



Basingstoke  
and Deane

To: Licensing

Date: .....

Basingstoke and Deane Borough Council  
Civic Offices  
London Road  
Basingstoke RG21 4AH

Dear Sirs

**REQUEST TO BE REMOVED AS DESIGNATED PREMISES SUPERVISOR**

In accordance with section 41 of the Licensing Act 2003, I give notice that I wish to be removed as the designated premises supervisor with immediate effect from the following premises licence:

Address: .....  
.....  
.....

I enclose parts A and B of the premises licence for my name to be removed

Or

I do not have the premises licence but have advised the premises licence holder,   
to submit these to you within 14 days of receipt of this notice:

Name of licence holder: .....

Signature: .....

Print name: .....

cc:

- Premises Licence Holder
- Hampshire Constabulary, Licensing Unit, Basingstoke Police Station, Viables Business Park, Jays Close, Basingstoke RG22 4BS

Email: [licensing@basingstoke.gov.uk](mailto:licensing@basingstoke.gov.uk)