


## **Checking if a tree is protected**

When you open the mapping system you can enter the TPO reference number (if known) here:

A search bar with a dropdown arrow on the left, the text "Address or TPO Ref. Num." in the center, and a magnifying glass icon on the right.

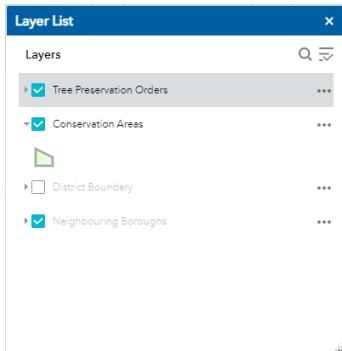
A TPO reference will usually start with the letters BDB. You can also search by an address or postcode.

You can use the zoom function  to resize the map


Protected trees will either be represented by a red circle or by a polygon shaded in red. You can click on the feature to bring up more information about the tree or group of trees.



Conservation areas are shown shaded green. Please note that these are large areas, and so you may need to zoom out to appreciate the full extent of a conservation area.

You should check the layer list to the left of the page to ensure that both Tree Preservation Order and Conservation Area layers are ticked:



## **Making a map to support your application**

If you are using this mapping system to produce a map to support an application to carry out works to a protected tree, or to request that a new Tree Preservation Order is made, you can use the draw widget  to show the location of a tree.

You can use the circle tool  to show the location of the tree. You should also reference each tree using the text tool .

Please include the species, if known. For example:



The map can be exported to a PDF document by using the printer widget 