE AREA

<b>Restated Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>£'000</b>		<b>£'000</b>
	<b><u>SERVICE AREAS</u></b>	
187.4	ENABLING AFFORDABLE HOUSING	218.7
1,009.8	HOMELESSNESS	897.3
1,321.2	HOUSING BENEFITS	1,095.1
632.9	HOUSING NEEDS AND ADVICE	595.6
94.2	HOUSING STRATEGY	71.6
1,131.2	PRIVATE SECTOR HOUSING RENEWAL	1,004.7
132.2	PRIVATE SECTOR HOUSING STANDARDS ENFORCEMENT	140.7
282.5	TOP OF THE TOWN	373.6
<b>4,791.4</b>	<b>TOTAL HOUSING AND REGENERATION</b>	<b>4,397.3</b>

<b>Restated Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>£'000</b>		<b>£'000</b>
	<b><u>SUBJECTIVE ANALYSIS</u></b>	
0.0	Employees	0.0
0.0	Premises	0.0
0.0	Transport	0.0
691.8	Supplies and Services	436.5
0.0	Contracted Services	0.0
49,336.0	Transfer Payments	49,444.9
2,986.2	Support Services	3,052.9
1,124.0	Capital Charges	1,122.4
<b>54,138.0</b>	<b>TOTAL EXPENDITURE</b>	<b>54,056.7</b>
<b>(49,346.6)</b>	<b>Income</b>	<b>(49,659.4)</b>
<b>4,791.4</b>	<b>TOTAL HOUSING AND REGENERATION</b>	<b>4,397.3</b>

## HOUSING AND REGENERATION

### DETAILED BUDGET

Budget 2014/15 £'000	Budget 2015/16		Net Cost / (Income) £'000
	Expenditure £'000	Income £'000	
<b><u>ENABLING AFFORDABLE HOUSING</u></b>			
<b>Non-Staff Costs</b>			
6.9	Grants	7.0	7.0
<b>6.9</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>7.0</b>	<b>0.0</b>
<b>Business Unit Recharges</b>			
4.6	Community Services	8.8	8.8
0.0	Corporate Directors	0.0	0.0
0.0	Customer Services	0.0	0.0
22.5	Commissioning and Governance	46.6	46.6
0.0	Human Resources	0.0	0.0
134.7	Residents' Services	136.9	136.9
14.5	Resources	15.5	15.5
4.2	Strategy and Policy	3.9	3.9
<b>180.5</b>	<b>Total Business Unit Recharges</b>	<b>211.7</b>	<b>0.0</b>
<b>187.4</b>	<b>TOTAL COST OF ENABLING AFFORDABLE HOUSING</b>	<b>218.7</b>	<b>0.0</b>

## **HOUSING AND REGENERATION**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Residents' Services

#### **ENABLING AFFORDABLE HOUSING**

The budget includes a contribution of £6,000 to support a rural housing need service.

The main purpose of the budget is to enable the delivery of sufficient new affordable housing in the borough to meet the needs of residents.

## HOUSING AND REGENERATION

### DETAILED BUDGET

Budget 2014/15 £'000	Budget 2015/16		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<b><u>HOMELESSNESS</u></b>				
<b>Non-Staff Costs</b>				
6.2	Accommodation - Bed and Breakfast	17.4	(11.2)	6.2
51.2	Domestic Violence	51.7		51.7
10.0	Empty Homes	8.2		8.2
56.3	Floating Support Scheme	12.7		12.7
3.8	Prevention of Homelessness	0.0		0.0
58.0	Prevention Fund	5.0		5.0
80.0	Rent in Advance	0.0		0.0
22.0	Rent Bond Scheme	22.2	(5.0)	17.2
47.0	Supported Housing Young People	47.5		47.5
104.6	Supported Lodgings and Housing Support	100.0		100.0
<b>439.1</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>264.7</b>	<b>(16.2)</b>	<b>248.5</b>
<b>Business Unit Recharges</b>				
0.0	Community Services	0.0		0.0
0.0	Corporate Directors	0.0		0.0
0.0	Customer Services	0.0		0.0
44.3	Commissioning and Governance	64.9		64.9
0.0	Human Resources	0.0		0.0
506.6	Residents' Services	515.3		515.3
17.5	Resources	15.6		15.6
2.3	Strategy and Policy	2.0		2.0
<b>570.7</b>	<b>Total Business Unit Recharges</b>	<b>597.8</b>	<b>0.0</b>	<b>597.8</b>
0.0	Total Charges for Capital	51.0		51.0
<b>1,009.8</b>	<b>TOTAL COST OF HOMELESSNESS</b>	<b>913.5</b>	<b>(16.2)</b>	<b>897.3</b>

## **HOUSING AND REGENERATION**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Residents' Services

#### **HOMELESSNESS**

The council has statutory duties to prevent homelessness and to provide accommodation for certain people who become homeless. The government required all councils to reduce levels of homelessness, and prevent the use of bed and breakfast for families or vulnerable 16/17 year olds.

The council undertakes a number of initiatives to support its strategic approach to homelessness prevention. This includes giving help such as rent bonds to people looking for privately rented accommodation as well as funding initiatives such as outreach floating support for rough sleepers.

The council funds specific initiatives to help potentially homeless 16/17 year olds, which includes, in conjunction with Children's Services, a jointly commissioned services to deliver specialist housing related support services.

Accommodation is also provided for nearly 60 other potentially homeless households per year through a private sector leasing scheme, which supports housing associations to lease properties from private landlords on a long term basis.

The council receives an annual grant of £100,000 from the government to help fund its homelessness initiatives.

## HOUSING AND REGENERATION

### DETAILED BUDGET

Restated Budget 2014/15 £'000	Budget 2015/16		Net Cost / (Income) £'000
	Expenditure £'000	Income £'000	
<b><u>HOUSING BENEFITS</u></b>			
<b>Non-Staff Costs</b>			
0.0	Benefits Welfare Reform	21.0	21.0
28.5	Housing Benefits Administration	33.4	33.4
89.0	Non HRA Rent Rebates	145.4	(71.2)
(13.0)	Rent Allowances	49,299.5	(49,544.9)
<b>104.5</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>49,499.3</b>	<b>(49,616.1)</b>
<b>Business Unit Recharges</b>			
0.0	Community Services	0.0	0.0
0.0	Corporate Directors	0.0	0.0
85.2	Customer Services	81.0	81.0
4.0	Commissioning and Governance	3.0	3.0
0.0	Human Resources	0.0	0.0
913.6	Residents' Services	936.3	936.3
205.1	Resources	183.8	183.8
8.8	Strategy and Policy	7.8	7.8
<b>1,216.7</b>	<b>Total Business Unit Recharges</b>	<b>1,211.9</b>	<b>0.0</b>
<b>1,321.2</b>	<b>TOTAL COST OF HOUSING BENEFITS</b>	<b>50,711.2</b>	<b>(49,616.1)</b>



## **HOUSING AND REGENERATION**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Residents' Services

#### **HOUSING BENEFITS**

The council has a duty to administer a housing benefit scheme on behalf of the Department for Work and Pensions. The scheme is there to provide assistance with rent payments for those people on a low income.

Discretionary housing payments are also administered within this service.

## HOUSING AND REGENERATION

### DETAILED BUDGET

Budget 2014/15 £'000	Budget 2015/16		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<b><u>HOUSING NEEDS AND ADVICE</u></b>				
<b>Non-Staff Costs</b>				
42.4	Housing Needs and Advice	30.3	(26.1)	4.2
<b>42.4</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>30.3</b>	<b>(26.1)</b>	<b>4.2</b>
<b>Business Unit Recharges</b>				
0.0	Community Services	0.0		0.0
0.0	Corporate Directors	0.0		0.0
75.2	Customer Services	71.6		71.6
17.3	Commissioning and Governance	11.9		11.9
0.0	Human Resources	0.0		0.0
437.0	Residents' Services	444.7		444.7
51.3	Resources	54.4		54.4
9.7	Strategy and Policy	8.8		8.8
<b>590.5</b>	<b>Total Business Unit Recharges</b>	<b>591.4</b>	<b>0.0</b>	<b>591.4</b>
<b>632.9</b>	<b>TOTAL COST OF HOUSING NEEDS AND ADVICE</b>	<b>621.7</b>	<b>(26.1)</b>	<b>595.6</b>

## **HOUSING AND REGENERATION**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Residents' Services

#### **HOUSING NEEDS AND ADVICE**

The council has a statutory duty to provide general housing advice to residents and identify housing and support needs in the borough. The council must also have a statutory scheme of allocations. It maintains a housing register, operates a Choice Based Lettings scheme and nominates people with a housing need to housing association properties available for rent and shared ownership.

## HOUSING AND REGENERATION

### DETAILED BUDGET

Budget 2014/15		Budget 2015/16		Net Cost / (Income)
		Expenditure	Income	
£'000		£'000	£'000	£'000
<b><u>HOUSING STRATEGY</u></b>				
<b>Non-Staff Costs</b>				
10.3	Strategic Planning	0.0		0.0
<b>10.3</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Business Unit Recharges</b>				
0.0	Community Services	0.0		0.0
0.0	Corporate Directors	0.0		0.0
0.0	Customer Services	0.0		0.0
21.4	Commissioning and Governance	12.1		12.1
0.0	Human Resources	0.0		0.0
24.9	Residents' Services	25.3		25.3
3.8	Resources	3.8		3.8
33.8	Strategy and Policy	30.4		30.4
<b>83.9</b>	<b>Total Business Unit Recharges</b>	<b>71.6</b>	<b>0.0</b>	<b>71.6</b>
<b>94.2</b>	<b>TOTAL COST OF HOUSING STRATEGY</b>	<b>71.6</b>	<b>0.0</b>	<b>71.6</b>

## **HOUSING AND REGENERATION**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Residents' Services

#### **HOUSING STRATEGY**

Local authorities should have a housing strategy which seeks to address the affordable housing and support needs of the borough's residents. There is a statutory duty to have a homelessness strategy in place which must be reviewed at least every 5 years.

The council has a combined Housing and Homelessness Strategy. The current strategy was approved for the period 2013 - 2018 .

## HOUSING AND REGENERATION

### DETAILED BUDGET

Budget 2014/15		Budget 2015/16		Net Cost / (Income)
		Expenditure	Income	
£'000		£'000	£'000	£'000
<b><u>PRIVATE SECTOR HOUSING RENEWAL</u></b>				
<b>Non-Staff Costs</b>				
0.1	Housing Standards Grants	0.0		0.0
<b>0.1</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Business Unit Recharges</b>				
0.0	Community Services	0.0		0.0
0.0	Corporate Directors	0.0		0.0
0.0	Customer Services	0.0		0.0
7.5	Commissioning and Governance	3.0		3.0
0.0	Human Resources	0.0		0.0
115.0	Residents' Services	125.2		125.2
4.2	Resources	4.9		4.9
0.4	Strategy and Policy	0.0		0.0
<b>127.1</b>	<b>Total Business Unit Recharges</b>	<b>133.1</b>	<b>0.0</b>	<b>133.1</b>
1,004.0	Total Charges for Capital	871.6		871.6
<b>1,131.2</b>	<b>TOTAL COST OF PRIVATE SECTOR HOUSING RENEWAL</b>	<b>1,004.7</b>	<b>0.0</b>	<b>1,004.7</b>

## **HOUSING AND REGENERATION**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Residents' Services

#### **PRIVATE SECTOR HOUSING RENEWAL**

The Renovation and Improvement Grants budget supports the administration of the home improvement grant activity (capital programme) and other private sector housing issues.

Capital charges are in respect of expenditure on mandatory and discretionary housing grants paid by the council and for environmental renewal and regeneration schemes.

## HOUSING AND REGENERATION

### DETAILED BUDGET

Budget 2014/15 £'000	Budget 2015/16		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<b><u>PRIVATE SECTOR HOUSING STANDARDS ENFORCEMENT</u></b>				
<b>Non-Staff Costs</b>				
1.0	Housing Standards	1.0	(1.0)	0.0
<b>1.0</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>1.0</b>	<b>(1.0)</b>	<b>0.0</b>
<b>Business Unit Recharges</b>				
0.0	Community Services	0.0		0.0
0.0	Corporate Directors	0.0		0.0
0.0	Customer Services	0.0		0.0
7.0	Commissioning and Governance	6.1		6.1
0.0	Human Resources	0.0		0.0
115.8	Residents' Services	126.3		126.3
8.4	Resources	8.3		8.3
0.0	Strategy and Policy	0.0		0.0
<b>131.2</b>	<b>Total Business Unit Recharges</b>	<b>140.7</b>	<b>0.0</b>	<b>140.7</b>
<b>TOTAL COST OF PRIVATE SECTOR HOUSING STANDARDS ENFORCEMENT</b>				
<b>132.2</b>		<b>141.7</b>	<b>(1.0)</b>	<b>140.7</b>



## **HOUSING AND REGENERATION**

### **DETAILED BUDGET**

#### **Head of Service**

#### **PRIVATE SECTOR HOUSING STANDARDS ENFORCEMENT**

Head of Residents' Services

This budget relates to the assessment of the condition of housing stock within the borough and advice and enforcement action to deal with sub-standard housing.

The Private Sector Housing Standards Enforcement Policy is an integral element of the Private Sector Housing Renewal Policy and although the council will do all it can to educate, inform and encourage property owners to undertake their responsibilities, firm enforcement action to protect the health and safety of tenants, occupiers and others will sometimes be required. The initiation of formal enforcement action will only occur when other measures have failed to produce the necessary response, or where there is an urgent need for action or legislation requires such.

The enforcement policy sets out the general principles and approach which the council will follow when considering enforcement action in the field of private sector housing, dealing with disrepair, statutory nuisances and caravan/camping sites.

## HOUSING AND REGENERATION

### DETAILED BUDGET

Budget 2014/15		Budget 2015/16		Net Cost / (Income)
		Expenditure	Income	
£'000		£'000	£'000	£'000
<b><u>TOP OF THE TOWN</u></b>				
<b>Non-Staff Costs</b>				
0	Grants	40.0		40.0
131.6	Town Centre Improvements	50.8		50.8
<b>131.6</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>90.8</b>	<b>0.0</b>	<b>90.8</b>
<b>Business Unit Recharges</b>				
4.6	Community Services	7.1		7.1
0.0	Corporate Directors	0.0		0.0
16.7	Customer Services	15.6		15.6
19.8	Commissioning and Governance	17.1		17.1
0.0	Human Resources	0.0		0.0
3.0	Residents' Services	3.1		3.1
12.5	Resources	12.8		12.8
24.3	Strategy and Policy	27.3		27.3
<b>80.9</b>	<b>Total Business Unit Recharges</b>	<b>83.0</b>	<b>0.0</b>	<b>83.0</b>
70.0	Total Charges for Capital	199.8		199.8
<b>282.5</b>	<b>TOTAL COST OF TOP OF THE TOWN</b>	<b>373.6</b>	<b>0.0</b>	<b>373.6</b>

## **HOUSING AND REGENERATION**

### **DETAILED BUDGET**

#### **Head of Service**

Strategic Projects Manager

#### **TOP OF THE TOWN**

A programme of activities is being implemented by the council in relation to Basingstoke town centre to enable it to:

- maximise the impact of its resources;
- work more strongly and effectively with town centre stakeholders; and
- deliver the priorities in the Council's Corporate Plan.

