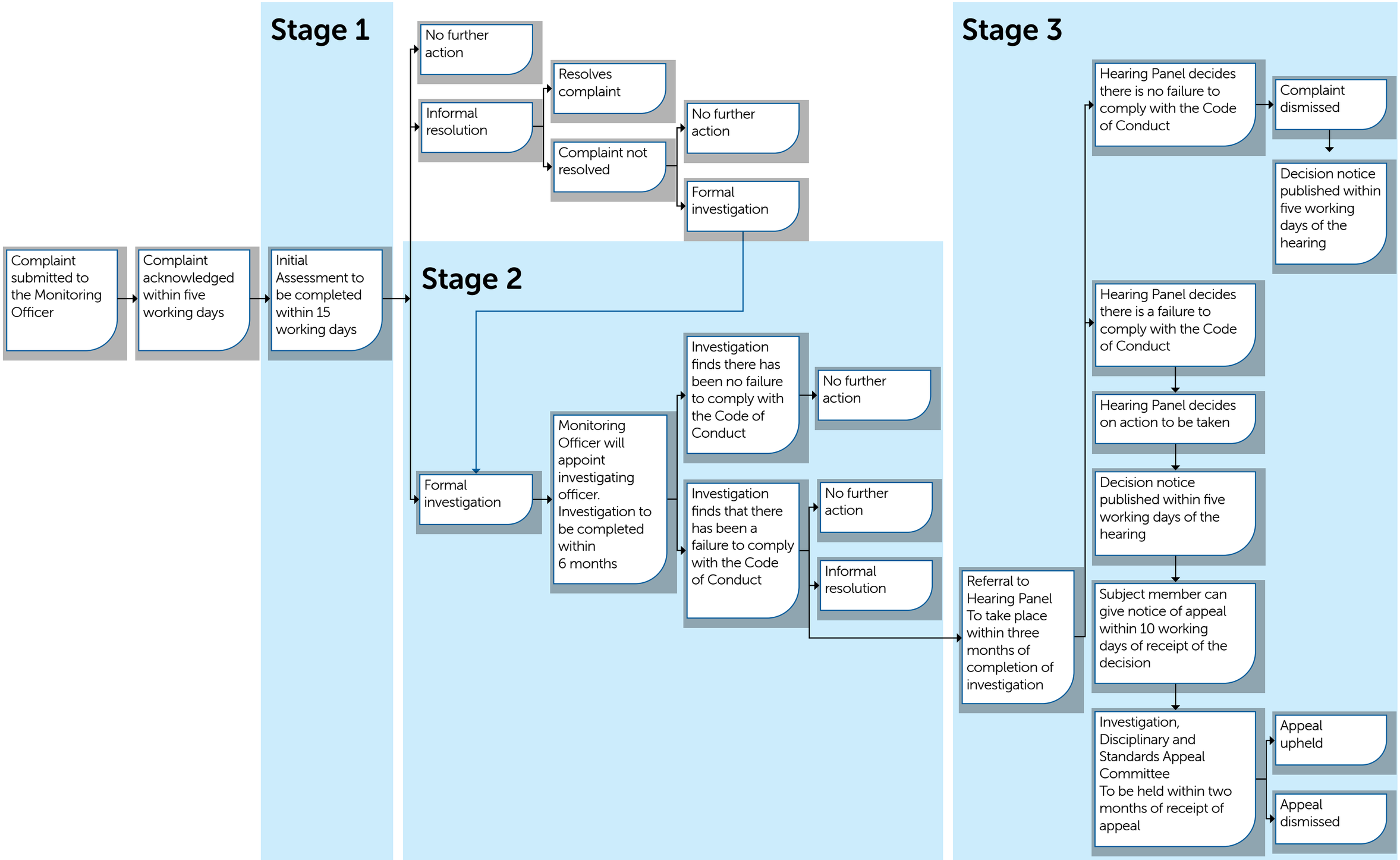
Stage 1
Complaint submitted to the Monitoring Officer
Complaint acknowledged within five working days
Initial Assessment to be completed within 15 working days
No further action
Informal resolution
Resolves complaint
Complaint not resolved
No further action
Formal investigation
Stage 2
Formal investigation
Monitoring Officer will appoint investigating officer. Investigation to be completed within 6 months
Investigation finds there has been no failure to comply with the Code of Conduct
No further action
Investigation finds that there has been a failure to comply with the Code of Conduct
No further action
Informal resolution
Referral to Hearing Panel To take place within three months of completion of investigation
Stage 3
Hearing Panel decides there is no failure to comply with the Code of Conduct
Complaint dismissed
Decision notice published within five working days of the hearing
Hearing Panel decides there is a failure to comply with the Code of Conduct
Hearing Panel decides on action to be taken
Decision notice published within five working days of the hearing
Subject member can give notice of appeal within 10 working days of receipt of the decision
Investigation, Disciplinary and Standards Appeal Committee To be held within two months of receipt of appeal
Appeal upheld
Appeal dismissed