
From: Chec Planning Ltd <[REDACTED]>
Sent: 09 April 2018 14:57
To: Vashti Gooding; Clerk Kingsclere
Subject: Kingsclere Neighbourhood Development Plan Examination
Attachments: NPIERS_Guidance_to_Service_Users_and_Examiners_030418_hl.pdf

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Vashti and Louise

I am writing to set out how I intend to undertake the examination of the Kingsclere Neighbourhood Development Plan. My role is to determine whether the Plan meets the Basic Conditions and other legal requirements. I intend to ensure that the Parish Council feels part of the process. As such, I will copy the Parish Council into all correspondence, apart from contractual matters that are dealt with direct with the local planning authority. Likewise, please can you ensure that any correspondence from you is copied to the other party. This will ensure fairness and transparency throughout the process.

Vashti will be my main point of contact. Once I have read all the papers, I may ask for any missing documents or seek clarification on some matters. It may be appropriate for me to seek clarification on matters from the Parish Council. I must emphasise very strongly that this does not mean that I will accept new evidence. In the interest of fairness to other parties, I cannot accept new evidence other than in exceptional circumstances. If the Parish Council is unsure as to whether information it is submitting may constitute new evidence, may I suggest that you send it to Vashti in the first instance for her opinion.

It may be that there is very little correspondence from me during the examination. I will endeavour to keep you both up to date on the progress of the examination. The default is for an examination to be conducted without a hearing. If I feel one is necessary, I will inform you both as early as possible, but this is likely to be near the end the examination process. If I do intend to hold a hearing, I will inform you of the procedure at that time.

I will be visiting the Parish during the examination. I will not need to be accompanied during my visit. I anticipate the visit to take place before the end of next week. If I am 'spotted', I would appreciate it if I were not approached.

I will issue a draft report for fact checking by both parties. I will ask you both to check my report for factual errors such as dates, sequence of events, names and so on that might need to be corrected. The report will be confidential and must not be presented to a public meeting. I must emphasise that this is not an opportunity to make comments on the report other than those that relate to factual errors. In particular, I will not be inviting, and will not accept, comment on any suggested modifications. The draft report will only be published as the final version if there are no factual errors found and if there is no other reason, such as a sudden change in national policy, that could be significant to my recommendations. I will endeavour to issue my final report shortly after the fact checking stage.

I confirm that I have received the documents from Basingstoke and Deane Borough Council, including the Regulation 16 representations. I have not yet read all the documents, but I have noticed that paragraph 5.11.4 in the submission Plan refers to BDBC currently reviewing the Conservation Area Appraisal and as

part of this process may be considering the imposition of an Article 4 Direction. Can I assume that the recent 2017 Conservation Area Appraisal is the document being referred to? Can BDBC please confirm whether there is an Article 4 Direction.

I did give the Parish Council the opportunity to make comment on the Regulation 16 representations over the last few weeks. I have not received a response and I must emphasise that there was no requirement for the Parish to make any comments.

I enclose a recently published NPIERS Guidance to Service Users and Examiners, which may be of interest regarding the examination process.

Please can this email be placed on the BDBC web site. If there is future correspondence regarding matters of clarification, I will ask for those to be similarly made available.

At the end of the examination, I would welcome feedback as to whether the way the examination has been conducted has enabled the Parish Council to feel included in the process.

Regards

Janet Cheesley