The expenditure is allocated for feasibility studies, expert support for the Town Centre Programme and use of the High Street Innovation Fund monies provided by central government to implement the rolling two-year action plan initially approved in May 2013, and reviewed and updated in July 2014.

In particular the programme will look to address key matters such as future town centre development and inward investment, and to provide a framework to both enhance the current vibrancy of the town, as well as to guide future environmental improvements. The programme itself will incorporate an outcome-focussed approach specifying the benefits which the council is aiming to bring to the town through this work.

Capital charges represent expenditure for environmental improvements in the Top of the Town area.

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## PARTNERSHIPS

### PORTFOLIO SUMMARY BY SERVICE AREA

**Budget  
2014/15**

**Budget 2015/16**

**£'000**

**£'000**

#### SERVICE AREAS

1,818.1	ARTS AND HERITAGE	1,969.9
(1,122.7)	CAR PARKING	(1,224.2)
1,470.9	COMMUNITY SUPPORT AND DEVELOPMENT	1,634.6
539.2	CORE FUNDING TO COMMUNITY GROUPS	543.9
464.1	ENTERTAINMENT	476.7
117.0	HEALTH IMPROVEMENT	109.8
790.4	PUBLIC TRANSPORT SUPPORT TO OPERATORS	552.3
1,995.6	SPORT AND RECREATION	1,609.0
208.6	SPORT AND RECREATION PARTICIPATION AND DEVELOPMENT	180.1
141.7	TRANSPORTATION PLANNING, POLICY AND STRATEGY	137.4

**6,422.9 TOTAL PARTNERSHIPS**

**5,989.5**

**Budget  
2014/15**

**Budget 2015/16**

**£'000**

**£'000**

#### SUBJECTIVE ANALYSIS

10.4	Employees	11.9
1,030.7	Premises	1,220.9
2.1	Transport	2.0
3,241.3	Supplies and Services	3,286.2
1,011.0	Contracted Services	763.5
0.0	Transfer Payments	0.0
1,961.3	Support Services	1,904.1
2,638.4	Capital Charges	2,051.7

**9,895.2 TOTAL EXPENDITURE**

**9,240.3**

**(3,472.3) Income**

**(3,250.8)**

**6,422.9 TOTAL PARTNERSHIPS**

**5,989.5**

**PARTNERSHIPS**

**DETAILED BUDGET**

Budget 2014/15 £'000	Budget 2015/16		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<b><u>ARTS AND HERITAGE</u></b>				
<b>Non-Staff Costs</b>				
16.7	Anvil Premises	52.0	(38.8)	13.2
(33.2)	Fairfields Arts Centre	12.2	(42.9)	(30.7)
1,468.7	Grants	1,455.1		1,455.1
6.8	Haymarket Theatre Premises	22.6	(13.9)	8.7
1.9	HCC Rural Touring Scheme	1.9		1.9
51.0	Rental Subsidies	51.4		51.4
0.0	Willis Museum	2.9	(0.4)	2.5
<b>1,511.9</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>1,598.1</b>	<b>(96.0)</b>	<b>1,502.1</b>
<b>Business Unit Recharges</b>				
0.0	Community Services	0.0		0.0
0.0	Corporate Directors	0.0		0.0
0.0	Customer Services	0.0		0.0
60.0	Commissioning and Governance	70.5		70.5
0.0	Human Resources	0.0		0.0
0.0	Residents' Services	0.0		0.0
11.9	Resources	12.9		12.9
6.7	Strategy and Policy	0.0		0.0
<b>78.6</b>	<b>Total Business Unit Recharges</b>	<b>83.4</b>	<b>0.0</b>	<b>83.4</b>
227.6	Total Charges for Capital	384.4		384.4
<b>1,818.1</b>	<b>TOTAL COST OF ARTS AND HERITAGE</b>	<b>2,065.9</b>	<b>(96.0)</b>	<b>1,969.9</b>

## **PARTNERSHIPS**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Commissioning and Governance

#### **ARTS AND HERITAGE**

The grants budget is for community & voluntary sector revenue grants that will be provided as strategic and programme grants. Strategic grants are greater than £20,000, for periods of 1 to 5 years and make a significant contribution to residents needs and align to the councils priorities. Programme grants are up to £20,000, for periods of up to 3 years and are for specific projects that contribute to the Council councils priorities. Community & Voluntary sector grants will be administered by the Commissioning Strategy team who will monitor progress against the stated outcomes of each grant. Community & voluntary grants are subject to Cabinet approval at it's meeting on 17th March 2015.

Capital charges represent expenditure in respect of The Anvil, Haymarket Theatre, Willis Museum and Fairfields Arts Centre.

**PARTNERSHIPS**

**DETAILED BUDGET**

Budget 2014/15	Budget 2015/16		Net Cost / (Income)	
	Expenditure	Income		
£'000	£'000	£'000	£'000	
<b><u>CAR PARKING</u></b>				
<b>Non-Staff Costs</b>				
(494.3)	Alencon Link BDBC	405.8	(963.4)	(557.6)
113.5	Alencon Link Pay on Exit	114.5		114.5
119.6	Car Parking Agency Client	92.3		92.3
(1,167.1)	Car Parks - General	380.8	(1,578.0)	(1,197.2)
8.7	Free Car Parks	6.4		6.4
<b>(1,419.6)</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>999.8</b>	<b>(2,541.4)</b>	<b>(1,541.6)</b>
<b>Business Unit Recharges</b>				
269.7	Community Services	270.3		270.3
0.0	Corporate Directors	0.0		0.0
3.3	Customer Services	18.5		18.5
4.8	Commissioning and Governance	3.5		3.5
0.0	Human Resources	0.0		0.0
0.0	Residents' Services	0.0		0.0
15.3	Resources	21.2		21.2
3.8	Strategy and Policy	3.9		3.9
<b>296.9</b>	<b>Total Business Unit Recharges</b>	<b>317.4</b>	<b>0.0</b>	<b>317.4</b>
<b>(1,122.7)</b>	<b>TOTAL COST OF CAR PARKING</b>	<b>1,317.2</b>	<b>(2,541.4)</b>	<b>(1,224.2)</b>



## **PARTNERSHIPS**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Community Services

#### **CAR PARKING**

The council operates fourteen town centre pay and display car parks, with one additional car park coming into operation on Saturdays only. Approximately 1900 car parking spaces are managed, consisting of both short and long stay, commuter and business parking.

All the council's town centre pay and display car parks have PARKMARK safer parking awards which indicate that they are regularly patrolled, well maintained and secure.

Six free car parks at Bramley, Kingsclere, Overton and Whitchurch are also managed and maintained.

The council operates a pay-by-phone service in all of its pay and display car parks except Vyne Meadow.

**PARTNERSHIPS**

**DETAILED BUDGET**

Budget 2014/15 £'000	Budget 2015/16		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<b><u>COMMUNITY SUPPORT AND DEVELOPMENT</u></b>				
<b>Non-Staff Costs</b>				
0.3	BME Projects	0.6	0.6	
1.6	Community Centre Development	0.2	0.2	
111.6	Community Facilities	178.8	(18.9)	159.9
24.7	Community Support	23.0	(10.4)	12.6
7.3	Community Training	5.9	(1.2)	4.7
0.0	Disability Forum	0.6		0.6
5.2	Diversity	5.3		5.3
158.8	Grants	140.4		140.4
11.1	Youth Strategy	13.7		13.7
<b>320.6</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>368.5</b>	<b>(30.5)</b>	<b>338.0</b>
<b>Business Unit Recharges</b>				
443.5	Community Services	412.9		412.9
17.2	Corporate Directors	16.7		16.7
25.1	Customer Services	23.4		23.4
14.2	Commissioning and Governance	5.6		5.6
0.0	Human Resources	0.0		0.0
0.0	Residents' Services	0.0		0.0
100.2	Resources	101.6		101.6
17.1	Strategy and Policy	15.7		15.7
<b>617.3</b>	<b>Total Business Unit Recharges</b>	<b>575.9</b>	<b>0.0</b>	<b>575.9</b>
533.0	Total Charges for Capital	814.2	(93.5)	720.7
<b>1,470.9</b>	<b>TOTAL COST OF COMMUNITY SUPPORT AND DEVELOPMENT</b>	<b>1,758.6</b>	<b>(124.0)</b>	<b>1,634.6</b>

## **PARTNERSHIPS**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Community Services

#### **COMMUNITY SUPPORT AND DEVELOPMENT**

This budget covers a diverse range of activities, including the following main areas of expenditure:-

- **Community Facilities:** This covers the on-going maintenance, minor refurbishment and buildings insurance for 25 council owned facilities.
- **Budgets to support communities:** including training, information and advice to local communities, voluntary organisations and local community groups. Work is aimed at improving engagement with all sectors of the community ensuring equal opportunities exist for all. This includes implementing the community training programme, delivery of the Youth Strategy, supporting ethnic groups, and supporting the work of the community development officers.

\* Grants - this includes £70,000 for community & voluntary sector revenue grant to be provided as programme grants. Programme grants are offered for up to 3 years, are specifically designed to achieve outcomes that contribute to the councils priorities. These grants will be administered by the Commissioning Strategy team who will monitor progress against the stated outcomes of the grant. Community & voluntary sector revenue grants are subject to Cabinet approval at it's meeting on 17th March 2015. A further £34,900 is to fund the procurement of play services including provision of information, training and support to local play providers and delivery of play schemes, out of school clubs and special needs play schemes. The balance relates to the 'Have your Say Grants', and funding for Disability Forum and Diversity.

Capital charges relate to premises depreciation charges for council owned community buildings, expenditure in respect of community facilities grant payments and capital expenditure on other community buildings.

**PARTNERSHIPS**

**DETAILED BUDGET**

Budget 2014/15	Budget 2015/16		Net Cost / (Income)	
	Expenditure	Income		
£'000	£'000	£'000	£'000	
<b><u>CORE FUNDING TO COMMUNITY GROUPS</u></b>				
<b>Non-Staff Costs</b>				
12.7	Core Funding to Community Groups	12.5	(0.4)	12.1
485.2	Grants	486.1		486.1
<b>497.9</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>498.6</b>	<b>(0.4)</b>	<b>498.2</b>
<b>Business Unit Recharges</b>				
0.0	Community Services	0.9		0.9
0.0	Corporate Directors	0.0		0.0
0.0	Customer Services	0.0		0.0
29.6	Commissioning and Governance	26.5		26.5
0.0	Human Resources	0.0		0.0
0.0	Residents' Services	0.0		0.0
7.0	Resources	9.4		9.4
0.4	Strategy and Policy	0.0		0.0
<b>37.0</b>	<b>Total Business Unit Recharges</b>	<b>36.8</b>	<b>0.0</b>	<b>36.8</b>
4.3	Total Charges for Capital	8.9		8.9
<b>539.2</b>	<b>TOTAL COST OF CORE FUNDING TO COMMUNITY GROUPS</b>	<b>544.3</b>	<b>(0.4)</b>	<b>543.9</b>

## **PARTNERSHIPS**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Commissioning and Governance

#### **CORE FUNDING TO COMMUNITY GROUPS**

The grants budget is for community & voluntary sector revenue grants that will be provided as strategic and programme grants. Strategic grants are greater than £20,000, for periods of 1 to 5 years and make a significant contribution to residents needs and align to the councils priorities. Programme grants are up to £20,000, for periods of up to 3 years and are for specific projects that contribute to the Council councils priorities. Community & Voluntary sector grants will be administered by the Commissioning Strategy team who will monitor progress against the stated outcomes of each grant. Community & voluntary grants are subject to Cabinet approval at it's meeting on 17th March 2015.

The council will continue to place an emphasis on the creation of capacity within the voluntary sector, ensuring that this significant investment meets local needs and council priorities.

Capital charges represent depreciation charges in respect of office buildings occupied by voluntary sector organisations.

**PARTNERSHIPS**

**DETAILED BUDGET**

Budget 2014/15 £'000	Budget 2015/16		Net Cost / (Income) £'000
	Expenditure £'000	Income £'000	
<b><u>EVENTS AND PUBLIC ENTERTAINMENT</u></b>			
<b>Non-Staff Costs</b>			
1.3	Band Concerts	1.4	1.4
24.4	Basingstoke Festival	23.6	23.6
94.9	Basingstoke Live	137.9	(35.7) 102.2
22.5	Christmas Decorations	18.5	18.5
0.3	Economic Vitality Through Leisure	0.0	0.0
5.2	Events Management	15.1	15.1
1.5	Grants	1.5	1.5
8.4	Kite Festival	8.5	8.5
22.9	Marketing	17.9	17.9
5.4	Transport Festival	5.4	5.4
3.0	Twinnings Festival of Sport	3.0	3.0
<b>189.8</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>232.8</b>	<b>(35.7) 197.1</b>
<b>Business Unit Recharges</b>			
0.9	Community Services	1.7	1.7
0.0	Corporate Directors	0.0	0.0
3.3	Customer Services	3.1	3.1
60.9	Commissioning and Governance	47.8	47.8
0.0	Human Resources	0.0	0.0
0.0	Residents' Services	0.0	0.0
21.5	Resources	21.6	21.6
186.0	Strategy and Policy	203.7	203.7
<b>272.6</b>	<b>Total Business Unit Recharges</b>	<b>277.9</b>	<b>0.0 277.9</b>
1.7	Total Charges for Capital	1.7	1.7
<b>464.1</b>	<b>TOTAL COST OF EVENTS AND PUBLIC ENTERTAINMENT</b>	<b>512.4</b>	<b>(35.7) 476.7</b>

**PARTNERSHIPS**

**DETAILED BUDGET**

**Head of Service**

Policy Manager (Economic & Community Strategy)

**EVENTS AND PUBLIC ENTERTAINMENT**

The budget supports events such as Basingstoke Live (music event), the 'Basingstoke Festival' and Bandstand Concerts with contributions towards partnership events such as the Transport Festival and the Kite Festival. The budget also contributes towards and subsidises the annual Christmas lights around the town centre.

Capital charges are in respect of expenditure on vehicles and plant which are used to support events.

