



Submission Old Basing and Lychpit Review Neighbourhood Plan – Compliance Checklist

Requirements and relevant legislation and/or guidance	LPA Comments	Legally compliant?
Neighbourhood Planning (General) Regulations 2012 (as amended) - Regulation 15 requirements: <i>A qualifying body is required to submit:</i> <i>(a) A map or statement which identifies the area to which the proposed neighbourhood development plan relates</i>	The map identifying the neighbourhood plan area can be found in Map 1 (Parish Boundary and Settlement Policy Boundaries within the Parish) on page 6 of the Submission Plan (2024-2042) dated July 2026.	Yes
<i>(b) A consultation statement;</i> (the statement should contain details of those consulted, how they were consulted, summarise the main issues and concerns raised and how these have been considered, and where relevant addressed in the proposed Neighbourhood Plan).	A Consultation Statement accompanies the Submission NP. Within this document there is evidence of engagement with the community and a range of stakeholders prior to and during the Regulation 14 Pre-Submission Consultation. The statement explains who was consulted, how they were consulted, how they responded, and how those comments informed the submission Plan. The Consultation Statement provides: <i>Details of those consulted</i> - Appendix A provides a list of all of those who were consulted during the Regulation 14 consultation. These notifications were sent via email. It is noted that within paragraph 5.5 the circulation list included owners of land proposed as Local Green Space within the neighbourhood plan and local businesses. The emails sent are included in Appendix C. - Appendix B includes various screenshots from social media <i>How they were consulted</i> • A range of different consultation methods were used to engage with the local community during the period of the	Yes

	Regulation 14 consultation which was held between 26 January and 12 March, which included: - Social media posts used were on Facebook (26 January; 3 February, 16 February and 5 March). - Drop in consultation event on 9 and 28 February. - Parish Council website and consultation website, - Articles in the local parish magazine, in January and February. - Parish newsletters. - Public notices. - Hard copies of the documents were available in local libraries. These are all appended to the consultation statement in the form of screenshots and explained in section 5. It is noted that in relation to consulting owners of Local Green Spaces, paragraph 4.23 states that all landowners were contacted prior to the Regulation 14 consultation, and only one response was received. <i>The main issues and concerns raised and how these issues and concerns have been addressed in the proposed neighbourhood plan</i> - The main issues with the draft plan raised by statutory consultees and other interested parties are set out in section 5 of the consultation statement 'Pre-submission (Regulation 14) Consultation and summary of key responses'. - The table of representations received from page 21- 51 includes a summary of the consultation responses, and any suggested changes they make. - A list of all the changes that were made following the Regulation 14 consultation can be found in paragraph 5.37.	
<i>(c) The proposed neighbourhood development plan;</i>	The neighbourhood development plan was submitted to the Local Planning Authority.	
<i>(d) A statement explaining how the proposed neighbourhood development plan meets the 'basic conditions', i.e. the requirements of paragraph 8 of Schedule 4B to the 1990 Act.</i>	A Basic Conditions Statement (July 2026) accompanies the Submission Neighbourhood Plan explaining how the basic conditions have been met.	Yes

