

# Personal Licence Photograph Certification Form

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

## The Photographs

You must submit two photographs, these have to be a head and shoulders photograph the size of which has to be 45mm x 35mm (this is the standard size produced in photo-booths). Taken against a light background, head uncovered (unless head covering worn due to religious beliefs) and without sunglasses. One of the photographs has to be endorsed (certified) saying it is a true likeness of you.

## Instruction to person countersigning photographs

You may only countersign photographs if you are:-

1. A solicitor;
2. A professionally qualified person (e.g. a Doctor, Qualified Accountant, Veterinary Surgeon, Legal Executive, etc); OR
3. A person of standing in the community (e.g. MP, Councillor, Priest, Vicar, Rabbi, etc).

If the person asking you to countersign the form is not known to you personally, please ensure that you verify their identity by examining either a passport, "new style" driving licence or similar Photo-ID.

Please endorse one of the pictures with the following:-

I, *(insert name of person endorsing photograph)*, *(insert capacity— e.g. solicitor, doctor, priest)* certify that this is a true likeness of *(insert full name of person whose photograph it is)*. Dated *(insert date)*. Signed *(insert usual signature)*.

Please then complete the following:-

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Capacity in which signing:  A solicitor  
 A professionally qualified person  
 A person of standing in the community

**If signing as a professional person or a person of standing in the community, please provide details of your profession/standing.**

**Person of Standing in the Community**

Please provide details of your position in the community.

**Professional Persons**

Please provide details of your profession or qualifications.