**PARTNERSHIPS**

**DETAILED BUDGET**

Budget 2014/15		Budget 2015/16		Net Cost / (Income)
		Expenditure	Income	
£'000		£'000	£'000	£'000
	<b><u>HEALTH IMPROVEMENT</u></b>			
	<b>Non-Staff Costs</b>			
8.8	Health Improvement	8.9		8.9
<b>8.8</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>8.9</b>	<b>0.0</b>	<b>8.9</b>
	<b>Business Unit Recharges</b>			
90.0	Community Services	83.9		83.9
0.0	Corporate Directors	0.0		0.0
3.3	Customer Services	3.1		3.1
0.1	Commissioning and Governance	0.0		0.0
0.0	Human Resources	0.0		0.0
0.0	Residents' Services	0.0		0.0
4.1	Resources	4.1		4.1
10.7	Strategy and Policy	9.8		9.8
<b>108.2</b>	<b>Total Business Unit Recharges</b>	<b>100.9</b>	<b>0.0</b>	<b>100.9</b>
<b>117.0</b>	<b>TOTAL COST OF HEALTH IMPROVEMENT</b>	<b>109.8</b>	<b>0.0</b>	<b>109.8</b>



## **PARTNERSHIPS**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Community Services

#### **HEALTH IMPROVEMENT**

This budget relates to activity supporting healthy lifestyles, including initiatives addressing priorities of the Basingstoke and Deane Health and Wellbeing Partnership - addressing mental health, reducing obesity, supporting people with dementia and reducing increased risk drinking. The budget supports projects such as family focused exercise programmes in communities, coordinating the 'walking for health' programme, falls prevention, promoting healthy eating and workplace health. This budget also relates to the council's input into coordinating the Basingstoke and Deane Health and Wellbeing Partnership and strategic health issues, including facilitating a health conference in autumn 2015.

**PARTNERSHIPS**

**DETAILED BUDGET**

Budget 2014/15 £'000	Budget 2015/16		Net Cost / (Income) £'000
	Expenditure £'000	Income £'000	
<b><u>PUBLIC TRANSPORT SUPPORT TO OPERATORS</u></b>			
<b>Non-Staff Costs</b>			
7.9	Basingstoke Community Transport	8.6	8.6
55.8	Cango	0.0	0.0
151.3	Dial-a-Ride	152.2	152.2
19.6	Grants	26.1	26.1
14.2	HCC Taxi Share	21.8	21.8
25.9	Newbury and District Bus	25.7	25.7
150.6	Shuttle Bus	333.2	(228.1)
3.8	Stratfield Bus	3.5	3.5
174.2	Tendered Bus Services	135.0	135.0
98.6	Transport	0.0	0.0
15.2	Whitchurch Community Bus	16.1	16.1
<b>717.1</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>722.2</b>	<b>(228.1)</b>
<b>Business Unit Recharges</b>			
0.0	Community Services	0.0	0.0
0.0	Corporate Directors	0.0	0.0
0.0	Customer Services	0.0	0.0
64.5	Commissioning and Governance	50.5	50.5
0.0	Human Resources	0.0	0.0
0.0	Residents' Services	0.0	0.0
4.6	Resources	5.3	5.3
0.8	Strategy and Policy	0.0	0.0
<b>69.9</b>	<b>Total Business Unit Recharges</b>	<b>55.8</b>	<b>0.0</b>
3.4	Total Charges for Capital	2.4	2.4
<b>790.4</b>	<b>TOTAL COST OF PUBLIC TRANSPORT SUPPORT TO OPERATORS</b>	<b>780.4</b>	<b>(228.1)</b>

**PARTNERSHIPS**

**DETAILED BUDGET**

**PUBLIC TRANSPORT SUPPORT TO OPERATORS**

**Head of Service**

Head of Commissioning and Governance

The council supports a range of public and community transport services. These services are included in the Commissioning Outcome Group 3 'Public Transport ' that is due to report it's recommendations in 2015.

Capital charges represent expenditure in respect of the premises occupied by Dial A Ride.

**PARTNERSHIPS**

**DETAILED BUDGET**

Budget 2014/15		Budget 2015/16		Net Cost / (Income)
		Expenditure	Income	
£'000		£'000	£'000	£'000
<b><u>SPORT AND RECREATION</u></b>				
<b>Non-Staff Costs</b>				
215.9	Aquadrome	238.8	(3.7)	235.1
(84.9)	Golf Centre	6.3	(99.8)	(93.5)
133.8	Grants	135.7		135.7
12.0	Indoor Sport and Recreation General	91.0		91.0
2.4	Outdoor Sport and Recreation General	1.7		1.7
5.3	Rental Subsidies	5.3		5.3
1.3	Tadley Recreation Scheme	2.4	(0.3)	2.1
213.7	Tadley Swimming Pool	285.4	(1.2)	284.2
51.2	Tennis Contract	48.0	(0.3)	47.7
8.9	Winklebury Football Complex	12.8	(5.0)	7.8
<b>559.6</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>827.4</b>	<b>(110.3)</b>	<b>717.1</b>
<b>Business Unit Recharges</b>				
79.7	Community Services	74.9		74.9
0.0	Corporate Directors	0.0		0.0
0.0	Customer Services	0.0		0.0
19.0	Commissioning and Governance	13.7		13.7
0.0	Human Resources	0.0		0.0
0.0	Residents' Services	0.0		0.0
70.3	Resources	76.8		76.8
0.0	Strategy and Policy	0.8		0.8
<b>169.0</b>	<b>Total Business Unit Recharges</b>	<b>166.2</b>	<b>0.0</b>	<b>166.2</b>
1,267.0	Total Charges for Capital	838.6	(112.9)	725.7
<b>1,995.6</b>	<b>TOTAL COST OF SPORT AND RECREATION</b>	<b>1,832.2</b>	<b>(223.2)</b>	<b>1,609.0</b>

## **PARTNERSHIPS**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Community Services

#### **SPORT AND RECREATION**

This budget relates to costs and income associated with the provision of the Aquadrome, Tadley Pool, the Indoor Tennis Centre and the Golf Centre. All these facilities are managed on behalf of the council by independent operators in accordance with a service specification. There is provision in the budget for maintenance, insurance, client monitoring costs and for the payment of a management fee to the contractors. This budget also includes provision for the management of the Winklebury Football Complex.

The grants budget is for community & voluntary sector revenue grants that will be provided as strategic and programme grants. Strategic grants are greater than £20,000, for periods of 1 to 5 years and make a significant contribution to residents needs and align to the councils priorities. Programme grants are up to £20,000, for periods of up to 3 years and are for specific projects that contribute to the Council councils priorities. Community & Voluntary sector grants will be administered by the Commissioning Strategy team who will monitor progress against the stated outcomes of each grant. Community & voluntary revenue grants are subject to Cabinet approval at it's meeting on 17th March 2015.

Contributions to the County Sports Partnership and the Local Sports Council are also funded from this budget.

Capital charges represent expenditure in respect of the Leisure Park and Aquadrome together with the Tadley Swimming Pool, Indoor Tennis Facility, Golf Driving Range, Winklebury Football Scheme, the Down Grange Athletics Track and Astro Pitch Replacement and various sport pavilions throughout the borough.

**PARTNERSHIPS**

**DETAILED BUDGET**

Budget	Budget 2015/16			Net Cost /
	Expenditure	Income		
£'000	£'000	£'000	£'000	
<b><u>SPORT AND RECREATION</u></b>				
<b><u>PARTICIPATION AND DEVELOPMENT</u></b>				
<b>Non-Staff Costs</b>				
19.9	Grants	7.4	7.4	
8.2	Legacy Initiatives	8.3	8.3	
30.1	Physical Activity and Healthy Lifestyles	21.8	21.8	
(2.0)	Priority Sports	0.0	(2.0)	
2.0	Voluntary Sector Development	3.2	3.2	
<b>58.2</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>40.7</b>	<b>(2.0)</b>	<b>38.7</b>
<b>Business Unit Recharges</b>				
134.4	Community Services	125.3	125.3	
0.0	Corporate Directors	0.0	0.0	
0.0	Customer Services	0.0	0.0	
1.3	Commissioning and Governance	0.0	0.0	
0.0	Human Resources	0.0	0.0	
0.0	Residents' Services	0.0	0.0	
3.9	Resources	4.4	4.4	
10.8	Strategy and Policy	11.7	11.7	
<b>150.4</b>	<b>Total Business Unit Recharges</b>	<b>141.4</b>	<b>0.0</b>	<b>141.4</b>
<b>208.6</b>	<b>TOTAL COST OF SPORT AND RECREATION PARTICIPATION AND DEVELOPMENT</b>	<b>182.1</b>	<b>(2.0)</b>	<b>180.1</b>

**PARTNERSHIPS**

**DETAILED BUDGET**

**Head of Service**

**SPORT AND RECREATION PARTICIPATION AND  
DEVELOPMENT**

Head of Community Services

This budget covers a range of initiatives encouraging greater participation in sport and physical activity through courses, programmes and events, maximising the benefits of major sports events (e.g. Rugby World Cup in autumn 2015), and building capacity of the voluntary sports sector through workforce training and club development.

**PARTNERSHIPS**

**DETAILED BUDGET**

Budget 2014/15		Budget 2015/16		Net Cost / (Income)
		Expenditure	Income	
£'000		£'000	£'000	£'000
	<b><u>TRANSPORTATION PLANNING, POLICY AND STRATEGY</u></b>			
	<b>Non-Staff Costs</b>			
3.1	Transport Planning Policy and Strategy	5.2		5.2
0.4	Traffic Management	0.0		0.0
<b>3.5</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>5.2</b>	<b>0.0</b>	<b>5.2</b>
	<b>Business Unit Recharges</b>			
4.3	Community Services	6.7		6.7
0.0	Corporate Directors	0.0		0.0
0.0	Customer Services	0.0		0.0
21.7	Commissioning and Governance	17.5		17.5
0.0	Human Resources	0.0		0.0
11.8	Residents' Services	9.3		9.3
4.5	Resources	4.5		4.5
93.9	Strategy and Policy	92.7		92.7
<b>136.2</b>	<b>Total Business Unit Recharges</b>	<b>130.7</b>	<b>0.0</b>	<b>130.7</b>
2.0	Total Charges for Capital	1.5		1.5
<b>141.7</b>	<b>TOTAL COST OF TRANSPORTATION PLANNING, POLICY AND STRATEGY</b>	<b>137.4</b>	<b>0.0</b>	<b>137.4</b>



## **PARTNERSHIPS**

### **DETAILED BUDGET**

#### **Head of Service**

#### **TRANSPORTATION PLANNING, POLICY AND STRATEGY**

Head of Commissioning and Governance

Longer term transport planning is being undertaken in partnership with Hampshire County Council on the major transport proposals. Work is also on-going with both Hampshire County Council and the Highways Agency in pursuing delivery of strategic transport infrastructure from local and national funding sources including works at Black Dam Junction 6.

Transport assessment work to inform the local plan, The Infrastructure Delivery Plan and Community infrastructure Levy is underway and will set out strategic transport projects for the borough.

The Council's Travel Plan is prepared and updated by this part of the Council.

Capital charges represent expenditure in respect of the premises occupied by Shopmobility.

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**PROPERTY, FINANCE AND COMMISSIONING**

**PORTFOLIO SUMMARY BY SERVICE AREA**

Restated Budget 2014/15		Budget 2015/16
£'000		£'000
	<b><u>SERVICE AREAS</u></b>	
258.8	COUNCIL TAX SUPPORT SCHEME	262.8
965.2	LOCAL TAX COLLECTION	864.1
11.0	MARKETS	8.3
1,395.8	NON DISTRIBUTED COSTS	1,488.2
(34.0)	OTHER COUNCIL PROPERTY	(57.0)
<b>2,596.8</b>	<b>TOTAL PROPERTY, FINANCE AND COMMISSIONING</b>	<b>2,566.4</b>

Restated Budget 2014/15		Budget 2015/16
£'000		£'000
	<b><u>SUBJECTIVE ANALYSIS</u></b>	
1,395.8	Employees	1,488.2
34.9	Premises	22.7
0.0	Transport	0.0
178.7	Supplies and Services	98.5
3.3	Contracted Services	3.5
0.0	Transfer Payments	0.0
1,539.4	Support Services	1,519.8
0.0	Capital Charges	0.0
<b>3,152.1</b>	<b>TOTAL EXPENDITURE</b>	<b>3,132.7</b>
(555.3)	Income	(566.3)
<b>2,596.8</b>	<b>TOTAL PROPERTY, FINANCE AND COMMISSIONING</b>	<b>2,566.4</b>

**PROPERTY, FINANCE AND COMMISSIONING**

**DETAILED BUDGET**

Budget 2014/15	Budget 2015/16		Net Cost / (Income)
	Expenditure	Income	
£'000	£'000	£'000	£'000
<b><u>COUNCIL TAX SUPPORT SCHEME</u></b>			
<b>Business Unit Recharges</b>			
0.0	Community Services	0.0	0.0
0.0	Corporate Directors	0.0	0.0
0.0	Customer Services	0.0	0.0
0.0	Commissioning and Governance	0.0	0.0
0.0	Human Resources	0.0	0.0
224.8	Residents' Services	230.4	230.4
27.6	Resources	27.5	27.5
6.4	Strategy and Policy	4.9	4.9
<b>258.8</b>	<b>Total Business Unit Recharges</b>	<b>262.8</b>	<b>0.0</b>
<b>258.8</b>	<b>TOTAL COST OF COUNCIL TAX SUPPORT SCHEME</b>	<b>262.8</b>	<b>0.0</b>

**PROPERTY, FINANCE AND COMMISSIONING**

**DETAILED BUDGET**

**Head of Service**

Head of Resources

**COUNCIL TAX SUPPORT SCHEME**

With effect from April 2013 the Council Tax Benefit (CTB) scheme, which was administered by the council on behalf of the Department for Communities and Local Government, ceased and was replaced by the new local Council Tax Support (CTS) scheme. From this date the council became responsible for providing council tax assistance for people on low income and this is now accounted for separately as part of the Collection Fund. Central government grant funding towards these costs has reduced and is also accounted for within the Collection Fund. The remaining budgets represent the cost of administering the Council Tax Support scheme.

There are currently approximately 10,000 claimants and there will be no changes to the basis of support provided in 2015/16.

**PROPERTY, FINANCE AND COMMISSIONING**

**DETAILED BUDGET**

Budget 2014/15	Budget 2015/16		Net Cost / (Income)	
	Expenditure	Income		
£'000	£'000	£'000	£'000	
<b><u>LOCAL TAX COLLECTION</u></b>				
<b>Non-Staff Costs</b>				
(19.5)	Council Tax Collection	111.1	(190.8)	(79.7)
(215.0)	NNDR Collection	2.1	(220.0)	(217.9)
<b>(234.5)</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>113.2</b>	<b>(410.8)</b>	<b>(297.6)</b>
<b>Business Unit Recharges</b>				
0.0	Community Services	0.0		0.0
0.0	Corporate Directors	0.0		0.0
172.1	Customer Services	161.9		161.9
13.7	Commissioning and Governance	10.7		10.7
0.0	Human Resources	0.0		0.0
0.0	Residents' Services	0.0		0.0
1,011.7	Resources	988.1		988.1
2.2	Strategy and Policy	1.0		1.0
<b>1,199.7</b>	<b>Total Business Unit Recharges</b>	<b>1,161.7</b>	<b>0.0</b>	<b>1,161.7</b>
<b>965.2</b>	<b>TOTAL COST OF LOCAL TAX COLLECTION</b>	<b>1,274.9</b>	<b>(410.8)</b>	<b>864.1</b>

## **PROPERTY, FINANCE AND COMMISSIONING**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Resources

#### **LOCAL TAX COLLECTION**

The cost of collecting Council Tax includes the administration of billing, collection, recovery and enforcement for over 73,020 properties. Approximately 56,000 telephone calls and 43,000 letters/e-mails are received during the year.

