

**Notice to comply with paragraph 13 (4) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

**RECORD OF EXECUTIVE (RECORDABLE) DECISIONS MADE BY OFFICERS**

It is the responsibility of each department to keep a central record of these decisions and forward this to Committee Services to be published.

The record must be kept in the following form and forwarded to Committee Services at the end of each week. (Julia Leavey - [email: julia.leavey@basingstoke.gov.uk](mailto:julia.leavey@basingstoke.gov.uk) )

<b>Date of Decision</b>	<b>Decision Taken</b>	<b>Reasons for Decision</b>	<b>Options Considered</b>	<b>Any conflict of interest declared by a Cabinet Member consulted</b>	<b>Details of any dispensation granted to the member by the Chief Executive</b>
5 July 2016	To approve the exchange of the Agreement for Lease for Plot O in accordance with the delegated decision granted by Cabinet on 15 March 2016.	To enable the delivery of Grade A office supply to secure the future vitality of the borough and continued regeneration of Basing View	Not approving the proposed Lease exchange	None	None