Equality Impact Assessment

Validation Decision Notice

EIA Reference Number | 12/2010
---|---
Service, policy, or strategy | Letting of the Waste & Recycling contract
Element(s) assessed | Collection services
Names of Assessors | Karen Britton, June Balcombe, Nadia Aker, Colin Peckham

Consider:

- Was discrimination or disadvantage identified?  
  - Yes ☑

- Was the service promoting equality?  
  - Yes ☑

- Could the service be improved in promoting equality?  
  - Yes ☑

- Are the customers’ needs understood and met?  
  - Yes ☑

- Is there good evidence and/or reasoning to support the decisions on whether groups are/aren't affected?  
  - Yes ☑

- Does the summary report properly reflect the key findings of the assessment?  
  - Yes ☑

- Is the summary report clear and easy to understand?  
  - Yes ☑

- If improvements have been identified, do they reflect and deal with the key findings?  
  - Yes ☑

The decision is to:  
- Validate ☑
- Not validate

The reason/s for the decision are:  
*please give details below*

- Validation given – information correct  
  - Yes ☑

- Not validated – decision not to proceed as EIA incorrect

- Not validated - screening error

- Not validated – research/consultation error

- Not validated – improvement error

Signed

[Signature]

Name  
Tim Bosch

Designation  
Head of Neighbourhood Development

Date
Summary Report

Name of service, policy, or strategy | Letting of the waste and recycling contract
---|---
Element(s) being assessed | • Collection of waste and recycling from all houses in the borough.
 | • Collection of commercial waste
 | • Collection of health care and bulky household waste
 | • Collection of glass from bring banks
Date of assessment | 8 March 2011
Name of assessors | Karen Brimacombe/June Balcombe/Colin Peckham/Martin Allen

The assessment considered current arrangements for collecting household waste and recycling, commercial waste, bulky/health care waste and glass from bring banks. It also considered changes to current procedures which will result from letting the new waste and recycling contract, including:

• No side waste policy and bin restriction policy
• Proposal to sell the commercial waste book.

A scoping and screening exercise was completed. This confirmed many positive impacts, largely as a result of providing a uniform service to all, with assistance where required. The intention to carry out an education campaign, prior to the introduction of changes was also seen as a positive, along with conclusions for bulky waste collections. While no negative impacts were identified and a detailed assessment was not required, the opportunity to communicate the changes to residents and promote the availability of large print etc was flagged up, as was the opportunity to use a range of forums to explain the changes.
<table>
<thead>
<tr>
<th>Links</th>
<th>Stage Resource</th>
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</thead>
<tbody>
<tr>
<td>###Support</td>
<td>Colin Peckham</td>
</tr>
<tr>
<td>Responsible:</td>
<td>Lead Claire Harper</td>
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<tr>
<td>Reference number code</td>
<td>Request Communicate new arrangements to all residents, including the use of large print/literacy languages</td>
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<td>Action Required to achieve improvement</td>
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<td>Title of brief description</td>
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<tr>
<td>Target completion date</td>
<td>October 2011</td>
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<tr>
<td>Target Implementation start date</td>
<td>June 2011</td>
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<tr>
<td>Date to be submitted for validation</td>
<td>9 March 2011</td>
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<tr>
<td>Element(s) assessed</td>
<td>Collection of glass from bring banks</td>
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<td>Collection of household waste</td>
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<td>Collection of commercial waste</td>
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<td>Collection of waste and recycling from all houses in the borough</td>
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<td>Name of service, policy, or strategy</td>
<td>Letting of the waste and recycling contract</td>
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<tr>
<td>Stage 5 - Improvements</td>
<td>FORM F</td>
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</table>
The prioritisation criteria used at Stage 2 may be useful to give an overall priority and to prioritise individual actions. In either case you may need to add additional criteria such as cost, timescale, ease of implementation, etc.