The cost of National Non Domestic Rate (NNDR) collection includes the administration of billing, collection, recovery and enforcement for over 4,125 accounts. Information is received via letter, telephone or, occasionally, by the ratepayer visiting the civic offices. Changes in occupation and method of payment make up the majority of the issues dealt with but the most time-consuming issues are those raised by the Valuation Office Agency. The council is entitled to an allowance towards the cost of collecting NNDR and this is included in the income budget.

**PROPERTY, FINANCE AND COMMISSIONING**

**DETAILED BUDGET**

Budget 2014/15 £'000	Budget 2015/16		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<b><u>MARKETS</u></b>				
<b>Non-Staff Costs</b>				
(3.4)	Markets - Market Place	12.0	(16.5)	(4.5)
<b>(3.4)</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>12.0</b>	<b>(16.5)</b>	<b>(4.5)</b>
<b>Business Unit Recharges</b>				
0.0	Community Services	0.0		0.0
0.0	Corporate Directors	0.0		0.0
1.7	Customer Services	1.6		1.6
0.1	Commissioning and Governance	0.0		0.0
0.0	Human Resources	0.0		0.0
0.0	Residents' Services	0.0		0.0
12.6	Resources	11.2		11.2
0.0	Strategy and Policy	0.0		0.0
<b>14.4</b>	<b>Total Business Unit Recharges</b>	<b>12.8</b>	<b>0.0</b>	<b>12.8</b>
<b>11.0</b>	<b>TOTAL COST OF MARKETS</b>	<b>24.8</b>	<b>(16.5)</b>	<b>8.3</b>



## **PROPERTY, FINANCE AND COMMISSIONING**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Resources

#### **MARKETS**

The council runs a market in the Top of the Town on a Wednesday and a Saturday. This historic market, originally a charter market, was first recorded in 1622. Charter Markets were repealed by the Food Act 1984, under which the council has powers to control the market.

In recent years the demand for market stalls has diminished and the market has declined in size and popularity. The market provision is being reviewed as part of the Top of the Town improvements' work.

**PROPERTY, FINANCE AND COMMISSIONING**

**DETAILED BUDGET**

Budget 2014/15	Budget 2015/16		Net Cost / (Income)
	Expenditure	Income	
£'000	£'000	£'000	£'000
<b><u>NON-DISTRIBUTED COSTS</u></b>			
<b>Non-Staff Costs</b>			
1,395.8	Pension Payments	1,488.2	1,488.2
<b>1,395.8</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>1,488.2</b>	<b>0.0</b>
<b>1,395.8</b>	<b>TOTAL COST OF NON-DISTRIBUTED COSTS</b>	<b>1,488.2</b>	<b>0.0</b>

## **PROPERTY, FINANCE AND COMMISSIONING**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Resources

#### **NON-DISTRIBUTED COSTS**

These are sometimes referred to as "unapportionable central overheads". The general principle with overheads is that they are fully apportioned (charged) across services.

However, there is one exception and that is the residual cost of pensions for staff who no longer work for the council. These costs are not attributable to any specific service.

This budget also covers the past-service cost payment to Hampshire County Council which contributes to reducing the Pension Fund deficit.

**PROPERTY, FINANCE AND COMMISSIONING**

**DETAILED BUDGET**

Budget 2014/15 £'000	Budget 2015/16		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<b><u>OTHER COUNCIL PROPERTY</u></b>				
<b>Non-Staff Costs</b>				
(100.5)	Attwood Close	20.1	(139.0)	(118.9)
<b>(100.5)</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>20.1</b>	<b>(139.0)</b>	<b>(118.9)</b>
<b>Business Unit Recharges</b>				
0.0	Community Services	0.0		0.0
0.0	Corporate Directors	0.0		0.0
1.7	Customer Services	1.6		1.6
5.3	Commissioning and Governance	5.8		5.8
0.0	Human Resources	0.0		0.0
0.0	Residents' Services	0.0		0.0
59.5	Resources	54.5		54.5
0.0	Strategy and Policy	0.0		0.0
<b>66.5</b>	<b>Total Business Unit Recharges</b>	<b>61.9</b>	<b>0.0</b>	<b>61.9</b>
<b>(34.0)</b>	<b>TOTAL COST OF OTHER COUNCIL PROPERTY</b>	<b>82.0</b>	<b>(139.0)</b>	<b>(57.0)</b>

**PROPERTY, FINANCE AND COMMISSIONING**

**DETAILED BUDGET**

**Head of Service**

Head of Resources

**OTHER COUNCIL PROPERTY**

The council owns the freehold interest in the Mobile Home Park at Attwood Close. The site comprises of 67 plots of land which have been let on tenancies, protected by Mobile Home legislation, to the individuals who have provided the mobile homes thereon.

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**PLANNING AND INFRASTRUCTURE**

**PORTFOLIO SUMMARY BY SERVICE AREA**

**Budget  
2014/15**

**Budget 2015/16**

**£'000**

**£'000**

**SERVICE AREAS**

106.5	BUILDING CONTROL	83.0
1,891.2	HIGHWAYS MAINTENANCE AND IMPROVEMENT	2,633.2
94.9	LAND DRAINAGE	151.1
50.3	LISTED BUILDINGS AND CONSERVATION POLICY	38.8
(102.1)	LOCAL LAND SEARCHES	(95.1)
1,944.7	PLANNING DEVELOPMENT	1,778.7
882.2	PLANNING POLICY	918.1

**4,867.7 TOTAL PLANNING AND INFRASTRUCTURE**

**5,507.8**

**Budget  
2014/15**

**Budget 2015/16**

**£'000**

**£'000**

**SUBJECTIVE ANALYSIS**

0.0	Employees	0.0
15.4	Premises	30.7
0.0	Transport	0.0
424.1	Supplies and Services	482.9
505.0	Contracted Services	405.8
0.0	Transfer Payments	0.0
4,177.2	Support Services	4,132.3
1,325.9	Capital Charges	2,184.6

**6,447.6 TOTAL EXPENDITURE**

**7,236.3**

**(1,579.9) Income**

**(1,728.5)**

**4,867.7 TOTAL PLANNING AND INFRASTRUCTURE**

**5,507.8**

**PLANNING AND INFRASTRUCTURE**

**DETAILED BUDGET**

Budget 2014/15 £'000	Budget 2015/16		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<b><u>BUILDING CONTROL</u></b>				
<b>Non-Staff Costs</b>				
(416.4)	Building Regulations - Fee Earning	10.1	(437.9)	(427.8)
<b>(416.4)</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>10.1</b>	<b>(437.9)</b>	<b>(427.8)</b>
<b>Business Unit Recharges</b>				
0.0	Community Services	0.0		0.0
0.0	Corporate Directors	0.0		0.0
6.7	Customer Services	6.2		6.2
2.2	Commissioning and Governance	1.8		1.8
0.0	Human Resources	0.0		0.0
498.5	Residents' Services	486.9		486.9
15.5	Resources	15.9		15.9
0.0	Strategy and Policy	0.0		0.0
<b>522.9</b>	<b>Total Business Unit Recharges</b>	<b>510.8</b>	<b>0.0</b>	<b>510.8</b>
<b>106.5</b>	<b>TOTAL COST OF BUILDING CONTROL</b>	<b>520.9</b>	<b>(437.9)</b>	<b>83.0</b>



## **PLANNING AND INFRASTRUCTURE**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Residents' Services

#### **BUILDING CONTROL**

The aim of the Building Control Service is to protect public health and safety, ensure that buildings are constructed in accordance with energy efficiency standards set through the Building Regulations, and provide for adequate access and facilities for the disabled by ensuring that all buildings and structures conform with the Building Regulations.

The Building Control Service operates within a competitive environment in that the private sector is also able to provide inspections through nationally registered inspectors. The council's Building Control Service has a good market share of this work.

The setting of Building Regulation Charges was devolved to local authorities in April 1999 under the Building (Local Authority Charges) Regulations 1998. Charges set by the council are based upon a nationally recognised model. These charges are set with the objective of covering the cost of the fee earning elements of the Building Control Service.

**PLANNING AND INFRASTRUCTURE**

**DETAILED BUDGET**

Budget 2014/15 £'000		Budget 2015/16		Net Cost / (Income) £'000
		Expenditure £'000	Income £'000	
<b><u>HIGHWAYS MAINTENANCE AND IMPROVEMENT</u></b>				
<b>Non-Staff Costs</b>				
59.9	Bus Shelter Maintenance and Replacement	65.0		65.0
0.9	CCTV - Insurances	1.0		1.0
318.0	Highways Agency Client	246.4		246.4
164.0	Highways Maintenance - Other	143.5		143.5
11.8	Ringway Fencing	7.5		7.5
(14.6)	Sponsored Roundabouts	13.0	(20.0)	(7.0)
21.3	Street Nameplates	22.9		22.9
0.0	Traffic Management (SLR Deployment)	0.0	(4.0)	(4.0)
<b>561.3</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>499.3</b>	<b>(24.0)</b>	<b>475.3</b>
<b>Business Unit Recharges</b>				
4.6	Community Services	9.6		9.6
0.0	Corporate Directors	0.0		0.0
0.0	Customer Services	0.0		0.0
34.6	Commissioning and Governance	35.7		35.7
0.0	Human Resources	0.0		0.0
0.0	Residents' Services	0.0		0.0
9.9	Resources	10.2		10.2
0.9	Strategy and Policy	2.0		2.0
<b>50.0</b>	<b>Total Business Unit Recharges</b>	<b>57.5</b>	<b>0.0</b>	<b>57.5</b>
1,279.9	Total Charges for Capital	2,100.4		2,100.4
<b>1,891.2</b>	<b>TOTAL COST OF HIGHWAYS MAINTENANCE AND IMPROVEMENT</b>	<b>2,657.2</b>	<b>(24.0)</b>	<b>2,633.2</b>

## **PLANNING AND INFRASTRUCTURE**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Community Services

#### **HIGHWAYS MAINTENANCE AND IMPROVEMENT**

The net cost of the Highways Agency function is charged to this service area under the heading of Highways Agency Client.

The other services provided under this service area include highway related works that are the responsibility of the council (e.g. the provision and maintenance of street name plates, the maintenance of designated bus shelters and the repair of roadside fencing). This budget also covers maintenance of other land remaining in the council's ownership following the transfer of the housing stock to the Housing Associations (LSVT); the maintenance of footpaths and street lighting on council-owned land; the administration of the sponsored roundabout initiative; and deploying speed-reactive road signs.

Capital charges represent expenditure in respect of highways infrastructure improvements e.g. pedestrian and vehicle access, traffic management, cycleways and footpaths. The 2015/16 charges allow for capital funding towards significant improvements to a number of key junctions on the road network around Basingstoke (North Eastern Corridor - A33 and South Western Corridor - Thornycroft Roundabout and Winchester Road Roundabout).

**PLANNING AND INFRASTRUCTURE**

**DETAILED BUDGET**

Budget 2014/15		Budget 2015/16		Net Cost / (Income)
		Expenditure	Income	
£'000		£'000	£'000	£'000
	<b><u>LAND DRAINAGE</u></b>			
	<b>Non-Staff Costs</b>			
5.2	District Drainage - General	5.2		5.2
33.4	Former Housing Treatment Plants	29.5		29.5
<b>38.6</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>34.7</b>	<b>0.0</b>	<b>34.7</b>
	<b>Business Unit Recharges</b>			
20.7	Community Services	31.4		31.4
0.0	Corporate Directors	0.0		0.0
1.7	Customer Services	1.6		1.6
0.0	Commissioning and Governance	0.0		0.0
0.0	Human Resources	0.0		0.0
0.0	Residents' Services	0.0		0.0
1.6	Resources	1.7		1.7
0.0	Strategy and Policy	0.0		0.0
<b>24.0</b>	<b>Total Business Unit Recharges</b>	<b>34.7</b>	<b>0.0</b>	<b>34.7</b>
32.3	Total Charges for Capital	81.7		81.7
<b>94.9</b>	<b>TOTAL COST OF LAND DRAINAGE</b>	<b>151.1</b>	<b>0.0</b>	<b>151.1</b>

## **PLANNING AND INFRASTRUCTURE**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Community Services

#### **LAND DRAINAGE**

The council has responsibility for land drainage and the residual drainage function following the transfer of the housing stock in 1995. Some local sewerage treatment plants are managed by the council and their costs are accounted for within this budget.

As a land drainage authority the council has only a limited role, as much of the activity relating to drainage and flooding is the responsibility of other agencies. The council is concerned with non-main rivers and watercourses, drainage complaints, and the provision of information and advice.

Capital charges represent expenditure in respect of local sewerage treatment plants, land drainage and flooding prevention works within the borough.

**PLANNING AND INFRASTRUCTURE**

**DETAILED BUDGET**

Budget 2014/15		Budget 2015/16		Net Cost / (Income)
		Expenditure	Income	
£'000		£'000	£'000	£'000
	<b><u>LISTED BUILDINGS AND CONSERVATION POLICY</u></b>			
	<b>Non-Staff Costs</b>			
2.1	Conservation and Listed Buildings Policy	0.0		0.0
<b>2.1</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
	<b>Business Unit Recharges</b>			
0.0	Community Services	0.9		0.9
0.0	Corporate Directors	0.0		0.0
0.0	Customer Services	0.0		0.0
1.2	Commissioning and Governance	1.4		1.4
0.0	Human Resources	0.0		0.0
29.9	Residents' Services	28.7		28.7
3.2	Resources	3.3		3.3
0.9	Strategy and Policy	2.0		2.0
<b>35.2</b>	<b>Total Business Unit Recharges</b>	<b>36.3</b>	<b>0.0</b>	<b>36.3</b>
13.0	Total Charges for Capital	2.5		2.5
<b>50.3</b>	<b>TOTAL COST OF LISTED BUILDINGS AND CONSERVATION POLICY</b>	<b>38.8</b>	<b>0.0</b>	<b>38.8</b>

## **PLANNING AND INFRASTRUCTURE**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Residents' Services

#### **LISTED BUILDINGS AND CONSERVATION POLICY**

This service covers the designation of conservation areas and the preparation of conservation area appraisals and management plans. Also covered is the preparation of policy guidelines and 'building at risk' assessments, the designation of Buildings of Local Interest, together with general advice on historic buildings and conservation areas.

There are currently over 1,800 Listed Buildings in the borough, which are identified on a national register of the best of our built heritage, so that we can protect and conserve it. The register comprises a wide variety of buildings and structures of special architectural and/or historic interest, ranging from churches and farmsteads (barns and granaries etc.) to cottages, houses, bridges and even telephone kiosks.

There are currently approximately 300 Locally Listed Buildings, which are designated by the council as being of local architectural and/or historic interest; these buildings receive special consideration when planning proposals are submitted for approval.

Capital charges are in respect of historic building repair grant payments anticipated to be paid in 2015/16.