The local planning authority has to be satisfied that a basic condition statement has been submitted but it is not required at this stage to consider whether the draft plan or order meets the basic conditions. (NPPG - Paragraph: 053 Reference ID: 41-053-20140306)		
<i>e) Environmental Assessment;</i> The Plan needs to be submitted with one of the following a) a statement of reasons for a determination under regulation 9(1) of the Environmental Assessment of Plans and Programmes Regulations 2004 that the proposal is unlikely to have significant environmental effects OR b) an environmental report in accordance with paragraphs (2) and (3) of regulation 12 of the Environmental Assessment of Plans and Programmes Regulations 2004 ((Regulation 15 of the Neighbourhood Planning (General) Regulations 2012.))	In August 2025, the Borough Council issued a screening opinion concerning the need for a Strategic Environmental Assessment ("SEA") in relation to the Neighbourhood Plan. This screening opinion was underpinned by a detailed report and consultation with the three statutory bodies (the Environment Agency, Natural England and Historic England). The screening process undertaken concluded that in order to meet the 'basic conditions' for neighbourhood planning, a SEA was not required to accompany the Neighbourhood Plan. The Submission Neighbourhood Plan is therefore accompanied by the screening opinion dated August 2025, which states that an SEA would not be required.	Yes
<i>f) Modification Proposal</i> In relation to a modification proposal, a statement setting out whether or not the qualifying body consider that the modifications contained in the modification proposal are so significant or substantial as to change the nature of the neighbourhood development plan which the modification proposal would modify, giving reasons for why the qualifying body is of this opinion.	A modification statement accompanies the submission Neighbourhood Plan Review. The document lists the proposed modifications and reaches the view that the modifications are material but are not considered to change the nature of the plan. Under paragraph 3.3 the parish council provide reasons for their view which conclude that the modifications improve the clarity, effectiveness and deliverability of the plan whilst maintaining its original objectives.	Yes
The draft neighbourhood Plan should be checked to ensure it is not a 'repeat' proposal. If so, the LPA can decline to consider the plan (1990 Act Schedule 4B Paragraph 5 and Regulation 18).	The Submission Neighbourhood Plan is not a repeat proposal.	Yes

The body submitting the neighbourhood plan is authorised to act. (2004 P & CP Act as amended by Localism Act 2011 Section 38 A (2) and 1990 Act schedule 4B as it applies- 61F (2)). In a designated neighbourhood area which contains all or part of the administrative area of a town or parish council, the town or parish council is responsible for neighbourhood planning. The relationship between any steering group and the town or parish council should be transparent to the wider public. For example it should be clear whether a steering group or other body is a formal sub-committee of the parish or town council. The terms of reference for a steering group or other body should be published and the minutes of meetings made available to the public. (see NPPG - Paragraph: 015 Reference ID: 41-015-20140306)	The qualifying body is Old Basing and Lychpit Parish Council, who submitted the Neighbourhood Plan to Basingstoke and Deane Borough Council (the LPA). The neighbourhood area was designated on 2 October 2014. Information is available on the Parish Council website about the Neighbourhood Plan Neighbourhood Plan Update 2026 – Old Basing & Lychpit Parish Council.	Yes
The pre-submission publication requirements need to have been satisfied. Before submission to the LPA the qualifying body should: 1. publicise (but this does not have to be on a web site) in a way that is likely to bring to the attention of people who live work or carry on business in the area details of: a. the proposals b. when and where they can be inspected	The Consultation Statement demonstrates that these requirements have been satisfied: 1. The Consultation Statement (dated July 2026) demonstrates that the Regulation 14 consultation was publicised via a variety of means including emails to statutory consultees, relevant organisations and authorities, owners of land proposed as Local Green Space, local businesses, social media, a dedicated neighbourhood planning webpage, on village notice boards and in the parish newsletter. The plan was available to view online and printed copies were available in various deposit locations. As such, it is considered that through the consultation methods outlined above, the Regulation 14 consultation would have brought the Plan to the attention of people	Yes