**PLANNING AND INFRASTRUCTURE**

**DETAILED BUDGET**

Budget 2014/15 £'000	Budget 2015/16		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<b><u>LOCAL LAND SEARCHES</u></b>				
<b>Non-Staff Costs</b>				
(272.0)	Local Land Searches	65.6	(331.5)	(265.9)
<b>(272.0)</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>65.6</b>	<b>(331.5)</b>	<b>(265.9)</b>
<b>Business Unit Recharges</b>				
0.0	Community Services	0.0		0.0
0.0	Corporate Directors	0.0		0.0
0.0	Customer Services	0.0		0.0
11.2	Commissioning and Governance	9.1		9.1
0.0	Human Resources	0.0		0.0
140.4	Residents' Services	143.5		143.5
18.3	Resources	18.2		18.2
0.0	Strategy and Policy	0.0		0.0
<b>169.9</b>	<b>Total Business Unit Recharges</b>	<b>170.8</b>	<b>0.0</b>	<b>170.8</b>
<b>(102.1)</b>	<b>TOTAL COST OF LOCAL LAND SEARCHES</b>	<b>236.4</b>	<b>(331.5)</b>	<b>(95.1)</b>



## **PLANNING AND INFRASTRUCTURE**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Residents' Services

#### **LOCAL LAND SEARCHES**

The costs of maintaining the register of local land charges and dealing with requests for certificates of search and other enquiries, along with income from charges made.

Each local authority, by statute, is required to maintain a register of Local Land Charges (LLC), which contains a variety of agreements, notices and orders affecting land and properties, and which are of importance to prospective purchasers.

The Local Land Charges team exist to maintain the register, and also to conduct searches of that register for solicitors acting for home buyers.

A full LLC search will also provide information on such matters as nearest highways, planning histories, environmental health, traffic schemes and housing. We are currently processing around 200 - 250 searches per month.

The service has been largely automated and has consistently met its target of dispatching 100% of searches within 10 days. In fact the majority of searches only take two working days to complete. Further benefits will be enjoyed on completion of the data capture of all planning applications back to 1974.

Future projects include:

- To ensure that there is a high level of integration between Local Land Charges systems and all other relevant council IT systems.
- To maximise the use of e-searches etc.
- To ensure that personal search enquiries continue to be dealt with electronically, therefore reducing the cost to the council.

**PLANNING AND INFRASTRUCTURE**

**DETAILED BUDGET**

Budget 2014/15 £'000	Budget 2015/16		Net Cost / (Income) £'000	
	Expenditure £'000	Income £'000		
<b><u>PLANNING DEVELOPMENT</u></b>				
<b>Non-Staff Costs</b>				
(652.7)	Planning Applications	147.8	(934.8)	(787.0)
<b>(652.7)</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>147.8</b>	<b>(934.8)</b>	<b>(787.0)</b>
<b>Business Unit Recharges</b>				
356.2	Community Services	280.2		280.2
8.6	Corporate Directors	8.3		8.3
98.6	Customer Services	91.9		91.9
197.8	Commissioning and Governance	202.4		202.4
0.0	Human Resources	0.0		0.0
1,716.9	Residents' Services	1,764.3		1,764.3
118.9	Resources	118.8		118.8
99.7	Strategy and Policy	99.8		99.8
<b>2,596.7</b>	<b>Total Business Unit Recharges</b>	<b>2,565.7</b>	<b>0.0</b>	<b>2,565.7</b>
0.7	Total Charges for Capital	0.0		0.0
<b>1,944.7</b>	<b>TOTAL COST OF PLANNING DEVELOPMENT</b>	<b>2,713.5</b>	<b>(934.8)</b>	<b>1,778.7</b>

## **PLANNING AND INFRASTRUCTURE**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Residents' Services

#### **PLANNING DEVELOPMENT**

The Planning Development Service undertakes a range of activities including:

- The processing of planning applications as well as the provision of pre-application advice and consideration of detailed matters in relation to planning application conditions.
- Investigation of alleged breaches of planning control and ensuring that development is carried out in accordance with approved plans, conditions or that there have been no breaches of planning legislation.

Planning applications are determined within the context of national and local policies.

Performance on timescales for determining planning applications is maintained through regular monitoring.

The work of the Planning Development Service also includes the negotiation of Developer Contributions which helps to secure the provision of infrastructure to support new development or mitigate the impacts of development and therefore makes a significant contribution to the quality of life of new and existing residents.

Capital charges are in respect of expenditure on improvements to the planning computer system and working practices.

## PLANNING AND INFRASTRUCTURE

### DETAILED BUDGET

Budget 2014/15		Budget 2015/16		Net Cost / (Income)
		Expenditure	Income	
£'000		£'000	£'000	£'000
<b><u>PLANNING POLICY</u></b>				
<b>Non-Staff Costs</b>				
184.1	Planning Policy and Guidance	243.2	(0.3)	242.9
10.9	Grants	6.0		6.0
0.4	Community Planning	0.9		0.9
<b>195.4</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>250.1</b>	<b>(0.3)</b>	<b>249.8</b>
<b>Business Unit Recharges</b>				
113.8	Community Services	111.2		111.2
8.6	Corporate Directors	8.3		8.3
0.0	Customer Services	0.0		0.0
17.1	Commissioning and Governance	13.1		13.1
0.0	Human Resources	0.0		0.0
26.3	Residents' Services	27.3		27.3
13.7	Resources	14.0		14.0
507.3	Strategy and Policy	494.4		494.4
<b>686.8</b>	<b>Total Business Unit Recharges</b>	<b>668.3</b>	<b>0.0</b>	<b>668.3</b>
<b>882.2</b>	<b>TOTAL COST OF PLANNING POLICY</b>	<b>918.4</b>	<b>(0.3)</b>	<b>918.1</b>

## **PLANNING AND INFRASTRUCTURE**

### **DETAILED BUDGET**

#### **Head of Service**

Policy Manager (LDF)

#### **PLANNING POLICY**

The main focus of the Planning Policy and Implementation Section is the preparation, adoption and implementation of planning policy through the adopted Local Plan and the emerging Local plan. The Local Plan sets out the Council's policies on all aspects of development, including housing, employment and transport, and the protection and enhancement of the environment. The current Local Plan was adopted in July 2006. Work is now well advanced on developing the Local Plan (which will cover the period up to 2029) and was submitted for Examination in October 2014. It is anticipated that the examination of the Local Plan in will take place in Autumn 2015.

Monitoring of policies is also required through annual monitoring. This includes monitoring the level of housing that has been built within the borough, including affordable housing. This information will be used to ensure that the policies of the plan are delivering the expected outcomes.

There will be continuing involvement in monitoring and reviewing plans and strategies prepared by other authorities and agencies, together with government guidance, to highlight and comment on matters affecting, or that are of interest to, the borough.

In addition, more detailed guidance is provided through the preparation of supplementary planning documents and planning policy and urban design advice to the Planning and Development Service and developers to support the implementation of the council's policies. This includes the preparation and review of the Infrastructure Delivery Plan, which identifies key infrastructure needs for the borough and the Community Infrastructure Levy (CIL) charging schedule which the council will need to adopt to collect pooled contributions from development.

Neighbourhood planning will become a key element of this team's work area over the next year with the changes suggested through the Localism Act.

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## INVESTMENT PROPERTY TRADING ACCOUNT

### BUDGET BY SERVICE AREA

<b>Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>£'000</b>		<b>£'000</b>
	<b><u>INVESTMENT PROPERTY TRADING ACCOUNT</u></b>	
(11,346.7)	INDUSTRIAL AND COMMERCIAL DEVELOPMENT	(11,399.6)
(1,677.0)	THE MALLS	(1,991.1)
(502.2)	FESTIVAL PLACE	(502.1)
(146.7)	LEISURE PARK	(223.5)
413.5	BASING VIEW REGENERATION	421.6
403.0	MANYDOWN DEVELOPMENT	698.5
<b>(12,856.1)</b>	<b>TOTAL INVESTMENT PROPERTY TRADING ACCOUNT</b>	<b>(12,996.2)</b>

<b>Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>£'000</b>		<b>£'000</b>
	<b><u>SUBJECTIVE ANALYSIS</u></b>	
0.0	Employees	0.0
2,313.7	Premises	2,560.6
0.0	Transport	0.0
1,004.9	Supplies and Services	1,065.9
0.0	Contracted Services	0.0
0.0	Transfer Payments	0.0
1,741.2	Support Services	1,778.9
0.0	Capital Charges	0.0
<b>5,059.8</b>	<b>TOTAL EXPENDITURE</b>	<b>5,405.4</b>
<b>(17,915.9)</b>	<b>Income</b>	<b>(18,401.6)</b>
<b>(12,856.1)</b>	<b>TOTAL INVESTMENT PROPERTY TRADING ACCOUNT</b>	<b>(12,996.2)</b>

## INVESTMENT PROPERTY TRADING ACCOUNT

### DETAILED BUDGET

Budget 2014/15 £'000		Budget 2015/16 £'000
<b><u>INDUSTRIAL AND COMMERCIAL DEVELOPMENT</u></b>		
<b>Non-Staff Costs</b>		
780.6	Premises	858.6
153.0	Supplies and Services	126.2
1.2	Print Unit Recharge	0.6
<b>934.8</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>985.4</b>
<b>Business Unit Recharges</b>		
4.7	Community Services	4.6
0.0	Corporate Directors	0.0
0.0	Customer Services	0.0
124.3	Commissioning and Governance	128.4
0.0	Human Resources	0.0
0.0	Residents' Services	0.0
786.6	Resources	795.4
0.0	Strategy and Policy	0.0
<b>915.6</b>	<b>Total Business Unit Recharges</b>	<b>928.4</b>
(12,522.5)	Rent Income	(12,605.8)
(674.6)	Other Income	(707.6)
<b>(11,346.7)</b>	<b>TOTAL COST OF INDUSTRIAL AND COMMERCIAL DEVELOPMENT</b>	<b>(11,399.6)</b>



## **INVESTMENT PROPERTY TRADING ACCOUNT**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Resources

#### **INDUSTRIAL AND COMMERCIAL DEVELOPMENT**

The council owns a large portfolio of industrial and commercial property. The majority of this is located within the Houndmills and Daneshill industrial areas and the Basing View and Viables office areas. It is, by area and unit number, mainly let on long ground leases for warehousing, industry and office purposes. In these areas the council also owns a number of warehouse, industrial, craft and office units, which it directly manages, within developments at Hassocks Business Centre, Beresford Centre, Wade Road Former Depot, and Viables Craft Centre.

In addition to these major land holdings, the council also owns a variety of individual properties throughout the borough. These are let on commercial terms directly to occupiers and include office buildings and retail units.

The property portfolio is utilised to support economic prosperity, which is one of the council's key themes. It generates 23% of the council's income, excluding housing benefit grant and business rates.

The property portfolio is managed by the council's property team who deal with all general estate management matters including new lettings, occupation renewals, lease restructures, rent reviews, landlord's consents, property maintenance, provision of landlord's services and rent collection. The team is supported in this work by other teams across the council.

The team continuously looks for opportunities to enhance the property portfolio and improve the council's returns from it and is currently providing support for the regeneration of Basing View and the Leisure Park.

## INVESTMENT PROPERTY TRADING ACCOUNT

### DETAILED BUDGET

Budget 2014/15 £'000		Budget 2015/16 £'000
<b><u>THE MALLS</u></b>		
<b>Non-Staff Costs</b>		
1,438.0	Premises	1,517.5
73.1	Supplies and Services	58.3
0.0	Print Unit Recharge	1.4
<b>1,511.1</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>1,577.2</b>
<b>Business Unit Recharges</b>		
0.9	Community Services	0.9
0.0	Corporate Directors	0.0
5.0	Customer Services	4.7
37.9	Commissioning and Governance	46.1
0.0	Human Resources	0.0
0.0	Residents' Services	0.0
94.2	Resources	96.1
1.8	Strategy and Policy	1.0
<b>139.8</b>	<b>Total Business Unit Recharges</b>	<b>148.8</b>
(1,995.5)	Rent Income	(2,218.2)
(1,332.4)	Other Income	(1,498.9)
<b>(1,677.0)</b>	<b>TOTAL COST OF THE MALLS</b>	<b>(1,991.1)</b>

## **INVESTMENT PROPERTY TRADING ACCOUNT**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Resources

#### **THE MALLS**

The council owns the freehold of much of Basingstoke's town centre and this enables it, to a certain extent, to influence the nature of the centre to benefit the overall prosperity and wellbeing of the whole borough. This ownership also generates a significant income for the council. However, the council is also liable for associated running costs.

The town centre has been developed as two major shopping centres, Festival Place and The Malls. The council directly manages The Malls, which it owns 100% following the acquisition of St Modwen's interest in May 2010. Festival Place is let on a long lease to TIAA Cref.

The Malls performs a key role in complimenting the retail offer provided by Festival Place and acts as the gateway to the town centre. It comprises c.300,000 square feet of retail accommodation, with 27 units and a 600 space car park above. Major retailers represented include Sainsbury's, Wilkinson's, W H Smiths, Argos, Boots and Primark. During 2014/15, the centre was on average 98% occupied (based on floor area) which compares favourably, both regionally and nationally.

The Malls' position and environment have been significantly enhanced following its refurbishment, which has been well received by retailers and public alike and has enabled the council to secure a number of new lettings and a number of existing tenants have renewed their leases.

The council's property team lead on the management of The Malls, utilising external agents and support from other teams within the council. The work includes agreeing new lettings, occupation renewals, rent reviews, providing landlord's services, maintenance work and overall asset management strategic support for the centre.

**INVESTMENT PROPERTY TRADING ACCOUNT**

**DETAILED BUDGET**

<b>Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>£'000</b>		<b>£'000</b>
<b><u>FESTIVAL PLACE</u></b>		
<b>Business Unit Recharges</b>		
0.9	Community Services	0.9
0.0	Corporate Directors	0.0
0.0	Customer Services	0.0
0.0	Commissioning and Governance	0.0
0.0	Human Resources	0.0
0.0	Residents' Services	0.0
16.1	Resources	17.0
0.8	Strategy and Policy	0.0
<b>17.8</b>	<b>Total Business Unit Recharges</b>	<b>17.9</b>
(500.0)	Rent Income	(500.0)
(20.0)	Other Income	(20.0)
<b>(502.2)</b>	<b>TOTAL COST OF FESTIVAL PLACE</b>	<b>(502.1)</b>

## **INVESTMENT PROPERTY TRADING ACCOUNT**

### **DETAILED BUDGET**

#### **Head of Service**

Head of

Resources

#### **FESTIVAL PLACE**

Festival Place is the major shopping centre in Basingstoke. It is let on a long lease, under which the council receives a small proportion of the net rental income. The centre is the result of a major re-development which was completed in 2002.

The centre offers over 1m square feet of predominantly covered shopping space which contains approximately 165 shop units (with occupiers including Marks and Spencer's, Debenhams, BHS and many of the major multiples), a food court, multi-screen cinema, sports centre, bus station and a 3,000 space car park.

The management of the centre is carried out by the lessee directly and the council's property team protect the council's interest as landlord.

## INVESTMENT PROPERTY TRADING ACCOUNT

### DETAILED BUDGET

Budget 2014/15		Budget 2015/16
£'000		£'000
<b><u>LEISURE PARK</u></b>		
<b>Non-Staff Costs</b>		
95.1	Premises	105.9
422.9	Supplies and Services	308.9
<b>518.0</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>414.8</b>
<b>Business Unit Recharges</b>		
4.7	Community Services	6.3
0.0	Corporate Directors	0.0
1.7	Customer Services	1.6
76.3	Commissioning and Governance	77.4
0.0	Human Resources	0.0
3.0	Residents' Services	3.1
33.8	Resources	40.1
6.7	Strategy and Policy	8.7
<b>126.2</b>	<b>Total Business Unit Recharges</b>	<b>137.2</b>
(334.3)	Rent Income	(332.6)
(456.6)	Other Income	(442.9)
<b>(146.7)</b>	<b>TOTAL COST OF THE LEISURE PARK</b>	<b>(223.5)</b>

## **INVESTMENT PROPERTY TRADING ACCOUNT**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Resources

#### **LEISURE PARK**

This budget covers the expenditure and income associated with the operation of the site, which comprises Airkix, a ten-pin bowling facility, the Aquadrome, an ice rink, a multi-screen cinema, a bingo facility, Milestones museum, a restaurant/hotel and fast-food outlets plus an adjoining golf centre.

The council is currently seeking to procure a long-term development partner to assist in the regeneration of the site.

## INVESTMENT PROPERTY TRADING ACCOUNT

### DETAILED BUDGET

<b>Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>£'000</b>		<b>£'000</b>
<b><u>BASING VIEW REGENERATION</u></b>		
<b>Non-Staff Costs</b>		
0.0	Premises	78.6
77.8	Supplies and Services	0.0
0.0	Print Unit Recharge	0.1
<b>77.8</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>78.7</b>
<b>Business Unit Recharges</b>		
1.8	Community Services	4.3
157.5	Corporate Directors	152.6
20.1	Customer Services	18.7
40.9	Commissioning and Governance	43.1
0.0	Human Resources	0.0
7.4	Residents' Services	7.8
68.0	Resources	70.9
40.0	Strategy and Policy	45.5
<b>335.7</b>	<b>Total Business Unit Recharges</b>	<b>342.9</b>
<b>413.5</b>	<b>TOTAL COST OF BASING VIEW REGENERATION</b>	<b>421.6</b>



## **INVESTMENT PROPERTY TRADING ACCOUNT**

### **DETAILED BUDGET**

#### **Head of Service**

Strategic Projects Manager

#### **BASING VIEW REGENERATION**

To improve the quality of the landscaping within Basing View, as part of the regeneration project the council is taking back responsibility for maintenance from third party owners. This budget will cover the cost of replacing the street lighting, resurfacing the roads and pavements and a coordinated landscaping and signage scheme.

## INVESTMENT PROPERTY TRADING ACCOUNT

### DETAILED BUDGET

Budget 2014/15 £'000		Budget 2015/16 £'000
<b><u>MANYDOWN DEVELOPMENT</u></b>		
<b>Non-Staff Costs</b>		
278.1	Supplies and Services	572.5
<b>278.1</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>572.5</b>
<b>Business Unit Recharges</b>		
0.0	Community Services	0.0
149.6	Corporate Directors	145.2
20.1	Customer Services	18.7
7.2	Commissioning and Governance	7.2
0.0	Human Resources	0.0
5.9	Residents' Services	6.2
9.5	Resources	11.3
12.6	Strategy and Policy	13.0
<b>204.9</b>	<b>Total Business Unit Recharges</b>	<b>201.6</b>
0.0	Rent Income	(75.6)
(80.0)	Other Income	0.0
<b>403.0</b>	<b>TOTAL COST OF MANYDOWN DEVELOPMENT</b>	<b>698.5</b>

## **INVESTMENT PROPERTY TRADING ACCOUNT**

### **DETAILED BUDGET**

#### **Head of Service**

Strategic Projects Manager

#### **MANYDOWN DEVELOPMENT**

This budget covers the cost of work to obtain planning permission for this major development project. The main elements of the 4 year work programme are:

- **Planning Strategy:** identifying and implementing the most efficient strategy for achieving planning permission. This includes the Local Plan Examination In Public (EIP) and the potential for a Manydown Planning Inquiry (should the planning application get called-in or refused) as well as obtaining legal advice as appropriate;
  - **Masterplan:** undertaking detailed master planning work on the parts of the Manydown site that are allocated in the Emerging Local Plan to provide the necessary level of information for the planning application(s) and to enable public consultations to be undertaken with the local communities;
  - **Delivery/Financial Strategy:** developing and implementing a strategy for delivering Manydown, including the potential for the council and/or Hampshire County Council to directly invest in the project and also consideration of the mechanisms for the council/Hampshire County Council to partner and/or contract developers together with the associated Governance arrangements.
- This work programme has been agreed with Hampshire County Council which has committed to match the council's £1.5m budget to make a total budget for the project of £3m over the four year period.

## BUSINESS UNIT HOLDING ACCOUNTS

### BUDGET BY BUSINESS UNIT

<b>Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>£'000</b>		<b>£'000</b>
<b><u>BUSINESS UNIT DIRECT COSTS</u></b>		
697.8	CORPORATE DIRECTORS	674.7
6,672.2	COMMUNITY SERVICES	6,618.0
1,364.0	CUSTOMER SERVICES	1,288.9
2,635.0	COMMISSIONING AND GOVERNANCE	2,824.8
777.8	HUMAN RESOURCES	995.4
5,184.2	RESIDENTS' SERVICES	5,244.5
4,725.1	RESOURCES	4,565.6
1,839.7	STRATEGY AND POLICY	1,851.3
<b>23,895.8</b>	<b>TOTAL BUSINESS UNIT DIRECT COSTS</b>	<b>24,063.2</b>
<hr/>		
<b>Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>£'000</b>		<b>£'000</b>
<b><u>SUBJECTIVE ANALYSIS</u></b>		
20,581.0	Employees	21,205.6
51.5	Premises	46.1
110.6	Transport	106.3
871.3	Supplies and Services	735.2
1,035.1	IT Recharges	919.1
29.4	Print Unit Recharges	14.4
20.8	Corporate Copier Recharges	33.9
1,344.5	Council Premises Recharges	1,199.0
11.4	Capital Charges	8.2
<b>24,055.6</b>	<b>TOTAL EXPENDITURE</b>	<b>24,267.8</b>
(159.8)	Income	(204.6)
<b>23,895.8</b>	<b>TOTAL BUSINESS UNIT COSTS ALLOCATED TO SERVICES</b>	<b>24,063.2</b>

## BUSINESS UNIT HOLDING ACCOUNTS

### BUDGETED STAFF NUMBERS BY BUSINESS UNIT

<b>Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>FTEs</b>		<b>FTEs</b>
<b><u>NUMBER OF FULL TIME EQUIVALENT STAFF</u></b> <b><u>(includes temporary funded posts)</u></b>		
5.0	Corporate Directors	5.0
194.8	Community Services	197.9
36.0	Customer Services	36.0
51.1	Commissioning and Governance	60.0
12.3	Human Resources	16.8
108.9	Residents' Services	113.8
101.4	Resources	99.8
33.2	Strategy and Policy	33.7
<b>542.7</b>	<b>TOTAL BUSINESS UNIT FTE's</b>	<b>563.0</b>

<b>MAIN CHANGES IN STAFF NUMBERS</b>	<b>FTE's</b>
<b>Budgeted Staff Numbers 2014/15</b>	<b>542.7</b>
<b>Changes:</b>	
Shared Services	3.5
Remove previous temporary posts	(3.5)
Additional posts funded from income	4.4
Additional temporary posts funded from reserves	2.8
Additional posts from Cabinet proposals (funded from savings)	4.0
Additional posts from final efficiency reviews	2.5
Additional posts funded from savings	6.6
<b>Budgeted Staff Numbers 2015/16</b>	<b>563.0</b>

## BUSINESS UNIT HOLDING ACCOUNTS

### DETAILED BUDGET

<b>Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>£'000</b>		<b>£'000</b>
<b><u>CORPORATE DIRECTORS</u></b>		
<b>EXPENDITURE</b>		
659.3	Employees	642.9
1.0	Premises	0.2
1.6	Transport	3.4
12.1	Supplies and Services	7.5
8.2	IT Recharges	7.2
1.1	Print Unit Recharges	0.1
0.2	Corporate Copier Recharges	1.5
14.3	Council Premises Recharges	11.9
<b>697.8</b>	<b>TOTAL EXPENDITURE</b>	<b>674.7</b>
0.0	Income	0.0
<b>697.8</b>	<b>NET DIRECT COSTS</b>	<b>674.7</b>
(28.5)	Net Charges (to)/from Other Business Units	(25.9)
<b>669.3</b>	<b>TOTAL COST OF CORPORATE DIRECTORS TO BE ALLOCATED</b>	<b>648.8</b>

## **BUSINESS UNIT HOLDING ACCOUNTS**

### **DETAILED BUDGET**

#### **CORPORATE DIRECTORS**

This business unit consists of the Chief Executive, the two Directors and the three Strategic Projects Managers (who manage delivery of projects at Basing View, Top of the Town and Manydown).

The Chief Executive and two Directors are collectively known as the council's Strategic Leadership Team (SLT). SLT's key priority is to work with Members to translate the council's aspirations and priorities into tangible outcomes. In addition, SLT leads and establishes the organisation's vision and direction, ensuring that the culture of the organisation is focussed on delivery. SLT works closely with the Cabinet and all Members and has identified specific tasks to deliver in the coming year:

- Ensure the delivery of an evidence-based Local Plan for the borough
- Be the strategic lead on the key actions required to ensure the successful implementation of the Basing View business plan
- Be the strategic lead on the key steps required to achieve an exemplar development of the land at Manydown
- Be the strategic lead on the key actions required to ensure the successful implementation of the Leisure Park initiative
- Be the strategic lead on the key actions required to ensure the successful regeneration of the Top of the Town
- Be the strategic lead to develop and implement the council's digital approach service strategy
- Lead the creation and implementation of a marketing strategy for Basingstoke
- Work with members and staff to implement the recommendations of the peer review
- Continue the development of the organisation to ensure the delivery of efficient and effective customer focussed services, including shared services

## BUSINESS UNIT HOLDING ACCOUNTS

### DETAILED BUDGET

<b>Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>£'000</b>		<b>£'000</b>
<b><u>COMMUNITY SERVICES</u></b>		
<b>EXPENDITURE</b>		
5,907.8	Employees	5,987.5
46.1	Premises	45.9
37.0	Transport	33.8
341.5	Supplies and Services	253.1
168.0	IT Recharges	116.6
2.0	Print Unit Recharges	1.8
323.1	Council Premises Recharges	307.0
1.2	Corporate Copier Recharges	4.3
<b>6,826.7</b>	<b>TOTAL EXPENDITURE</b>	<b>6,750.0</b>
(62.5)	Income	(40.0)
(92.0)	Capital Salary Recharges	(92.0)
<b>6,672.2</b>	<b>NET DIRECT COSTS</b>	<b>6,618.0</b>
639.9	Net Charges (to)/from Other Business Units	668.9
<b>7,312.1</b>	<b>TOTAL COST OF COMMUNITY SERVICES TO BE ALLOCATED</b>	<b>7,286.9</b>



## **BUSINESS UNIT HOLDING ACCOUNTS**

### **DETAILED BUDGET**

#### **COMMUNITY SERVICES**

##### Our vision

To enhance the wellbeing of our communities and make the borough a clean and green place to live, work and visit.

We do this by protecting and improving the natural environment; by ensuring our streets are clean and our green spaces are well managed; by helping to reduce antisocial behaviour and fear of crime; by supporting communities to be strong and vibrant; and by inspiring communities to achieve and sustain healthy lifestyles.

##### Scope of our services

The key areas of work we are involved in are as follows:

- Playing an important role in the conservation of the borough's landscape, trees and biodiversity by: protecting trees of high amenity value; managing council-owned trees; supporting local conservation groups; and implementing the Green Infrastructure Strategy which seeks to protect, restore and expand the green infrastructure in the borough.
- Carrying out street cleaning and grounds maintenance work (including in Hart district); delivering play area improvements and undertaking play area inspections; managing the cemetery service and council allotments; and managing all council owned sports pitches.
- Planning and providing for new parks, open spaces, sports and recreation facilities; monitoring the management of the existing council-owned and funded facilities; developing opportunities to increase participation in recreation, sport and physical activity with partners; and tackling health inequalities and promoting health and wellbeing.
- Working with partners to identify and facilitate major housing regeneration projects; and involvement in environmental renewal in some of the borough's most deprived areas.
- Promoting measures aimed at addressing parking issues, enhancing pedestrian safety and encouraging access for all.
- Working to reduce crime and antisocial behaviour via the Community Safety Patrol team and the Safer North Hampshire team (the latter is a shared service with Hart and Rushmoor), through various powers and initiatives targeted according to local evidence and need.
- Improving engagement with all sectors of the community; providing support to voluntary organisations and local community groups; supporting the preparation of community plans; supporting the delivery of lifelong/community learning; and enhancing activities and facilities available to young people.
- Managing the council's 'Pay and Display' car parks and free rural car parks to provide a secure and attractive environment in which to park; and proactively enforcing on-street parking controls to minimise congestion for road users.
- Providing an effective and responsive resource to deal with effects of adverse weather conditions and other contingencies.

**BUSINESS UNIT HOLDING ACCOUNTS**

**DETAILED BUDGET**

<b>Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>£'000</b>		<b>£'000</b>
<b><u>CUSTOMER SERVICES</u></b>		
<b>EXPENDITURE</b>		
1,119.8	Employees	1,084.0
1.0	Transport	1.0
32.2	Supplies and Services	34.8
91.2	IT Recharges	71.2
1.6	Print Unit Recharges	0.3
106.8	Council Premises Recharges	89.5
0.0	Corporate Copier Recharges	4.2
11.4	Capital Charges	3.9
<b>1,364.0</b>	<b>TOTAL EXPENDITURE</b>	<b>1,288.9</b>
0.0	Income	0.0
<b>1,364.0</b>	<b>NET DIRECT COSTS</b>	<b>1,288.9</b>
(254.1)	Net Charges (to)/from Other Business Units	(257.7)
<b>1,109.9</b>	<b>TOTAL COST OF CUSTOMER SERVICES TO BE ALLOCATED</b>	<b>1,031.2</b>

## **BUSINESS UNIT HOLDING ACCOUNTS**

### **DETAILED BUDGET**

#### **CUSTOMER SERVICES**

Customer Services are responsible for delivering accessible and consistent customer service to both external and internal customers, via the council website, 844844 telephone number, Parklands reception and [customer.service@basingstoke.gov.uk](mailto:customer.service@basingstoke.gov.uk) through the customer service centre and corporate support teams.

Capital charges relate to expenditure for the replacement website content management system.