c. how to make representations, and d. the deadline for making representations – not less than 6 weeks from first publicised. 2. consult any consultation body whose interests they consider may be affected by the proposals for a NDP (please see Appendix A below). 3. send a copy of the NDP to the LPA (Regulation 14 of the Neighbourhood Planning (General) Regulations 2012.	who live, work or carry on business in the area. The messaging in the emails and public notice contained in appendix C and D of the Consultation Statement include the following: a) A summary of the key changes between the original neighbourhood plan and the neighbourhood plan review. b) That documents were available for inspection in 5 places within the parish and nearby in addition to being made available online. c) That responses were accepted via the NP consultation page, email and post. d) That the deadline to respond to the consultation was 12 March 2026 which is six weeks after the start date of the consultation. 2. The full list of those who were consulted can be found in Appendix A of the Consultation Statement. This includes statutory consultees and non-statutory consultees including local businesses, owners of Local Green Spaces and other organisations. 3. A copy of the Regulation 14 Neighbourhood Plan was provided to the LPA at the start of the pre-submission consultation.	
The Conservation of Habitats and Species Regulations 2017, i.e. Regulation 106 (Assessment of Implications for European Site: Neighbourhood development plans) <i>A qualifying body which submits a proposal for a neighbourhood development plan must provide such information as the competent authority may reasonably require for the purposes of the assessment under regulation 105 or to enable it to determine whether that assessment is required.</i>	The Borough Council issued its screening opinion in August 2025, which confirmed there was no need for a HRA in relation to the NP. This screening opinion was underpinned by a detailed report and consultation with the three statutory bodies (the Environment Agency, Natural England and Historic England). The screening process undertaken concluded that in order to meet the 'basic conditions' for neighbourhood planning, a HRA was not likely to be required to accompany the Neighbourhood Plan. The Submission Neighbourhood Plan is therefore accompanied by the screening opinion dated August 2025, which states that an HRA is not likely to be required.	
Meets the definition of a 'neighbourhood development plan':	The Submission Neighbourhood Plan meets the definition of 'neighbourhood development plan'.	Yes

<i>“A plan which sets out policies (however expressed) in relation to the development use and of land in the whole or any part of a particular neighbourhood area specified in the plan”</i> (2004 P & CP Act as amended by Localism Act 2011 Section 38 A (2))		
Meets the scope of neighbourhood plan provisions, i.e. specifies the period for which it covers, does not include provision about development that is ‘excluded development’ (as set out in section 61K of the 1990 Act) and does not relate to more than one neighbourhood area. (2004 Act s 38B (1 & 2) (4))	The Submission Neighbourhood Plan specifies that it covers the period 2024-2042. The Submission Neighbourhood Plan does not contain policies relating to ‘excluded development’. It does not relate to more than the neighbourhood area.	Yes

Where the draft neighbourhood plan submitted to a local planning authority meets the requirements in the legislation, the local planning authority must publicise the neighbourhood plan for a minimum of six weeks, invite representations, notify any consultation body referred to in the consultation statement and submit the draft neighbourhood plan for independent examination (see regulations [16](#), [17](#), [23](#) and [24](#) of the Neighbourhood Planning (General) Regulations 2012 ([as amended](#)), NPPG - Paragraph: 054 Reference ID: 41-054-20140306)

Appendix A – Consultation Bodies

The Neighbourhood Planning (General) Regulations 2012 Schedule 1

Consultation bodies that the Parish Council or Neighbourhood Forum should consult:

- A LPA, county council or parish council any part of whose area is in or adjoins the area of the LPA
- The Coal Authority
- Homes England (formerly The Homes and Communities Agency)
- Natural England
- The Environment Agency
- Historic England (formerly known as English Heritage)
- Network Rail Infrastructure Limited
- National Highways (formerly known as Highways England) & HCC Highway Authority
- The Marine Management Organisation
- Any person to whom the electronic communications code applies, or who owns or controls electronic communications apparatus situated in any part of the area of the LPA
- Where they exist a Clinical commissioning group and National Health Service Commissioning Board (and integrated care board & NHS England), licensee under the Electricity Act 1989, Licensee of the Gas Act 1986, sewerage undertaker and water undertaker
- Voluntary bodies whose activities benefit all or part of the neighbourhood area
- Bodies representing the interests of different racial, ethnic or national groups in the neighbourhood area
- Bodies representing the interests of different religious groups in the neighbourhood area
- Bodies which represent the interests of persons carrying on business in the neighbourhood area, and
- Bodies representing the interests of disabled people in the neighbourhood area.