## BUSINESS UNIT HOLDING ACCOUNTS

### DETAILED BUDGET

<b>Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>£'000</b>		<b>£'000</b>
<b><u>COMMISIONING AND GOVERNANCE</u></b>		
<b>EXPENDITURE</b>		
2,265.9	Employees	2,485.0
14.4	Transport	15.6
79.9	Supplies and Services	77.2
111.9	IT Recharges	116.5
3.9	Print Unit Recharges	1.6
6.2	Corporate Copier Recharges	5.2
152.8	Council Premises Recharges	149.7
<b>2,635.0</b>	<b>TOTAL EXPENDITURE</b>	<b>2,850.8</b>
0.0	Income	(26.0)
<b>2,635.0</b>	<b>NET DIRECT COSTS</b>	<b>2,824.8</b>
(21.8)	Net Charges (to)/from Other Business Units	(41.5)
<b>2,613.2</b>	<b>TOTAL COST OF COMMISIONING AND GOVERNANCE TO BE ALLOCATED</b>	<b>2,783.3</b>

## **BUSINESS UNIT HOLDING ACCOUNTS**

### **DETAILED BUDGET**

#### **COMMISSIONING AND GOVERNANCE**

The commissioning unit comprises of the procurement and contracts team and the commissioning strategy team. The unit is responsible for the delivery of a programme of activity for the council relating to the commissioning of all services and the continuation of a high quality procurement service which includes robust contract management across the council.

The governance unit areas of responsibility include the statutory duties required of the Monitoring Officer, legal services, democratic and committee services, electoral registration and election services, licensing services and information management which includes data protection, freedom of information and Regulation of Investigatory Powers Act (RIPA). Furthermore our legal duties expand across both Basingstoke and Deane Borough Council and Hart District Council in a shared legal services arrangement. The purpose of this service is to provide advice and key services to Basingstoke and Deane Borough Council to protect them from challenge and to protect and enhance all the resources of the council and of the areas they are responsible for.

## BUSINESS UNIT HOLDING ACCOUNTS

### DETAILED BUDGET

<b>Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>£'000</b>		<b>£'000</b>
	<b><u>HUMAN RESOURCES</u></b>	
	<b>EXPENDITURE</b>	
666.2	Employees	873.0
7.1	Transport	7.8
50.2	Supplies and Services	51.5
22.9	IT Recharges	23.6
0.6	Print Unit Recharges	0.6
0.8	Corporate Copier Recharges	1.1
35.3	Council Premises Recharges	40.0
<b>783.1</b>	<b>TOTAL EXPENDITURE</b>	<b>997.6</b>
(5.3)	Income	(2.2)
<b>777.8</b>	<b>NET DIRECT COSTS</b>	<b>995.4</b>
(746.9)	Net Charges (to)/from Other Business Units	(782.0)
<b>30.9</b>	<b>TOTAL COST OF HUMAN RESOURCES TO BE ALLOCATED</b>	<b>213.4</b>

## **BUSINESS UNIT HOLDING ACCOUNTS**

### **DETAILED BUDGET**

#### **HUMAN RESOURCES**

We deliver a range of services to the council. These include strategic advice on organisational development and workforce planning, including corporate training, business partnering to support and advise managers on all aspects of people management, HR administration, facilities management for the Civic Offices, payroll and transport services and organisational health, safety and wellbeing.

**BUSINESS UNIT HOLDING ACCOUNTS**

**DETAILED BUDGET**

<b>Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>£'000</b>		<b>£'000</b>
	<b><u>RESIDENTS' SERVICES</u></b>	
	<b>EXPENDITURE</b>	
4,394.1	Employees	4,538.2
31.8	Transport	27.4
108.3	Supplies and Services	83.9
318.8	IT Recharges	311.5
11.2	Print Unit Recharges	6.7
8.2	Corporate Copier Recharges	9.7
311.8	Council Premises Recharges	267.1
<b>5,184.2</b>	<b>TOTAL EXPENDITURE</b>	<b>5,244.5</b>
0.0	Income	0.0
<b>5,184.2</b>	<b>NET DIRECT COSTS</b>	<b>5,244.5</b>
690.3	Net Charges (to)/from Other Business Units	708.4
<b>5,874.5</b>	<b>TOTAL COST OF RESIDENTS' SERVICES TO BE ALLOCATED</b>	<b>5,952.9</b>



## **BUSINESS UNIT HOLDING ACCOUNTS**

### **DETAILED BUDGET**

#### **RESIDENTS' SERVICES**

The business unit aims to deliver good quality efficient services to meet the needs of the residents of Basingstoke and Deane.

The main areas of service delivery are;

- Environmental Health
- Housing and Benefits
- Planning and Development

The business unit is responsible for both statutory and non statutory aspects of the variety of services that sit under the Residents' Services umbrella.

A more detailed description of the service areas can be found on the service area pages of the Medium Term Financial Plan.

## BUSINESS UNIT HOLDING ACCOUNTS

### DETAILED BUDGET

<b>Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>£'000</b>		<b>£'000</b>
	<b><u>RESOURCES</u></b>	
	<b>EXPENDITURE</b>	
3,976.8	Employees	3,972.3
4.4	Premises	0.0
8.5	Transport	9.9
171.3	Supplies and Services	148.1
249.2	IT Recharges	213.6
7.7	Print Unit Recharges	2.7
0.0	Capital Charges	4.3
1.7	Corporate Copier Recharges	5.8
305.5	Council Premises Recharges	253.3
<b>4,725.1</b>	<b>TOTAL EXPENDITURE</b>	<b>4,610.0</b>
0.0	Income	(0.9)
0.0	Capital Salary Recharges	(43.5)
<b>4,725.1</b>	<b>NET DIRECT COSTS</b>	<b>4,565.6</b>
<b>(415.2)</b>	Net Charges (to)/from Other Business Units	<b>(423.7)</b>
<b>4,309.9</b>	<b>TOTAL COST OF RESOURCES TO BE ALLOCATED</b>	<b>4,141.9</b>

## **BUSINESS UNIT HOLDING ACCOUNTS**

### **DETAILED BUDGET**

#### **RESOURCES**

The Head of Resources has statutory responsibilities for maintaining effective financial administration and the stewardship of resources. This involves ensuring strong financial management and effective financial controls are in place and the provision of strategic financial advice to the council.

This business unit provides the frontline local tax collection service; provides a range of support services (including finance and accountancy, audit, IT, exchequer and property services) to the council's other business units, senior management and members; is responsible for ensuring effective financial and property management by the council and for financial reporting to the public.

#### **Corporate Finance**

Responsible for: financial planning; production of the council's statutory accounts; treasury management; capital financing and financial publications and development of financial systems.

#### **Management Accounting**

Responsible for: providing financial advice; financial support for corporate projects; revenue and capital budgets; budget management and reporting.

#### **IT**

Responsible for: the council's IT Strategy; delivery of a robust and reliable infrastructure; support to business units to maintain and develop their efficient use of IT; provision of an IT support service and the civic print function.

#### **Exchequer Services**

Responsible for: providing the local tax service (which includes billing, collection, recovery and enforcement administration); the payment of creditor invoices and the raising of debtor invoices for property rents and all other sundry debtors; the administration of council's insurance; maintaining the integrity of the council financial systems and providing a secure post and scanning operation (which includes internal and external post distribution and the scanning and indexing of documents into the corporate Electronic Data Management System).

#### **Internal Audit**

Is an independent, objective assurance and consulting activity designed to add value and improve the council's operations. It helps the council achieve its objectives by bringing a systematic, disciplined approach to evaluating and improving the effectiveness of risk management, control and governance processes. It also pro-actively sets about identifying and raising awareness of fraud with the objective of 'protecting the public purse'.

#### **Property Services**

Responsible for: managing the council's land and property assets (including the industrial and commercial portfolio, town centre, civic campus and community buildings) and providing strategic property and valuation advice to the council. Capital charges and capital salary recharges are in respect of the replacement estates management IT system.

## BUSINESS UNIT HOLDING ACCOUNTS

### DETAILED BUDGET

<b>Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>£'000</b>		<b>£'000</b>
<b><u>STRATEGY AND POLICY</u></b>		
<b>EXPENDITURE</b>		
1,591.1	Employees	1,622.7
9.2	Transport	7.4
75.8	Supplies and Services	79.1
64.9	IT Recharges	58.9
1.3	Print Unit Recharges	0.6
2.5	Corporate Copier Recharges	2.1
94.9	Council Premises Recharges	80.5
<b>1,839.7</b>	<b>TOTAL EXPENDITURE</b>	<b>1,851.3</b>
0.0	Income	0.0
<b>1,839.7</b>	<b>NET DIRECT COSTS</b>	<b>1,851.3</b>
136.3	Net Charges (to)/from Other Business Units	153.5
<b>1,976.0</b>	<b>TOTAL COST OF STRATEGY AND POLICY</b>	<b>2,004.8</b>

## **BUSINESS UNIT HOLDING ACCOUNTS**

### **DETAILED BUDGET**

#### **STRATEGY AND POLICY**

The Policy Hub supports council, committees, strategic management and the organisation with strategic policy advice and supports the preparation, monitoring and delivery of key strategies including the Community Strategy, Council Plan, Local Plan and strategies for the economy, transport, infrastructure, climate change, communications, equalities and efficiency and savings.

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**OTHER HOLDING ACCOUNTS**

**BUDGET BY SERVICE AREA**

<b>Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>£'000</b>		<b>£'000</b>
	<b><u>HOLDING ACCOUNTS</u></b>	
1,655.9	COUNCIL OFFICES	1,510.4
1,193.5	ICT HARDWARE AND SOFTWARE MAINTENANCE COSTS	1,069.1
126.1	PRINT AND CORPORATE COPIERS	105.7
1,080.9	VEHICLES	1,095.1
<b>4,056.4</b>	<b>TOTAL HOLDING ACCOUNTS</b>	<b>3,780.3</b>

<b>Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>£'000</b>		<b>£'000</b>
	<b><u>SUBJECTIVE ANALYSIS</u></b>	
958.4	Premises	997.3
686.1	Transport	648.3
1,396.7	Supplies and Services	1,199.9
276.2	Business Unit Recharges	276.2
758.5	Capital Charges	785.4
<b>4,075.9</b>	<b>TOTAL EXPENDITURE</b>	<b>3,907.1</b>
(19.5)	Income	(126.8)
<b>4,056.4</b>	<b>TOTAL HOLDING ACCOUNTS</b>	<b>3,780.3</b>

## OTHER HOLDING ACCOUNTS

### DETAILED BUDGET

<b>Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>£'000</b>		<b>£'000</b>
<b><u>COUNCIL OFFICES</u></b>		
<b>Non-Staff Costs</b>		
958.4	Premises	996.3
352.4	Supplies and Services	285.8
<b>1,310.8</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>1,282.1</b>
<b>Business Unit Recharges</b>		
0.9	Community Services	0.9
0.0	Corporate Directors	0.0
0.0	Customer Services	0.0
19.7	Commissioning and Governance	20.4
0.0	Human Resources	180.0
0.0	Residents' Services	0.0
255.2	Resources	74.9
0.4	Strategy and Policy	0.0
<b>276.2</b>	<b>Total Business Unit Recharges</b>	<b>276.2</b>
82.9	Capital Charges	70.9
(14.0)	Income	(118.8)
<b>1,655.9</b>	<b>TOTAL COST OF COUNCIL OFFICES</b>	<b>1,510.4</b>



## **OTHER HOLDING ACCOUNTS**

### **DETAILED BUDGET**

#### **COUNCIL OFFICES**

#### **Head of Service**

Head of Resources

The majority of council staff are accommodated in the two campus buildings, Deanes and Parklands. These buildings also provide accommodation for the council's elected members, the civic function rooms and the committee rooms. The streetcare operations team is located at Wade Road and some of the council's industrial units at the Beresford Centre are used to provide additional storage space and the council's disaster recovery site.

This budget covers the costs of running these buildings (i.e. utilities, service contracts and maintenance).

The capital charges represent premises depreciation and expenditure on major improvement works for council office buildings.

The total cost of council offices is recharged, mainly to business units, as "Council Premises Recharges".

**OTHER HOLDING ACCOUNTS**

**DETAILED BUDGET**

<b>Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>£'000</b>		<b>£'000</b>
<b><u>ICT HARDWARE AND SOFTWARE MAINTENANCE COSTS</u></b>		
<b>Non-Staff Costs</b>		
0.0	Premises	1.0
913.3	Supplies and Services	814.0
<b>913.3</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>815.0</b>
280.7	Capital Charges	254.1
(0.5)	Income	0.0
<b>1,193.5</b>	<b>TOTAL COST OF ICT HARDWARE AND SOFTWARE MAINTENANCE TO BE ALLOCATED</b>	<b>1,069.1</b>

## **OTHER HOLDING ACCOUNTS**

### **DETAILED BUDGET**

#### **ICT HARDWARE AND SOFTWARE MAINTENANCE**

#### **Head of Service**

Head of Resources

The council's IT team supports over 500 users (including the council's members) across multiple sites (including home-working).

The council's investment in IT affects every service that the council provides and robust and reliable IT equipment provides the foundation which allows the day-to-day operation of the council's business.

IT expenditure includes: networking and communications' equipment/software; applications and servers; desktop equipment and corporate software.

Capital charges represent expenditure in respect of the IT equipment replacement programme (which includes server and other infrastructure improvements).

The total cost of IT hardware and software maintenance is recharged, mainly to business units, as "IT Recharges".

**OTHER HOLDING ACCOUNTS**

**DETAILED BUDGET**

<b>Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>£'000</b>		<b>£'000</b>
<b><u>PRINT AND CORPORATE COPIERS</u></b>		
<b>Non-Staff Costs</b>		
120.4	Supplies and Services	83.9
<b>120.4</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>83.9</b>
10.7	Capital Charges	29.8
(5.0)	Income	(8.0)
<b>126.1</b>	<b>TOTAL COST OF PRINT AND CORPORATE COPIERS TO BE ALLOCATED</b>	<b>105.7</b>

## **OTHER HOLDING ACCOUNTS**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Resources

#### **PRINT AND CORPORATE COPIERS**

The in-house printing team provides professional document printing and copying services to the council and its partners. Around 1.2 million colour pages and 4 million black and white pages are produced during the year in various formats such as simple prints, posters, flyers, booklets, exhibition printing and technical mailings. The team also manages the council's paper purchases, the corporate printer and photocopier maintenance contracts and procures external printing where required.

Capital charges represent expenditure in respect of equipment renewal within the Civic Print unit and the corporate copiers.

The total cost of Print and Corporate Copiers is recharged, mainly to business units, as "Print Unit Recharges".

**OTHER HOLDING ACCOUNTS**

**DETAILED BUDGET**

<b>Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>£'000</b>		<b>£'000</b>
	<b><u>VEHICLES</u></b>	
	<b>Non-Staff Costs</b>	
686.1	Transport	648.3
10.6	Supplies and Services	16.2
<b>696.7</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>664.5</b>
384.2	Capital Charges	430.6
<b>1,080.9</b>	<b>TOTAL COST OF VEHICLES TO BE ALLOCATED</b>	<b>1,095.1</b>

## **OTHER HOLDING ACCOUNTS**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Community Services

#### **VEHICLES**

This account includes the running costs of council owned vehicles and plant. Running costs include items such as fuel, servicing and parts. There are over 70 road registered vehicles which are used to deliver the grounds maintenance and street cleaning services in addition to a large number of small plant such as mowers and strimmers.

Capital charges relate to expenditure on the Operations Team vehicle replacement programme.

The total cost of the Vehicles Holding Account is recharged to services.

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**AGENCY ACCOUNTS**

**BUDGET BY SERVICE AREA**

**Budget  
2014/15**

**Budget 2015/16**

**£'000**

**£'000**

**AGENCY ACCOUNTS**

0.0	ELECTIONS (NON-BOROUGH)	0.0
328.3	HIGHWAYS AGENCY ACCOUNTS	256.7
119.6	PARKING AGENCY ACCOUNTS	92.3
0.0	SHARED SERVICES HART - STREET CLEANSING	0.0
0.0	SHARED SERVICES HART - GROUNDS MAINTENANCE	0.0
0.0	SHARED SERVICES HART - LEGAL	0.0
0.0	SHARED SERVICES HART - ECONOMIC DEVELOPMENT	0.0
0.0	SHARED SERVICES HART - LICENSING	0.0

**447.9 TOTAL AGENCY ACCOUNTS**

**349.0**

**Budget  
2014/15**

**Budget 2015/16**

**£'000**

**£'000**

**SUBJECTIVE ANALYSIS**

72.6	Premises	90.6
2.2	Transport	2.2
44.1	Supplies and Services	82.9
90.4	Contracted Services	134.5
2,121.0	Business Unit Recharges	2,149.1
276.0	Vehicle Holding Account Recharges	281.7

**2,606.3 TOTAL EXPENDITURE**

**2,741.0**

(2,158.4) Income

(2,392.0)

**447.9 TOTAL AGENCY ACCOUNTS**

**349.0**

**AGENCY ACCOUNTS**

**DETAILED BUDGET**

<b>Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>£'000</b>		<b>£'000</b>
	<b><u>ELECTIONS (NON-BOROUGH)</u></b>	
	<b>Non-Staff Costs</b>	
0.0	Premises	16.5
0.0	Supplies and Services	48.7
0.0	Contracted Services	44.8
<b>0.0</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>110.0</b>
0.0	Income	(110.0)
<b>0.0</b>	<b>TOTAL COST OF ELECTIONS (NON-BOROUGH)</b>	<b>0.0</b>

## **AGENCY ACCOUNTS**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Commissioning and Governance

#### **ELECTIONS (NON-BOROUGH)**

The service is responsible for the planning, administration and delivery of the UK Parliamentary election. The level of interest in the UK Parliamentary election is likely to be significantly greater than at other elections since 2010. This will manifest itself in different ways - from a higher turnout than that seen at recent elections to more intense scrutiny by the media.

**AGENCY ACCOUNTS**

**DETAILED BUDGET**

<b>Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>£'000</b>		<b>£'000</b>
<b><u>HIGHWAYS AGENCY ACCOUNT</u></b>		
<b>Non-Staff Costs</b>		
72.6	Premises	74.1
37.9	Supplies and Services	28.0
90.4	Contracted Services	89.7
<b>200.9</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>191.8</b>
<b>Business Unit Recharges</b>		
657.4	Community Services	639.5
0.0	Corporate Directors	0.0
0.0	Customer Services	0.0
8.2	Commissioning and Governance	9.5
0.0	Human Resources	0.0
178.3	Residents' Services	133.2
6.0	Resources	6.2
0.0	Strategy and Policy	0.0
<b>849.9</b>	<b>Total Business Unit Recharges</b>	<b>788.4</b>
70.3	Vehicle Holding Account Recharges	70.5
(792.8)	Income	(794.0)
<b>328.3</b>	<b>TOTAL COST OF HIGHWAYS AGENCY ACCOUNT</b>	<b>256.7</b>

## **AGENCY ACCOUNTS**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Community Services

#### **HIGHWAYS AGENCY ACCOUNT**

The council operates three agency agreements on behalf of Hampshire County Council: Traffic Management, Grass Cutting/Tree Maintenance and Highways Development Control. The first two agreements are the responsibility of the Head of Community Services and the last agreement is the responsibility of the Head of Residents' Services.

Traffic Management - The county council reimburses all the direct operational costs and works within this budget, (including signing and marking of on-road parking restrictions) and also pays a contribution towards staffing and administrative costs.

Grass Cutting/Tree Maintenance/Weed Control – In order that highway verges are cut to the same standard as the council's amenity grass and open space, the borough council funds an additional six cuts per year, over and above the county council's requirement of seven cuts in both town and designated rural areas (covered by 30mph limits). The council is also funded by this agreement to undertake tree works and weed control on county owned land in Basingstoke.

Highways Development Control – The borough council exercises on behalf of the county council the county council's powers in relation to highways development control. This includes giving advice in respect of planning applications and entering into planning obligations on highway and transport matters in accordance with the terms of the agency agreement.

The net cost of the Highways Agency function is charged to Highways Maintenance and Improvement.

**AGENCY ACCOUNTS**

**DETAILED BUDGET**

<b>Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>£'000</b>		<b>£'000</b>
<b><u>PARKING AGENCY ACCOUNT</u></b>		
<b>Non-Staff Costs</b>		
2.2	Transport	2.2
6.2	Supplies and Services	6.2
<b>8.4</b>	<b>Total Direct Costs (Non-Staff)</b>	<b>8.4</b>
<b>Business Unit Recharges</b>		
120.3	Community Services	119.3
0.0	Corporate Directors	0.0
63.5	Customer Services	43.8
0.0	Commissioning and Governance	0.0
0.0	Human Resources	0.0
0.0	Residents' Services	0.0
21.5	Resources	21.6
0.4	Strategy and Policy	0.0
<b>205.7</b>	<b>Total Business Unit Recharges</b>	<b>184.7</b>
(94.5)	Income	(100.8)
<b>119.6</b>	<b>TOTAL COST OF PARKING AGENCY ACCOUNT</b>	<b>92.3</b>

## **AGENCY ACCOUNTS**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Community Services

#### **PARKING AGENCY ACCOUNT**

The council employs parking attendants who undertake both on-street and off-street parking enforcement across the whole borough (under the Traffic Management Act 2004). On-street enforcement is carried out under an agency agreement with Hampshire County Council as the Highway Authority.

The council administers and enforces 13 residents' on-street permit parking schemes.

The council undertakes parking enforcement to improve both highway and pedestrian safety; to ensure access for emergency services; to ensure motorists comply with the parking restrictions which are in force; and to prevent commuter/shopper use within residents' permit parking areas close to Basingstoke town centre.

The net cost of the parking agency function is charged to the Car Parking service.

**AGENCY ACCOUNTS**

**DETAILED BUDGET**

<b>Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>£'000</b>		<b>£'000</b>
<b><u>SHARED SERVICES HART - STREET CLEANSING</u></b>		
<b>Business Unit Recharges</b>		
378.3	Community Services	389.1
0.0	Corporate Directors	0.0
0.0	Customer Services	0.0
0.0	Commissioning and Governance	0.0
0.0	Human Resources	0.0
14.5	Residents' Services	14.0
8.9	Resources	8.9
0.0	Strategy and Policy	0.0
<b>401.7</b>	<b>Total Business Unit Recharges</b>	<b>412.0</b>
122.1	Vehicle and Plant Recharges	122.3
(523.8)	Income	(534.3)
<b>0.0</b>	<b>TOTAL COST OF SHARED SERVICES HART - STREET CLEANSING</b>	<b>0.0</b>



**AGENCY ACCOUNTS**

**DETAILED BUDGET**

**Head of Service**

Head of Community Services

**SHARED SERVICES HART - STREET CLEANSING**

The council carries out mechanical and manual street cleaning as a delegated service for Hart District Council.

**AGENCY ACCOUNTS**

**DETAILED BUDGET**

<b>Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>£'000</b>		<b>£'000</b>
<b><u>SHARED SERVICES HART - GROUNDS MAINTENANCE</u></b>		
<b>Business Unit Recharges</b>		
318.0	Community Services	320.7
0.0	Corporate Directors	0.0
0.0	Customer Services	0.0
0.0	Commissioning and Governance	0.0
0.0	Human Resources	0.0
0.0	Residents' Services	0.0
0.0	Resources	0.0
0.0	Strategy and Policy	0.0
<b>318.0</b>	<b>Total Business Unit Recharges</b>	<b>320.7</b>
83.6	Vehicle and Plant Recharges	88.9
(401.6)	Income	(409.6)
<b>0.0</b>	<b>TOTAL COST OF SHARED SERVICES HART - GROUNDS MAINTENANCE</b>	<b>0.0</b>

**AGENCY ACCOUNTS**

**DETAILED BUDGET**

**Head of Service**

Head of Community Services

**SHARED SERVICES HART - GROUNDS  
MAINTENANCE**

The council carries out maintenance of open spaces as a delegated service for Hart District Council. This includes grass cutting and the maintenance of hedging, shrubs and other features.

**AGENCY ACCOUNTS**

**DETAILED BUDGET**

<b>Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>£'000</b>		<b>£'000</b>
<b><u>SHARED SERVICES HART - LEGAL</u></b>		
<b>Business Unit Recharges</b>		
0.0	Community Services	0.0
0.0	Corporate Directors	0.0
0.0	Customer Services	0.0
281.3	Commissioning and Governance	256.4
0.0	Human Resources	0.0
0.0	Residents' Services	0.0
10.5	Resources	10.6
0.0	Strategy and Policy	0.0
<b>291.8</b>	<b>Total Business Unit Recharges</b>	<b>267.0</b>
(291.8)	Income	(267.0)
<b>0.0</b>	<b>TOTAL COST OF SHARED SERVICES HART - LEGAL</b>	<b>0.0</b>

**AGENCY ACCOUNTS**

**DETAILED BUDGET**

**Head of Service**

Head of Commissioning and Governance

**SHARED SERVICES HART - LEGAL**

To provide legal advice to Hart District Council under a shared legal services agreement. The shared legal service will protect Hart District Council from challenge and protect and enhance all their resources.

**AGENCY ACCOUNTS**

**DETAILED BUDGET**

<b>Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>£'000</b>		<b>£'000</b>
	<b><u>SHARED SERVICES HART - ECONOMIC DEVELOPMENT</u></b>	
	<b>Business Unit Recharges</b>	
0.0	Community Services	0.0
0.0	Corporate Directors	0.0
0.0	Customer Services	0.0
4.8	Commissioning and Governance	1.6
0.0	Human Resources	0.0
0.0	Residents' Services	0.0
0.8	Resources	0.9
48.3	Strategy and Policy	51.7
<b>53.9</b>	<b>Total Business Unit Recharges</b>	<b>54.2</b>
(53.9)	Income	(54.2)
<b>0.0</b>	<b>TOTAL COST OF SHARED SERVICES HART - ECONOMIC DEVELOPMENT</b>	<b>0.0</b>

**AGENCY ACCOUNTS**

**DETAILED BUDGET**

**Head of Service**

Policy Manager (Economic and Community Strategy)

**SHARED SERVICES HART - ECONOMIC DEVELOPMENT**

To manage the economic development for Hart District Council. Employing one full time equivalent employee to deliver economic development, managed by Basingstoke and Deane Borough Council's Economic Development Manager.

**AGENCY ACCOUNTS**

**DETAILED BUDGET**

<b>Budget 2014/15</b>		<b>Budget 2015/16</b>
<b>£'000</b>		<b>£'000</b>
<b><u>SHARED SERVICES HART - LICENSING</u></b>		
<b>Business Unit Recharges</b>		
0.0	Community Services	0.0
0.0	Corporate Directors	0.0
0.0	Customer Services	0.0
0.0	Commissioning and Governance	111.1
0.0	Human Resources	0.0
0.0	Residents' Services	0.0
0.0	Resources	11.0
0.0	Strategy and Policy	0.0
<b>0.0</b>	<b>Total Business Unit Recharges</b>	<b>122.1</b>
0.0	Income	(122.1)
<b>0.0</b>	<b>TOTAL COST OF SHARED SERVICES HART - LICENSING</b>	<b>0.0</b>



## **AGENCY ACCOUNTS**

### **DETAILED BUDGET**

#### **Head of Service**

Head of Commissioning and Governance

#### **SHARED SERVICES HART - LICENSING**

To provide a licensing service for Hart District Council under a shared licensing services agreement. The shared service will provide resilience to Hart District council and protect and enhance their resources.

## CONTACTS

Additional information concerning the Council's Budget can be obtained by contacting any of the following:-

<b>PORTFOLIO HOLDERS</b>	<b>DIRECT LINE</b>	<b>E-MAIL</b>
Cllr Clive Sanders (Leader) <b>Leader</b>	(01256) 844844	cllr.clive.sanders@basingstoke.gov.uk
Cllr Ranil Jayawardena (Deputy Leader) <b>Strategy</b>	(01256) 845502	cllr.ranil.jayawardena@basingstoke.gov.uk
Cllr Hayley Eachus <b>Community Services and the Environment</b>	(01256) 468324 or 07775 727097	cllr.hayley.eachus@basingstoke.gov.uk
Cllr Terri Reid <b>Housing and Regeneration</b>	(01256) 320860 or 07976 548236	cllr.terri.reid@basingstoke.gov.uk
Cllr Cathy Osselton <b>Partnerships</b>	(01635) 298774	cllr.cathy.osselton@basingstoke.gov.uk
Cllr John Izett <b>Property, Finance and Commissioning</b>	(01635) 254400	cllr.john.izett@basingstoke.gov.uk
Cllr Mark Ruffell <b>Planning and Infrastructure</b>	(01256) 844844	cllr.mark.ruffell@basingstoke.gov.uk

<b>CORPORATE DIRECTORS</b>	<b>DIRECT LINE</b>	<b>E-MAIL</b>
Mel Barrett <b>Chief Executive</b>	(01256) 845788	mel.barrett@basingstoke.gov.uk
Karen Brimacombe <b>Borough Council Services</b>	(01256) 845789	karen.brimacombe@basingstoke.gov.uk
Laura Taylor <b>Commissioning and Governance</b>	(01256) 845797	laura.taylor@basingstoke.gov.uk

<b>HEADS OF SERVICE</b>	<b>DIRECT LINE</b>	<b>E-MAIL</b>
Lisa Kirkman <b>Commissioning and Governance</b>	(01256) 845345	lisa.kirkman@basingstoke.gov.uk
Tim Boschi <b>Community Services</b>	(01256) 845473	tim.boschi@basingstoke.gov.uk
Shella Smith <b>Human Resources</b>	(01256) 845549	shella.smith@basingstoke.gov.uk
Tracey Cole <b>Residents' Services</b>	(01256) 845564	tracey.cole@basingstoke.gov.uk
Kevin Jaquest <b>Resources (S151 Officer)</b>	(01256) 845513	kevin.jaquest@basingstoke.gov.uk